



**Tulsa Community College  
Regular Meeting of the Board of Regents  
Thursday, February 20, 2020  
West Campus  
7505 W 41<sup>st</sup> Street, Tulsa, OK  
Bldg. 1, Boardroom I-232  
3:00 p.m.**

**AGENDA**

**1. Call to Order**

1.1 Open Meeting Compliance Statement

Statement of Compliance with the Oklahoma Open Meeting Act  
(Regularly scheduled meeting on February 20, 2020 at 3:00 pm)

**“This regularly scheduled meeting of the Tulsa Community College Board of Regents has been convened in accordance with the Oklahoma Open Meeting Act.”**

This meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on August 2, 2019.

Notice of this meeting was also given at least twenty-four (24) hours in advance of the meeting by positing notice of the date, time, place, and agenda of the meeting by 3:00 p.m. on February 18, 2020 at the principal office of the Tulsa Community College Board of Regents, located at 6111 E. Skelly Drive, Tulsa, Oklahoma.

1.2 Roll Call

**2. Old Business and Possible Discussion and Action**

2.1 Recommendation for Approval of the Minutes for the Special Meeting of the Tulsa Community College Board of Regents held on Thursday, January 16, 2020.

**Motion for Approval:** \_\_\_\_\_  
**Second Motion for Approval:** \_\_\_\_\_

2.2 Recommendation for Approval of the Minutes for the Regular Meeting of the Tulsa Community College Board of Regents held on Thursday, January 16, 2020.

**Motion for Approval:** \_\_\_\_\_

**Second Motion for Approval:** \_\_\_\_\_

2.3 Carry Over Items

**3. Personnel Report and Possible Discussion and Action**

*Presented by President Goodson*

3.1 Information Items

- Introduction of Recently Appointed Staff

3.2 Consent Agenda

- Appointments of full-time faculty and full-time professional staff at a pay grade 18 and above made since the last meeting of the Board of Regents of Tulsa Community College.
- Retirements of full-time faculty and full-time professional staff submitted since the last meeting of the Board of Regents of Tulsa Community College.
- Resignations of full-time faculty and professional employees submitted since the last meeting of the Board of Regents of Tulsa Community College.

**Motion for Approval:** \_\_\_\_\_

**Second Motion for Approval:** \_\_\_\_\_

[Attachment 3.2: Personnel Consent Agenda](#)

**4. Finance, Risk and Audit Committee Report and Possible Discussion and Action**

*Presented by Regent Cornell*

4.1 Purchase Item Agreements over \$50,000 - None

4.2 Monthly Financial Report

The Finance, Risk & Audit Committee recommends approval of the monthly financial report for January 2020 as presented.

**Motion from the Finance, Risk and Audit Committee for Approval.  
No Second Needed.**

## Attachment 4.2: January 2020 Financials

### 5. **Community Relations Report and Possible Discussion**

*Presented by Regent Lawhorn*

#### 5.1 Overview of Committee Meeting Topics

- Bellwether Finalist Update
- Legislative Update
- Higher Ed Day Update

### 6. **Student Success Update and Possible Discussion**

*Introduction by Dr. Kristopher Copeland, Provost, West Campus*

#### 6.1 The Common Book Program

*Presented by Cindy Shanks, Dean of Engaged Learning; Dr. Lori Coggins, Assistant Professor/Coordinator of Engaged Learning; and Brian Glory, Student*

Discussion about the Common Book Program. The program is a high-impact practice that allows students, instructors, and staff to build community around a common reading to deepen critical thinking capacities, foster a sense of connection to the institution and to one another, improve understanding of civic responsibilities, and raise awareness of the humanities' civic importance. This year's common book is Phil Klay's *Redeployment*, which is a series of short stories focused on war experiences. The TCC Common Book and the Public Good-Reads Program has been made possible in part by a major grant from the National Endowment for the Humanities: Exploring the Human Endeavor.

### 7. **Academic Affairs and Student Success Committee Report and Possible Discussion**

*Presented by Regent Ballenger*

#### 7.1 Overview of Committee Meeting Topics

- Spring Enrollment Update
- Honorary Degree for Jeff Henderson

## **8. Facilities & Safety Committee Report and Possible Discussion**

*Presented by Regent Looney*

### **8.1 Overview of Committee Meeting Topics**

- General Discussion on Construction and Campus Remodels
- Safety and Security Update
- Major Projects Dashboard

## **9. New Business**

[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(9), "...any matter not known about or which could not have been reasonably foreseen prior to the time of posting." 24 hours prior to meeting]

## **10. Persons Who Desire to Come Before the Board**

Any person who desires to come before the Board shall notify the board chair or his or her designee in writing or electronically at least twelve (12) hours before the meeting begins. The notification must advise the chair of the nature and subject matter of their remarks and may be delivered to the president's office. All persons shall be limited to a presentation of not more than two minutes.

## **11. President's Report and Possible Discussion**

*Presented by President Goodson and Nicole Burgin, Media Relations Manager*

### **11.1 Overview of President's Highlights**

- TCC Selected as Bellwether Award Finalist
- TCC Holds African American Men's Leadership Summit on MLK Day
- TCC President Named to 2020 Most Admired CEO List
- TCC Employee Selected for Leadership Native Oklahoma 2020
- Four TCC Students Selected as Semifinalists for Jack Kent Cooke Scholarship
- TCC Dean Serves as Owasso Chamber Chair
  - Possible Q&A
- Building Community Through Collaboration: Leigh Goodson
- Black History Month: Donnie Nero
- TCC Graduate Named New Tulsa Police Chief
- TCC Starts Construction on Student Center
- Three TCC Professors Among Those to Witness Impeachment Trial
  - Possible Q&A
- TCC Students Participate in Oklahoma Mission of Mercy
- Try Something New in 2020 with the "I Can't Workshops"
- Reading Partners Teaching Kids Literacy

11.2 Comments on Previous Agenda Items

**12. Executive Session**

[Proposed vote to go into executive session Pursuant to Title 25 Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending litigation, investigations, claims or actions.]

12.1 Confidential Report by College Legal Counsel Concerning Pending Litigation, Investigations, Claims, or Actions.

**Motion for Approval to Recess:** \_\_\_\_\_  
**Second Motion for Approval:** \_\_\_\_\_

**Motion for Approval to Reconvene:** \_\_\_\_\_  
**Second Motion for Approval:** \_\_\_\_\_

**13. Adjournment**

13.1 Next Meeting Date:

The next meeting of the Tulsa Community College Board of Regents will be the Regents' Board Retreat on Thursday, April 16, 2020 at Metro Campus, 909 South Boston Ave., Bld 1, Rm 617 at 8:30 a.m.

**ADDENDUM FOR PERSONNEL CONSENT ITEMS**

*Items listed under Personnel Consent Items will be approved by one motion without discussion. If discussion on an item is desired, the item will be removed from the “Consent Agenda” and considered separately at the request of a Board member.*

**APPOINTMENTS:**

None

**RETIREMENT(S):**

None.

**RESIGNATIONS:**

Sarah Carr, Project Coordinator, Diversity and Inclusion  
Northeast Campus

January 22, 2020

Elyssa Szkirpan, Librarian, Library  
Metro Campus

January 31, 2020

TULSA COMMUNITY COLLEGE  
FINANCIAL REPORT  
MONTH ENDING JANUARY 2020

**TULSA COMMUNITY COLLEGE**  
**STATEMENT OF REVENUE AND EXPENDITURES COMPARISON**  
**FOR THE PERIOD ENDING JANUARY 31, 2020 AND JANUARY 31, 2019**

	JANUARY FY20			JANUARY FY19			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<b>Revenue</b>								
Education & General								
State Appropriations	\$ 30,687,987	\$ 19,445,014	63.4%	\$ 28,472,980	\$ 18,397,094	64.6%	\$ 1,047,920	5.7%
Revolving Fund	2,443,055	2,308,911	94.5%	2,420,770	2,263,749	93.5%	45,162	2.0%
Resident Tuition	31,303,381	28,811,352	92.0%	30,907,268	28,211,766	91.3%	599,586	2.1%
Non-Resident Tuition	2,389,331	2,401,916	100.5%	2,338,686	2,121,436	90.7%	280,480	13.2%
Student Fees	6,370,948	5,839,866	91.7%	6,492,984	5,674,396	87.4%	165,470	2.9%
Local Appropriations	44,331,250	18,300,000	41.3%	42,330,000	17,250,000	40.8%	1,050,000	6.1%
<b>Total</b>	<b>\$ 117,525,952</b>	<b>\$ 77,107,059</b>	<b>65.6%</b>	<b>\$ 112,962,688</b>	<b>\$ 73,918,441</b>	<b>65.4%</b>	<b>\$ 3,188,618</b>	<b>4.3%</b>
Auxiliary Enterprises								
Campus Store	\$ 575,000	\$ 77,180	13.4%	\$ 600,000	\$ 1,205,117	200.9%	\$ (1,127,938)	-93.6%
Student Activities	2,433,000	1,888,396	77.6%	2,509,935	1,866,101	74.3%	22,295	1.2%
Other Auxiliary Enterprises	5,650,750	4,094,754	72.5%	4,790,065	2,882,599	60.2%	1,212,155	42.1%
<b>Total</b>	<b>\$ 8,658,750</b>	<b>\$ 6,060,329</b>	<b>70.0%</b>	<b>\$ 7,900,000</b>	<b>\$ 5,953,817</b>	<b>75.4%</b>	<b>\$ 106,512</b>	<b>1.8%</b>
Restricted								
Institutional Grants	\$ 5,939,000	\$ 3,579,373	60.3%	\$ 5,978,380	\$ 3,352,206	56.1%	\$ 227,167	100.0%
State Student Grants	4,092,000	1,660,041	40.6%	3,241,460	1,790,816	55.2%	(130,775)	-7.3%
<b>Total</b>	<b>\$ 10,031,000</b>	<b>\$ 5,239,414</b>	<b>52.2%</b>	<b>\$ 9,219,840</b>	<b>\$ 5,143,022</b>	<b>55.8%</b>	<b>\$ 96,392</b>	<b>1.9%</b>
Capital								
Construction - State (295)	\$ 2,075,000	\$ 874,001	42.1%	\$ 1,325,000	\$ 603,115	45.5%	\$ 270,886	44.9%
Construction - Non State (483)	13,000,000	7,166,362	55.1%	10,000,000	1,232,356	12.3%	5,934,006	100.0%
<b>Total</b>	<b>\$ 15,075,000</b>	<b>\$ 8,040,363</b>	<b>53.3%</b>	<b>\$ 11,325,000</b>	<b>\$ 1,835,471</b>	<b>16.2%</b>	<b>\$ 6,204,892</b>	<b>338.1%</b>
<b>TOTAL REVENUE</b>	<b>\$ 151,290,702</b>	<b>\$ 96,447,165</b>	<b>63.7%</b>	<b>\$ 141,407,528</b>	<b>\$ 86,850,751</b>	<b>61.4%</b>	<b>\$ 9,596,414</b>	<b>11.0%</b>
<b>Expenditures</b>								
Education & General								
Instruction	\$ 48,696,335	\$ 23,297,403	49.8%	\$ 50,540,904	\$ 21,319,654	42.2%	\$ 1,977,749	9.3%
Public Service	689,779	68,168	9.9%	646,147	72,872	11.3%	(4,703)	-6.5%
Academic Support	20,291,648	9,759,667	46.3%	19,834,795	9,097,941	45.9%	661,727	7.3%
Student Services	11,691,336	5,630,660	45.0%	9,726,738	5,392,942	55.4%	237,718	4.4%
Institutional Support	12,795,834	9,407,641	72.5%	12,237,837	9,005,507	73.6%	402,134	4.5%
Operation/ Maintenance of Plant	15,760,627	9,838,184	61.9%	15,524,519	9,761,473	62.9%	76,711	0.8%
Tuition Waivers	4,400,000	2,617,659	59.5%	4,074,000	1,816,391	44.6%	801,268	44.1%
Scholarships	5,100,000	4,635,556	90.9%	4,795,000	2,528,926	52.7%	2,106,630	83.3%
<b>Total</b>	<b>\$ 119,425,559</b>	<b>\$ 65,254,939</b>	<b>54.6%</b>	<b>\$ 117,379,940</b>	<b>\$ 58,995,706</b>	<b>50.3%</b>	<b>\$ 6,259,234</b>	<b>10.6%</b>
Auxiliary Enterprises								
Campus Store	\$ 131,250	\$ 98,431	75.0%	\$ 131,350	\$ -	0.0%	\$ 98,431	100.0%
Student Activities	4,513,000	1,600,650	35.5%	4,209,935	1,417,269	33.7%	183,381	12.9%
Other Auxiliary Enterprises	8,310,750	3,006,529	36.2%	4,658,715	2,499,232	53.6%	507,297	20.3%
<b>Total</b>	<b>\$ 12,955,000</b>	<b>\$ 4,705,610</b>	<b>36.3%</b>	<b>\$ 9,000,000</b>	<b>\$ 3,916,501</b>	<b>43.5%</b>	<b>\$ 789,109</b>	<b>20.1%</b>
Restricted								
Institutional Grants	\$ 5,939,000	\$ 3,561,492	60.0%	\$ 5,978,380	\$ 3,366,571	56.3%	\$ 194,921	5.8%
State Student Grants	4,092,000	2,468,083	60.3%	3,241,460	1,632,876	50.4%	835,207	51.1%
<b>Total</b>	<b>\$ 10,031,000</b>	<b>\$ 6,029,574</b>	<b>60.1%</b>	<b>\$ 9,219,840</b>	<b>\$ 4,999,447</b>	<b>54.2%</b>	<b>\$ 1,030,128</b>	<b>20.6%</b>
Capital								
Construction - State (295)	\$ 2,075,000	\$ 1,004,135	48.4%	\$ 1,325,000	\$ 311,947	23.5%	\$ 692,188	221.9%
Construction - Non State (483)	13,000,000	7,164,678	55.1%	10,000,000	1,232,356	12.3%	5,932,323	100.0%
<b>Total</b>	<b>\$ 15,075,000</b>	<b>\$ 8,168,813</b>	<b>54.2%</b>	<b>\$ 11,325,000</b>	<b>\$ 1,544,302</b>	<b>13.6%</b>	<b>\$ 6,624,511</b>	<b>429.0%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 157,486,559</b>	<b>\$ 84,158,937</b>	<b>53.4%</b>	<b>\$ 146,924,780</b>	<b>\$ 69,455,956</b>	<b>47.3%</b>	<b>\$ 14,702,981</b>	<b>21.2%</b>



**TULSA COMMUNITY COLLEGE**  
**EXPENDITURE SUMMARY BY CATEGORY**  
**FOR THE PERIOD ENDING JANUARY 31, 2020 AND JANUARY 31, 2019**

	JANUARY FY20			JANUARY FY19			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<b>EDUCATION AND GENERAL</b>								
<b>Salaries &amp; Wages</b>								
Faculty	\$ 19,704,985	\$ 9,476,120	48.1%	\$ 18,078,150	\$ 8,377,349	46.3%	\$ 1,098,771	13.1%
Adjunct Faculty	10,100,000	5,185,853	51.3%	10,000,000	5,366,488	53.7%	(180,635)	-3.4%
Professional	11,847,285	6,733,995	56.8%	10,337,866	5,969,188	57.7%	764,807	12.8%
Classified Exempt	5,315,122	1,801,773	33.9%	4,955,733	1,911,941	38.6%	(110,168)	-5.8%
Classified Hourly	16,831,220	9,319,855	55.4%	15,693,153	8,665,149	55.2%	654,705	7.6%
<b>TOTAL</b>	<b>\$ 63,798,612</b>	<b>\$ 32,517,597</b>	<b>51.0%</b>	<b>\$ 59,064,902</b>	<b>\$ 30,290,117</b>	<b>51.3%</b>	<b>\$ 2,227,480</b>	<b>7.4%</b>
Staff Benefits	\$ 23,074,448	\$ 12,660,070	54.9%	\$ 21,492,788	\$ 11,565,985	53.8%	1,094,085	9.5%
Professional Services	2,783,700	1,547,793	55.6%	2,848,500	1,349,752	47.4%	198,041	14.7%
Operating Services	17,107,400	8,780,659	51.3%	16,666,550	9,219,451	55.3%	(438,792)	-4.8%
Travel	586,400	283,617	48.4%	683,700	217,920	31.9%	65,697	30.1%
Utilities	1,700,000	859,615	50.6%	1,739,500	850,769	48.9%	8,846	1.0%
Tuition Waivers	4,400,000	2,617,659	59.5%	4,074,000	1,816,391	44.6%	801,268	44.1%
Scholarships	5,100,000	4,635,556	90.9%	4,795,000	2,528,926	52.7%	2,106,630	83.3%
Furniture & Equipment	875,000	1,352,374	154.6%	6,015,000	1,156,395	19.2%	195,979	16.9%
<b>TOTAL</b>	<b>\$ 119,425,560</b>	<b>\$ 65,254,939</b>	<b>54.6%</b>	<b>\$ 117,379,940</b>	<b>\$ 58,995,706</b>	<b>50.3%</b>	<b>\$ 6,259,234</b>	<b>10.6%</b>
<b>CAMPUS STORE</b>								
Bond Principal and Expense	131,250	98,431	75.0%	-	-	0.0%	98,431	100.0%
<b>TOTAL</b>	<b>\$ 131,250</b>	<b>\$ 98,431</b>	<b>75.0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ 98,431</b>	<b>100.0%</b>
<b>STUDENT ACTIVITIES</b>								
<b>Salaries &amp; Wages</b>								
Professional	\$ 241,000	\$ 150,460	62.4%	\$ 220,000	\$ 174,503	79.3%	\$ (24,043)	-13.8%
Classified Hourly	1,150,000	589,413	51.3%	1,100,000	500,424	45.5%	88,989	17.8%
<b>Total Salaries &amp; Wages</b>	<b>\$ 1,391,000</b>	<b>\$ 739,873</b>	<b>53.2%</b>	<b>\$ 1,320,000</b>	<b>\$ 674,927</b>	<b>51.1%</b>	<b>\$ 64,946</b>	<b>9.6%</b>
Staff Benefits	\$ 592,000	\$ 287,769	48.6%	\$ 500,000	\$ 262,939	52.6%	\$ 24,830	9.4%
Professional Services	85,000	117,457	138.2%	90,000	30,020	33.4%	87,437	291.3%
Operating Services	545,000	329,194	60.4%	564,000	420,537	74.6%	(91,343)	-21.7%
Travel	70,000	24,302	34.7%	75,000	21,576	28.8%	2,726	12.6%
Furniture & Equipment	1,780,000	102,054	5.7%	1,700,000	2,561	0.2%	99,493	3885.4%
Items for Resale	50,000	-	0.0%	51,000	4,710	9.2%	(4,710)	-100.0%
<b>TOTAL</b>	<b>\$ 4,513,000</b>	<b>\$ 1,600,650</b>	<b>35.5%</b>	<b>\$ 4,300,000</b>	<b>\$ 1,417,269</b>	<b>33.0%</b>	<b>\$ 183,381</b>	<b>12.9%</b>
<b>OTHER AUXILIARY ENTERPRISES</b>								
<b>Salaries &amp; Wages</b>								
Professional	\$ 70,000	\$ 48,513	69.3%	\$ 60,000	\$ 35,583	59.3%	\$ 12,929	36.3%
Adjunct Faculty	200,000	166,174	83.1%	175,000	109,267	62.4%	56,907	52.1%
Classified Hourly	300,000	130,631	43.5%	300,000	164,790	54.9%	(34,159)	-20.7%
<b>Total Salaries &amp; Wages</b>	<b>\$ 570,000</b>	<b>\$ 345,318</b>	<b>60.6%</b>	<b>\$ 535,000</b>	<b>\$ 309,641</b>	<b>57.9%</b>	<b>\$ 35,677</b>	<b>11.5%</b>
Staff Benefits	\$ 100,000	\$ 50,929	50.9%	\$ 90,000	\$ 45,360	50.4%	\$ 5,570	12.3%
Professional Services	500,000	433,956	86.8%	340,000	164,037	48.2%	269,920	164.5%
Operating Services	2,500,000	1,141,244	45.6%	1,550,000	1,000,162	64.5%	141,082	14.1%
Travel	100,000	32,445	32.4%	50,000	9,385	18.8%	23,061	245.7%
Utilities	650,000	351,124	54.0%	650,000	332,984	51.2%	18,140	5.4%
Scholarship & Refunds	10,000	6,515	65.2%	4,000	2,484	62.1%	4,031	162.3%
Bond Principal and Expense	1,115,000	514,981	46.2%	1,450,000	594,068	41.0%	(79,087)	-13.3%
Furniture & Equipment	2,764,750	130,015	4.7%	30,000	41,112	137.0%	88,903	216.2%
Items for Resale	1,000	-	0.0%	1,000	-	0.0%	-	0.0%
<b>TOTAL</b>	<b>\$ 8,310,750</b>	<b>\$ 3,006,529</b>	<b>36.2%</b>	<b>\$ 4,700,000</b>	<b>\$ 2,499,232</b>	<b>53.2%</b>	<b>\$ 507,297</b>	<b>20.3%</b>
<b>CAPITAL</b>								
Construction - State (295)	\$ 2,075,000	\$ 1,004,135	48.4%	\$ 1,325,000	\$ 311,947	23.5%	\$ 692,188	221.9%
Construction - Non State (483)	13,000,000	7,164,678	55.1%	10,000,000	1,232,356	12.3%	5,932,323	481.4%
<b>TOTAL</b>	<b>\$ 15,075,000</b>	<b>\$ 8,168,813</b>	<b>54.2%</b>	<b>\$ 11,325,000</b>	<b>\$ 1,544,302</b>	<b>13.6%</b>	<b>\$ 6,624,511</b>	<b>429.0%</b>