



**Tulsa Community College
Regular Meeting of the Board of Regents
Thursday, September 15, 2022
Northeast Campus
3727 East Apache Street, Tulsa, OK
Academic Building, Bldg. 3, Room NCAB 145
2:30 p.m.**

AGENDA

1. Call to Order

1.1 Open Meeting Compliance Statement

“Statement of Compliance with the Oklahoma Open Meeting Act
(Regular meeting scheduled on September 15, 2022 at 2:30 p.m.)

This regular meeting of the Tulsa Community College Board of Regents has been convened in accordance with the Oklahoma Open Meeting Act.

This meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on November 22, 2021 with the change in location and time on July 12, 2022.

Notice of this meeting was also given at least twenty-four (24) hours in advance of the meeting by posting notice of the date, time, place, and agenda of the meeting in the glass window adjacent to room 618 on the sixth floor of the Tulsa Community College Metro Campus, located at 909 South Boston Ave, Tulsa, OK, Academic Building 1, and in the first floor lobby’s glass case at the Tulsa Community College Conference Center, 6111 East Skelly Drive, Tulsa, OK.

1.2 Roll Call

2. Old Business and Possible Discussion and Action

2.1 Recommendation for Approval of the Minutes for the Regular Meeting of the Tulsa Community College Board of Regents held on Thursday, August 18, 2022

Motion for Approval: _____

Second Motion for Approval: _____

2.2 Carry Over Items

3. Personnel Report and Possible Discussion and Action

Presented by President Goodson and Dr. Angela Sivadon, Senior Vice President and Chief Academic Officer

3.1 Introduction of Recently Appointed Staff

- Faculty Promotions in Rank

3.2 Consent Agenda

- Appointments of full-time faculty and full-time professional staff at a pay grade 18 and above made since the last meeting of the Board of Regents of Tulsa Community College.
- Retirements of full-time faculty and professional employees submitted since the last meeting of the Board of Regents of Tulsa Community College
- Separations including resignations, terminations, deaths, and transition to disability status of full-time faculty and professional employees submitted since the last meeting of the Board of Regents of Tulsa Community College.

Motion for Approval: _____

Second Motion for Approval: _____

(Attachment 3.2)

4. Academic Affairs and Student Success & Equity Committee Report and Possible Discussion

Presented by Regent Combs

4.1 Overview of Committee Meeting Topics

- Letters of Intent Update
- Unlocking Opportunity from Aspen Institute and CCRC Update
- Enrollment Update
- Teaching at TCC Update

5. Facilities and Safety Committee Report and Possible Discussion

Presented by Regent Adwon

5.1 Overview of Committee Meeting Topics

- Long-term Facilities Planning Update
- Major Projects Update

- Facilities Dashboard Update

6. **Community Relations Committee Report and Possible Discussion**

Presented by Regent Cornell

6.1 Overview of Committee Meeting Topics

- Legislative Updates
- TCC Foundation Vision Dinner Update
- Foundation Funded Projects Update

7. **Finance, Risk and Audit Committee Report and Possible Discussion and Action**

Presented by Regent Beavers or Regent Cornell

7.1 Purchase Item Agreement over \$50,000

7.1.1 Network Security Services

Authorization is requested to enter an agreement with Connection, Inc. (Merrimack, NH) in the amount of **\$696,906** to provide Cyber Security services for four years. This purchase will be funded from general budget.

Motion for Approval from the Finance, Risk and Audit Committee. No Second Needed.

7.1.2 Benefits Brokerage Services

Authorization is requested to enter into a multi-year agreement with Gallagher (Tulsa, OK) in the amount of **\$427,000** to serve as the College's benefit broker. The agreement will be for three years with annual costs of \$135,000, \$142,000, and \$150,000. This purchase will be funded from the general budget.

Motion for Approval from the Finance, Risk and Audit Committee. No Second Needed.

7.1.3 Professional Services

Authorization is requested to enter into an agreement with Hogan Taylor, LLP (Tulsa, OK) in the amount of **\$80,000** to provide professional services to the Chief Human Resource Officer. This purchase will be funded from the general budget.

Motion for Approval from the Finance, Risk and Audit Committee. No Second Needed.

7.2 Monthly Financial Report

7.2.1 Financial Statement for August 2022

The Finance, Risk and Audit Committee recommends approval of the monthly financial report for August 2022 be approved as presented in the attachment.

Motion from the Finance, Risk and Audit Committee for Approval. No Second Needed.

[\(Attachment 7.2.1\)](#)

8. New Business

[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(9), "...any matter not known about or which could not have been reasonably foreseen prior to the time of posting." 24 hours prior to meeting]

9. Persons Who Desire to Come Before the Board

[Any person who desires to come before the Board shall notify the board chair or his or her designee in writing or electronically at least twelve (12) hours before the meeting begins. The notification must advise the chair of the nature and subject matter of their remarks and may be delivered to the president's office. All persons shall be limited to a presentation of not more than two minutes.

10. President's Report and Possible Discussion

Presented by President Goodson and Nicole Burgin, Media Relations Manager

10.1 Special Recognition from the TCC Foundation to Jennifer Jezek
Presented by Tim Lyons, Foundation Executive Committee member, and Kari Shults, TCC Foundation President

10.2 Overview of President's Highlights

- TCC Student Named a Coca-Cola Leaders of Promise Scholar
- 2022 Vision Dinner Honors Three Individuals and Raises More Than \$460K
- Two TCC Students Explain What the Student Loan Relief Plan Means to Them
- TCC Employee Considered One of Tulsa's Elite Referees
- New Regent Appointed to TCC Board of Regents

- Signature Symphony Announces \$5 Tickets for TCC Employees and TCC Students
- Editorial: TCC Bucking Trend Through Its Success with Student Services
- High Graduation Numbers Focus of Live KOTV Interview
- Grand Opening Events for Y@TCC

10.3 President’s Comments on Previous Agenda Items

11. Executive Session

[Proposed vote to go into executive session Pursuant to Title 25 Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.]

Motion for Approval to Recess: _____

Second Motion for Approval: _____

11.1 Confidential Report by College Legal Counsel Concerning Pending Litigation, Investigations and Claims. No action is anticipated.

Motion for Approval to Reconvene: _____

Second Motion for Approval: _____

12. Adjournment

12.1 Next Meeting Date:

The next meeting of the Tulsa Community College Board of Regents will be held on Thursday, October 20, 2022 at 2:30 p.m. at West Campus, 7505 West 41st Street South, Tulsa, OK, Information Commons Building, Bldg. 1, Room IC-213.

ADDENDUM FOR PERSONNEL CONSENT ITEMS:

Items listed under Personnel Consent Items will be approved by one motion without discussion. If discussion on an item is desired, the item will be removed from the "Consent Agenda" and considered separately at the request of a Board member.

APPOINTMENT:

None.

RETIREMENT:

None.

SEPARATION:

None.

TULSA COMMUNITY COLLEGE
FINANCIAL REPORT
MONTH ENDING AUGUST 31, 2022

TULSA COMMUNITY COLLEGE
STATEMENT OF REVENUE AND EXPENDITURES COMPARISON
FOR THE PERIOD ENDING AUGUST 31, 2022 AND AUGUST 31, 2021

	AUGUST FY23			AUGUST FY22			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
Revenue								
Education & General								
State Appropriations	\$ 32,957,050	\$ 5,170,980	15.7%	\$ 31,022,199	\$ 6,410,677	20.7%	\$ (1,239,697)	-19.3%
Revolving Fund	1,936,906	555,336	28.7%	2,939,191	401,367	13.7%	153,970	38.4%
Resident Tuition	28,598,786	1,864,859	6.5%	28,016,104	1,891,184	6.8%	(26,325)	-1.4%
Non-Resident Tuition	2,343,890	140,696	6.0%	2,206,417	191,192	8.7%	(50,496)	-26.4%
Student Fees	7,130,931	397,680	5.6%	7,531,057	474,057	6.3%	(76,377)	-16.1%
Local Appropriations	48,000,000	11,000,000	22.9%	47,025,000	7,500,000	15.9%	3,500,000	46.7%
Total	\$ 120,967,563	\$ 19,129,551	15.8%	\$ 118,739,968	\$ 16,868,477	14.2%	\$ 2,261,075	13.4%
HEERF								
Federal Stimulus Funds - CARES	-	-	0%	-	-	0.0%	-	100.0%
Federal Student Grants - HEERF II&III	1,500,000	345,925	23.1%	18,500,000	350,690	1.9%	(4,765)	-1.4%
Federal Institutional Aid - HEERF II&III	28,500,000	-	0.0%	31,000,000	4,964,756	16.0%	(4,964,756)	-100.0%
Total	\$ 30,000,000	\$ 345,925	1.2%	\$ 49,500,000	\$ 5,315,446	10.7%	\$ (4,969,521)	-93.5%
Auxiliary Enterprises								
Campus Store	\$ 525,000	\$ 31,217	5.9%	\$ 400,000	\$ 4,051	1.0%	\$ 27,166	6.7%
Student Activities	1,900,000	307,538	16.2%	2,000,000	112,361	5.6%	195,177	173.7%
Other Auxiliary Enterprises	3,500,000	244,047	7.0%	4,000,000	376,809	9.4%	(132,762)	-35.2%
Total	\$ 5,925,000	\$ 582,802	9.8%	\$ 6,400,000	\$ 493,221	7.7%	\$ 89,581	18.2%
Restricted								
Institutional Grants	\$ 4,185,000	\$ 150,927	3.6%	\$ 4,125,000	\$ 374,878	9.1%	\$ (223,951)	-59.7%
State Student Grants	4,456,979	18,014	0.4%	4,020,320	42,720	1.1%	(24,706)	-57.8%
Total	\$ 8,641,979	\$ 168,941	2.0%	\$ 8,145,320	\$ 417,598	5.1%	\$ (248,656)	-59.5%
Capital								
Construction - State (295)	\$ 3,116,400	\$ 1,716,400	55.1%	\$ 2,000,000	\$ 1,716,400	85.8%	\$ -	0.0%
Construction - Non State (483)	7,500,000	-	0.0%	3,000,000	160,000	5.3%	(160,000)	-100.0%
Total	\$ 10,616,400	\$ 1,716,400	16.2%	\$ 5,000,000	\$ 1,876,400	37.5%	\$ (160,000)	-8.5%
TOTAL REVENUE	\$ 176,150,942	\$ 21,943,620	12.5%	\$ 187,785,288	\$ 24,971,141	13.3%	\$ (3,027,521)	-12.1%
Expenditures								
Education & General								
Instruction	\$ 50,516,742	5,087,808	10.1%	\$ 48,117,230	5,350,717	11.1%	\$ (262,910)	-4.9%
Public Service	982,076	126,191	12.8%	1,022,515	79,724	7.8%	46,467	58.3%
Academic Support	18,732,346	2,559,347	13.7%	18,617,965	2,539,736	13.6%	19,611	0.8%
Student Services	11,121,621	1,589,388	14.3%	10,581,398	1,105,046	10.4%	484,342	43.8%
Institutional Support	14,344,843	2,606,594	18.2%	14,254,489	2,868,604	20.1%	(262,010)	-9.1%
Operation/ Maintenance of Plant	17,789,214	2,922,625	16.4%	17,489,757	2,860,393	16.4%	62,232	2.2%
Tuition Waivers	4,300,000	85,984	2.0%	4,600,000	118,128	2.6%	(32,144)	-27.2%
Scholarships	5,300,000	41,027	0.8%	5,800,000	361,262	6.2%	(320,234)	-88.6%
Total	\$ 123,086,842	\$ 15,018,963	12.2%	\$ 120,483,353	\$ 15,283,610	12.7%	\$ (264,646)	-1.7%
HEERF								
Federal Stimulus Funds - CARES	-	-	0.0%	-	-	0%	-	0%
Federal Student Grants - HEERF II&III	1,500,000	-	0.0%	18,500,000	350,690	1.9%	(350,690)	-100.0%
Federal Institutional Aid - HEERF II&III	28,500,000	3,250,306	11.4%	31,000,000	4,964,756	16.0%	(1,714,450)	-34.5%
Total	\$ 30,000,000	\$ 3,250,306	10.8%	\$ 49,500,000	\$ 5,315,446	10.7%	\$ (2,065,140)	-38.9%
Auxiliary Enterprises								
Campus Store	\$ 130,500	\$ 32,851	25.2%	\$ 130,500	\$ 32,658	25.0%	\$ 193	0.6%
Student Activities	1,900,000	90,167	4.7%	3,000,000	174,149	5.8%	(83,983)	-48.2%
Other Auxiliary Enterprises	7,623,500	607,782	8.0%	7,938,500	324,424	4.1%	283,358	87.3%
Total	\$ 9,654,000	\$ 730,799	7.6%	\$ 11,069,000	\$ 531,231	4.8%	\$ 199,568	37.6%
Restricted								
Institutional Grants	\$ 4,185,000	\$ 448,903	10.7%	\$ 4,125,000	\$ 374,878	9.1%	\$ 74,026	19.7%
State Student Grants	4,456,979	31,602	0.7%	4,020,320	42,729	1.1%	(11,127)	-26.0%
Total	\$ 8,641,979	\$ 480,506	5.6%	\$ 8,145,320	\$ 417,607	5.1%	\$ 62,898	15.1%
Capital								
Construction - State (295)	\$ 3,116,400	\$ 222,109	7.1%	\$ 2,000,000	\$ 44,525	2.2%	\$ 177,584	398.8%
Construction - Non State (483)	7,500,000	385,316	5.1%	3,000,000	31,315.02	1.0%	354,000.98	1130.5%
Total	\$ 10,616,400	\$ 607,425	5.7%	\$ 5,000,000	\$ 75,840	1.5%	\$ 531,585	700.9%
TOTAL EXPENDITURES	\$ 181,999,221	\$ 20,087,999	11.0%	\$ 194,197,673	\$ 21,623,734	11.1%	\$ (1,535,735)	-7.1%

TULSA COMMUNITY COLLEGE
EXPENDITURE SUMMARY BY CATEGORY
FOR THE PERIOD ENDING AUGUST 31, 2022 AND AUGUST 31, 2021

	AUGUST FY23			AUGUST FY22			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
EDUCATION AND GENERAL								
Salaries & Wages								
Faculty	\$ 20,334,088	\$ 1,649,397	8.1%	\$ 19,432,417	\$1,579,849	8.1%	\$ 69,547	4.4%
Adjunct Faculty	11,000,000	1,388,031	12.6%	10,500,000	1,861,608	17.7%	(473,577)	-25.4%
Professional	13,180,480	2,050,682	15.6%	11,923,617	1,940,139	16.3%	110,543	5.7%
Classified Exempt	1,978,693	334,551	16.9%	3,801,000	417,554	11.0%	(83,004)	-19.9%
Classified Hourly	18,004,571	1,578,089	8.8%	17,564,728	1,626,216	9.3%	(48,128)	-3.0%
TOTAL	\$ 64,497,832	\$ 7,000,749	10.9%	\$ 63,221,762	\$ 7,425,366	11.7%	\$ (424,617)	-5.7%
Staff Benefits	\$ 26,729,010	\$ 3,168,930	11.9%	\$ 24,333,149	\$ 3,236,796	13.3%	(67,867)	-2.1%
Professional Services	2,634,000	328,547	12.5%	3,620,310	319,790	8.8%	8,757	2.7%
Operating Services	16,037,800	3,424,404	21.4%	15,809,902	2,904,383	18.4%	520,022	17.9%
Travel	310,200	25,977	8.4%	544,843	9,128	1.7%	16,849	184.6%
Utilities	1,650,000	295,899	17.9%	1,500,000	195,546	13.0%	100,353	51.3%
Tuition Waivers	1,628,000	85,984	5.3%	4,600,000	118,128	2.6%	(32,144)	-27.2%
Scholarships	4,300,000	41,027	1.0%	5,800,000	361,262	6.2%	(320,234)	-88.6%
Furniture & Equipment	5,300,000	647,446	12.2%	1,053,387	713,210	67.7%	(65,764)	-9.2%
TOTAL	\$ 123,086,842	\$ 15,018,963	12.2%	\$ 120,483,353	\$ 15,283,610	12.7%	\$ (264,646)	-1.7%
HEERF								
Federal Stimulus Funds - CARES	-	-	0%	-	-	0.0%	0	0.0%
Federal Student Grants - HEERF II&III	1,500,000	-	0.0%	18,500,000	350,690	1.9%	(350,690)	-100.0%
Federal Institutional Aid - HEERF II&III	28,500,000	3,250,306	11.4%	31,000,000	4,964,756	16.0%	(1,714,450)	-34.5%
TOTAL	\$ 30,000,000	\$ 3,250,306	10.8%	\$ 49,500,000	\$ 5,315,446	10.7%	\$ (2,065,140)	-38.9%
CAMPUS STORE								
Bond Principal and Expense	130,500	32,851	25.2%	130,500	32,658	25.0%	193	0.6%
TOTAL	\$ 130,500	\$ 32,851	25.2%	\$ 130,500	\$ 32,658	25.0%	\$ 193	0.6%
STUDENT ACTIVITIES								
Salaries & Wages								
Professional	\$ 135,000	\$ 360	0.3%	\$ 216,000	\$11,411	5.3%	\$ (11,051)	-96.8%
Classified Hourly	535,000	35,884	6.7%	850,000	72,326	8.5%	(36,442)	-50.4%
Total Salaries & Wages	\$ 670,000	\$ 36,244	5.4%	\$ 1,066,000	\$ 83,736	7.9%	\$ (47,493)	-56.7%
Staff Benefits	\$ 300,000	\$ 18,871	6.3%	\$ 445,000	\$36,396	8.2%	\$ (17,526)	-48.2%
Professional Services	70,000	-	0.0%	116,000	-	0.0%	-	0.0%
Operating Services	260,000	35,052	13.5%	410,000	54,017	13.2%	(18,964)	-35.1%
Travel	20,000	-	0.0%	38,000	-	0.0%	-	0.0%
Furniture & Equipment	580,000	-	0.0%	925,000	-	0.0%	-	0.0%
Items for Resale	-	-	0.0%	-	-	0.0%	-	0.0%
TOTAL	\$ 1,900,000	\$ 90,167	4.7%	\$ 3,000,000	\$ 174,149	5.8%	\$ (83,983)	-48.2%
OTHER AUXILIARY ENTERPRISES								
Salaries & Wages								
Professional	\$ 135,000	\$ 23,460	17.4%	\$ 141,000	\$20,385	14.5%	\$ 3,075	15.1%
Adjunct Faculty	325,000	34,906	10.7%	340,000	25,234	7.4%	9,672	38.3%
Classified Hourly	300,000	11,717	3.9%	312,000	2,606	0.8%	9,112	349.7%
Total Salaries & Wages	\$ 760,000	\$ 70,083	9.2%	\$ 793,000	\$ 48,225	6.1%	\$ 21,859	45.3%
Staff Benefits	\$ 140,000	\$ 19,097	13.6%	\$ 142,000	\$12,548	8.8%	\$ 6,549	52.2%
Professional Services	600,000	258,523	43.1%	625,000	18,986	3.0%	239,537	1261.6%
Operating Services	2,495,000	126,030	5.1%	2,600,000	132,388	5.1%	(6,358)	-4.8%
Travel	65,000	2,220	3.4%	68,000	3,464	5.1%	(1,244)	-35.9%
Utilities	800,000	98,633	12.3%	737,000	76,046	10.3%	22,587	29.7%
Scholarship & Refunds	43,000	345	0.8%	45,000	110	0.2%	235	213.6%
Bond Principal and Expense	1,120,500	32,850.90	2.9%	1,253,500	32,658	2.6%	193	0.6%
Furniture & Equipment	1,600,000	-	0.0%	1,675,000	-	0.0%	-	0.0%
Items for Resale	-	-	0.0%	-	-	0.0%	-	0.0%
TOTAL	\$ 7,623,500	\$ 607,782	8.0%	\$ 7,938,500	\$ 324,424	4.1%	\$ 283,358	87.3%
CAPITAL								
Construction - State (295)	\$ 3,116,400	\$ 222,109	7.1%	\$ 2,000,000	44,525.01	2.2%	\$ 177,584	398.8%
Construction - Non State (483)	7,500,000	385,316	5.1%	3,000,000	31,315.02	1.0%	354,001	1130.5%
TOTAL	\$ 10,616,400	\$ 607,425	5.7%	\$ 5,000,000	\$ 75,840	1.5%	\$ 531,585	700.9%