



**Tulsa Community College  
Regular Meeting of the Board of Regents**

**MINUTES**

The regular meeting of the Board of Regents of Tulsa Community College was held on **October 19, 2023 at 2:30 p.m. at West Campus.**

Board Members Present: James Beavers, Samuel Combs, Paul Cornell, Caron Lawhorn, Jennifer Jezek, Wesley Mitchell, and Pete Regan

Board Members Absent: None

Others Present: President Goodson  
Executive Assistant for the Board  
College Administrators  
College Legal Counsel  
Faculty and Staff  
Auditor with Crowe LLP

**CALL TO ORDER**

Chair Beavers called the meeting to order at 2:30 p.m.

President Goodson confirmed compliance with the Open Meetings Act.

**ROLL CALL**

The assistant called the roll and the meeting proceeded with a quorum.

**APPROVAL OF THE MINUTES**

A **motion** was made by Regent Cornell and seconded by Regent Regan to approve the minutes for the regular meeting of the Tulsa Community College Board of Regents held on Thursday, September 21, 2023, as presented. The Chair called for a vote. **Motion carried by voice vote.**

**CARRYOVER ITEMS**

There were no carryover items.

## **PERSONNEL REPORT**

*Presented by President Goodson*

### **1. Introduction of New Staff**

There were no introductions.

### **2. Consent Agenda**

The personnel consent agenda was submitted for approval.

- Appointments of full-time faculty and full-time professional staff at a pay grade 18 and above made since the last meeting of the Board of Regents of Tulsa Community College.
- Retirements of full-time faculty and full-time professional staff submitted since the last meeting of the Board of Regents of Tulsa Community College.
- Separations including resignations, terminations, deaths, and transition to disability status of full-time faculty and professional employees submitted since the last meeting of the Board of Regents of Tulsa Community College.
- Recommendation for full-time faculty reclassification.

Comments: Dr. Sivadon explained that the compensation reclassification for full-time faculty is for additional education. Most faculty positions require a master's degree. For every 12 hours earned towards a higher degree in their area of teaching, faculty will receive a two percent increase, except for the doctoral level, which is a three percent increase. Faculty who teach workforce development programs that had a bachelor's degree and earn master's degree will receive a six percent increase. Credits must be earned from an accredited institution. Faculty must provide copies of transcripts. The process is thoroughly vetted.

President Goodson informed the Board that the copy of the consent agenda they received does not show the number of hours that Marissa Wolfe received with her master's degree (+36 hours). The posted agenda is the correct version.

A **motion** was made by Regent Jezek and seconded by Regent Cornell to approve the personnel consent agenda. The Chair called for a vote. **Motion carried by voice vote.**

[\(Attachment: Consent Agenda\)](#)

## **FACILITIES & SAFETY COMMITTEE REPORT**

*Presented by Regent Jezek*

### **1. Overview of Committee Meeting Topics**

Regent Jezek apprised the Board of meeting topics discussed at the September committee meeting.

- Long-term Facilities Planning

The Committee received a presentation from GH2 on the second phase of the 10-year Facilities Plan focusing on the Metro Campus and the Education Outreach Center. The Plan includes recommendations for design updates, functional enhancements, and interior improvements throughout the campus for the College to consider. These designs factor in utilization metrics gathered during Phase 1 and incorporate feedback from a wide range of staff, faculty, and students. This is still in a long-term planning and discussion phase depending upon several factors to include funding. More updates and presentations will be scheduled for the Board and larger TCC community in the coming weeks and months.

- Major Projects Update

Construction remains on track at the Northeast Campus academic building entryway and the Southeast Campus cyber lab with both projects expected to be completed by the end of the calendar year. Architectural drawings for the Metro Campus nursing and health sciences expansion are expected to begin soon.

- Facilities Dashboard Update

- Three deferred maintenance projects expected to be completed in October:
  - Metro Campus Philips Building elevator replacement;
  - Metro Campus Variable Frequency Drives; and
  - West Campus Sidewalks from Student Success Center to Student Union.
- Deferred maintenance: The Northeast Campus electrical upgrade estimated completion date is June 2025.
- Safety: Emergency Management software will be closed out in October.

Regent Combs complimented the College's investment in safety and security. Chair Beavers concurred.

[\(Handout: Major Projects Dashboard\)](#)

## **COMMUNITY RELATIONS COMMITTEE REPORT**

*Presented by Regent Lawhorn*

### **1. Overview of Committee Meeting Topics**

Regent Lawhorn apprised the board of meeting topics discussed at the September committee meeting.

- Federal Updates

- Alexis and Rick attended the AACC Advocates in Action conference in Washington, D.C. It was a great opportunity to meet new staffers covering higher education.
  - Congress passed a continuing resolution for the FY24 budget, which runs until November 17.
  - Alexis Hilbert will take over federal legislative work for TCC as Rick is stepping down.
- State Updates
    - No movement on the governor's tax cut plans during the very short special session that was called.
    - Interim studies happening that will impact higher education, including property insurance rates, concurrent enrollment, Oklahoma's Promise, and variety of topics.
    - Representative Anthony Moore appreciated his TCC tour last month and was impressed with the students who participated.

## **FINANCE, RISK AND AUDIT COMMITTEE REPORT**

*Presented by Regent Cornell and Mark McMullen, Vice President of Business Affairs and Chief Financial Officer*

### **1. Purchase Item Agreements over \$50,000**

#### **1.1 Professional Services**

Authorization was requested to enter an agreement with GH2 Architects (Tulsa, OK) in the amount of **\$247,500** for architectural and engineering services. The services will be funded from general budget.

Comment: This work is specific to the nursing and health sciences remodeling project. A construction project agreement will be presented to the board for approval in the coming months and will be funded from ARPA funds.

#### **1.2 Professional Services**

Authorization was requested to enter an agreement with Lighthouse Consulting, Inc. (Coos Bay, OR) in the amount of **\$125,000** to provide grant consulting services. The services will be funded from a combination of general and grant budgets.

#### **1.3 Professional Services**

Ratification was requested for an agreement with Callie Anne Dunavin (West Memphis, AR) in the amount of **\$80,000** for grant consulting services. The services will be funded from a grant budget.

A **motion** was made by the Finance, Risk & Audit Committee to approve the purchases and the ratification in one vote. No second was needed. **Motion carried by voice vote.**

*Regent Mitchell arrived at this point in the meeting.*

## **2. Recommendation for Acceptance of 2022-2023 Audit**

*Presented by Mark McMullen, Vice President of Business Affairs and CFO, and Brad Schelle, Crowe LLP*

Mr. Schelle highlighted the three reports contained in the full audit report.

- Financial statements: providing an unmodified opinion and free of material misstatements.
- Government auditing standards: report is specific to financial statements and no internal control issues to report or issues with non-compliance.
- Federal grant funding: tested three major programs; no findings.

The 2022-2023 annual audit, performed by Crowe LLP, pursuant to the authorization granted by the Tulsa Community College Board of Regents, is complete. The Finance, Risk and Audit Committee recommended acceptance of the audit.

A **motion** was made by the Finance, Risk & Audit Committee to accept the annual audit. No second was needed. **Motion carried unanimously by voice vote.**

## **3. Monthly Financial Report**

Mark McMullen, Vice President of Business Affairs and CFO, gave the Board an overview of the financial dashboards.

- Revenues are tracking slightly higher than expected. We are receiving state appropriations slower than expected, but we are receiving local appropriations and tuition and fees sooner than expected.
- Expenses are on par with forecast.
- Cash remains strong.
- Investments income remains strong. The Committee reviews options regularly.
- HEERF projects in progress.

### **3.1 Financial Statements for September 2023**

The Finance, Risk and Audit Committee recommended approval of the monthly financial report for September 2023.

A **motion** was made by the Finance, Risk & Audit Committee to approve the monthly financial reports for September 2023. No second was needed. The Chair called for a vote. **Motion carried unanimously by voice vote.**

## **ACADEMIC AFFAIRS AND STUDENT SUCCESS & EQUITY COMMITTEE REPORT**

*Presented by Regent Mitchell*

### **1. Overview of Committee Meeting Topics**

Regent Mitchell apprised the board on topics discussed at the September committee meeting.

- Faculty Salary Reclassification Update
  - The update was given by Dr. Angela Sivadon.
- Five-year Program Reviews Update
  - Several programs reviewed – enrollment, graduation, demand, duplication of program, course data and grades, course relevancy. Mid-cycle review plan implemented.
- Academic Advising Update
  - Dr. Tarver introduced Dr. Kasandra Sereno, Dean of Retention and Engagement, who presented the update.

### **NEW BUSINESS**

[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(9), "...any matter not known about or which could not have been reasonably foreseen prior to the time of posting." 24 hours prior to meeting]

There was none.

### **PERSONS WHO DESIRE TO COME BEFORE THE BOARD**

Any person who desires to come before the Board shall notify the Tulsa Community College President's Office or designee in writing or electronically at least twenty-four (24) hours before the meeting begins. The notification must explain the nature and subject matter of their remarks and the corresponding agenda item. All persons shall be limited to a presentation of not more than two minutes.

There were none.

## **PRESIDENT'S REPORT**

*Presented by President Goodson and Kelsey Kane, Media Relations Manager*

### **1. Overview of President's Highlights**

Ms. Kane highlighted the following taken from the President's Highlights.

The Board and attendees applauded the mention of Nikki Myers, TCC certified flight instructor, who made the front page of Tulsa World.

- TCC Joins Nationwide Initiative to Address Manufacturing Workforce Shortage
- Graduate Thankful for Time at TCC as Student Loan Payments Resume

### **2. Comments on Previous Agenda Items**

President Goodson mentioned several noteworthy topics in the highlights.

- Students Succeed at Debate and Forensics Competition
  - President Goodson congratulated the speech and debate team. Mr. John Mikolajcik, Director of Forensics and Assistant Professor of Communications, spoke to the Board about the competition. Debate team students in attendance spoke to the Board about their debate topic.
- TCC Hosts 2023 OACC Annual Conference
  - President Goodson spoke about the event, which TCC hosted at Northeast Campus. She applauded all that helped make the event successful with record turnout, and especially thanked Lisa Currington, Project Coordinator in the president's office for leading the planning of the event. Mr. John Mikolajcik was at the debate tournament and was not able to receive his award of excellence. President Goodson presented the OACC outstanding faculty award to him.
- TCC Surpasses United Way Campaign Goal
- Letter to the Editor: Tulsa Citizen Highlights TCC Programs

Mackenzie Wilfong, Vice President of Legal Affairs and General Counsel will fill in for President Goodson at the November meeting. President Goodson will be attending the American Association of Community Colleges board meeting as Chair of the Workforce Commission for Economic and Workforce Development.

[\(Handout: President's Highlights\)](#)

**EXECUTIVE SESSION**

[Proposed vote to go into executive session Pursuant to Title 25 Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending litigation, investigations, claims or actions.]

No executive session was needed.

**ADJOURNMENT**

A motion was made by Regent Cornell and seconded by Regent Regan to adjourn the meeting. The Chair called for a vote. **Motion carried unanimously by voice vote.**

The next meeting of the Tulsa Community College Board of Regents will be held on Thursday, November 16, 2023, at 2:30 p.m. at Metro Campus, 909 South Boston Avenue, Tulsa, OK, Tandy Student Success Center at Main Academic Building, Building 1, Room MC-617.

The meeting adjourned at 3:20 p.m.

Respectfully submitted,



Leigh B. Goodson  
President & CEO



James Beavers, Chair  
Board of Regents

ATTEST:



Paul Cornell, Secretary  
Board of Regents



**ADDENDUM FOR PERSONNEL CONSENT ITEMS:**

*Items listed under Personnel Consent Items will be approved by one motion without discussion. If discussion on an item is desired, the item will be removed from the "Consent Agenda" and considered separately at the request of a Board member.*

**APPOINTMENTS:**

None.

**RETIREMENT:**

Vickie Robison, Associate Professor  
Liberal Arts & Public Service  
Southeast Campus

August 1, 2024

**SEPARATIONS:**

David Hunt, Client Technology Manager  
Client Services  
Metro Campus

September 22, 2023

Kelsey Pitts, Assistant Director Admissions & Prospective Student Services  
Admissions & Prospective Student Services  
Northeast Campus

October 13, 2023

**Recommendation for Approval of Full-Time Faculty Reclassification**

The following full-time faculty are qualified for salary reclassification under Board policy for the 2023-2024 academic year. It is the recommendation of the administration that the Tulsa Community College Board of Regents approve these reclassifications and the new salaries as indicated.

<b>Name and Area Of Instruction</b>	<b>Present Employment Classification</b>	<b>Reclassification</b>	<b>Qualification</b>
Da Corte, Miguel Assistant Professor Spanish	Salary Range IV - \$62,485.36	Salary Range V - \$63,735.07	Master's degree + 48 hours
Dilibero, Laci Assistant Professor Physical Therapy	Salary Range B - \$81,629.55	Salary Range I - \$86,527.32	Earned Master's degree
Elmore, Angela Assistant Professor Nursing	Salary Range II - \$92,671.49	Salary Range IV - \$96,378.35	Master's degree + 36 hours
France, Kasty Associate Professor English	Salary Range IV - \$76,864.10	Salary Range V - \$78,401.38	Master's degree + 48 hours
Mikolajcik, John Assistant Professor Communication	Salary Range I - \$59,765.87	Salary Range III - \$62,156.50	Master's degree + 24 hours
Urie, Jeanne Associate Professor English	Salary Range IV - \$80,001.41	Salary Range V - \$81,601.44	Master's degree + 48 hours
Vang, Foua Assistant Professor Nursing	Salary Range II - \$76,594.45	Salary Range IV - \$79,658.23	Master's degree + 36 hours
Wolfe, Marissa Assistant Professor Mathematics	Salary Range III \$71,403.84	Salary Range IV - \$72,831.92	Master's degree +36 hours

TULSA COMMUNITY COLLEGE  
FINANCIAL REPORT  
MONTH ENDING SEPTEMBER 30, 2023

**TULSA COMMUNITY COLLEGE**  
**STATEMENT OF REVENUE AND EXPENDITURES COMPARISON**  
**FOR THE PERIOD ENDING SEPTEMBER 30, 2023 AND SEPTEMBER 30, 2022**

	SEPTEMBER FY24			SEPTEMBER FY23			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<b>Revenue</b>								
<b>Education &amp; General</b>								
State Appropriations	\$ 40,775,213	\$ 10,197,923	25.0%	\$ 32,957,050	\$ 10,219,251	31.0%	\$ (21,328)	-0.2%
Revolving Fund	1,500,000	155,143	10.3%	1,936,906	780,703	40.3%	(625,560)	-80.1%
Resident Tuition	27,885,045	10,196,058	36.6%	28,598,786	10,270,060	35.9%	(74,002)	-0.7%
Non-Resident Tuition	2,125,228	767,055	36.1%	2,343,890	720,460	30.7%	46,595	6.5%
Student Fees	7,111,396	2,233,425	31.4%	7,130,931	2,262,876	31.7%	(29,451)	-1.3%
Local Appropriations	51,500,000	10,500,000	20.4%	48,000,000	11,000,000	22.9%	(500,000)	-4.5%
Total	\$ 130,896,882	\$ 34,049,604	26.0%	\$ 120,967,563	\$ 35,253,350	29.1%	\$ (1,203,746)	-3.4%
<b>HEERF</b>								
Federal Student Grants - HEERF II&III	\$ -	\$ -	0.0%	\$ 1,500,000	\$ 345,925	23.1%	\$ (345,925)	-100.0%
Federal Institutional Aid - HEERF II&III	-	-	0.0%	28,500,000	10,536,990	37.0%	(10,536,990)	-100.0%
Total	\$ -	\$ -	0.0%	\$ 30,000,000	\$ 10,882,915	36.3%	\$ (10,882,915)	-100.0%
<b>Auxiliary Enterprises</b>								
Campus Store	\$ 300,000	\$ 123,567	41.2%	\$ 525,000	\$ 40,975	7.8%	\$ 82,592	202%
Student Activities	1,900,000	640,183	33.7%	1,900,000	692,213	36.4%	(52,030)	-7.5%
Other Auxiliary Enterprises	3,500,000	949,965	27.1%	3,500,000	921,083	26.3%	28,882	3.1%
Total	\$ 5,700,000	\$ 1,713,715	30.1%	\$ 5,925,000	\$ 1,654,271	27.9%	\$ 59,444	3.6%
<b>Restricted</b>								
Federal Grants	\$ 3,767,861	\$ 1,258,973	33.4%	\$ 2,981,660	\$ 359,739	12.1%	\$ 899,234	250.0%
State Grants	3,180,622	67,459	2.1%	3,398,371	79,987	2.4%	(12,528)	-15.7%
Private Grants	3,814,596	454,043	11.9%	2,261,948	703,195	31.1%	(249,152)	-35.4%
ARPA Grants	5,400,265	-	0.0%	-	-	0.0%	-	0.0%
Total	\$ 16,163,344	\$ 1,780,475	11.0%	\$ 8,641,979	\$ 1,142,921	13.2%	\$ 637,554	55.8%
<b>Capital</b>								
Construction - State (295)	\$ 2,600,000	\$ 1,310,598	50.4%	\$ 3,116,400	\$ 1,716,400	55.1%	\$ (405,802)	-23.6%
Construction - Non State (483)	2,000,000	-	0.0%	7,500,000	89,662	1.2%	(89,662)	-100.0%
Total	\$ 4,600,000	\$ 1,310,598	28.5%	\$ 10,616,400	\$ 1,806,062	17.0%	\$ (495,464)	-27.4%
<b>TOTAL REVENUE</b>	<b>\$ 157,360,226</b>	<b>\$ 38,854,392</b>	<b>24.7%</b>	<b>\$ 176,150,942</b>	<b>\$ 50,739,519</b>	<b>28.8%</b>	<b>\$ (11,885,127)</b>	<b>-23.4%</b>
<b>Expenditures</b>								
<b>Education &amp; General</b>								
Instruction	\$ 56,539,244	\$ 10,041,068	17.8%	\$ 50,516,742	\$ 8,646,246	17.1%	\$ 1,394,822	16.1%
Public Service	1,029,695	191,660	18.6%	982,076	292,342	29.8%	(100,682)	-34.4%
Academic Support	20,124,086	4,993,590	24.8%	18,732,346	4,450,610	23.8%	542,980	12.2%
Student Services	10,735,736	2,503,978	23.3%	11,121,621	2,389,812	21.5%	114,166	4.8%
Institutional Support	16,078,205	4,006,351	24.9%	14,344,843	3,743,380	26.1%	262,971	7.0%
Operation/ Maintenance of Plant	18,089,754	5,109,473	28.2%	17,789,214	4,784,362	26.9%	325,111	6.8%
Tuition Waivers	4,700,000	2,498,050	53.1%	4,300,000	2,188,076	50.9%	309,974	14.2%
Scholarships	4,900,000	343,529	7.0%	5,300,000	1,928,928	36.4%	(1,585,399)	-82.2%
Total	\$ 132,196,720	\$ 29,687,699	22.5%	\$ 123,086,842	\$ 28,423,757	23.1%	\$ 1,263,942	4.4%
<b>HEERF</b>								
Federal Student Grants - HEERF II&III	\$ -	\$ -	0.0%	\$ 1,500,000	\$ -	0.0%	\$ -	0%
Federal Institutional Aid - HEERF II&III	-	-	0.0%	6,000,000	2,777,929	46.3%	(2,777,929)	-100.0%
Federal Institutional Aid - Lost Revenue	12,000,000	1,620,881	13.5%	22,500,000	2,013,829	9.0%	(392,948)	-19.5%
Total	\$ 12,000,000	\$ 1,620,881	13.5%	\$ 30,000,000	\$ 4,791,758	16.0%	\$ (3,170,877)	-66.2%
<b>Auxiliary Enterprises</b>								
Campus Store	\$ 132,000	\$ 43,486	32.9%	\$ 130,500	\$ 43,801	33.6%	\$ (315)	-0.7%
Student Activities	2,399,000	408,451	17.0%	1,900,000	177,334	9.3%	231,117	130.3%
Other Auxiliary Enterprises	8,870,000	1,040,302	11.7%	7,623,500	1,030,793	13.5%	9,509	0.9%
Total	\$ 11,401,000	\$ 1,492,240	13.1%	\$ 9,654,000	\$ 1,251,928	13.0%	\$ 240,312	19.2%
<b>Restricted</b>								
Federal Grants	\$ 3,767,861	\$ 400,012	10.6%	\$ 2,981,660	\$ 359,738	12.1%	\$ 40,274	11.2%
State Grants	3,180,622	1,110,739	34.9%	3,398,371	989,970	29.1%	120,769	12.2%
Private Grants	3,814,596	807,387	21.2%	2,261,948	703,195	31.1%	104,192	14.8%
ARPA Grants	5,400,265	82,914	1.5%	-	-	0.0%	82,914	0.0%
Total	\$ 16,163,344	\$ 2,401,052	14.9%	\$ 8,641,979	\$ 2,052,903	23.8%	\$ 348,149	17.0%
<b>Capital</b>								
Construction - State (295)	\$ 2,600,000	\$ 306,234	11.8%	\$ 3,116,400	\$ 280,703	9.0%	\$ 25,530	9.1%
Construction - Non State (483)	2,000,000	30,863	1.5%	7,500,000	572,094	7.6%	(541,231.24)	-94.6%
Total	\$ 4,600,000	\$ 337,096	7.3%	\$ 10,616,400	\$ 852,798	8.0%	\$ (515,701)	-60.5%
<b>TOTAL EXPENDITURES</b>	<b>\$ 176,361,064</b>	<b>\$ 35,538,969</b>	<b>20.2%</b>	<b>\$ 181,999,221</b>	<b>\$ 37,373,144</b>	<b>20.5%</b>	<b>\$ (1,834,175)</b>	<b>-4.9%</b>

**TULSA COMMUNITY COLLEGE  
EXPENDITURE SUMMARY BY CATEGORY  
FOR THE PERIOD ENDING SEPTEMBER 30, 2023 AND SEPTEMBER 30, 2022**

	SEPTEMBER FY24			SEPTEMBER FY23			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<b>EDUCATION AND GENERAL</b>								
<b>Salaries &amp; Wages</b>								
Faculty	\$ 23,972,867	\$ 3,871,527	16.1%	\$ 20,334,088	\$ 3,254,841	16.0%	\$ 616,686	18.9%
Adjunct Faculty	10,500,000	2,395,787	22.8%	11,000,000	2,258,724	20.5%	137,063	6.1%
Professional	14,596,950	3,424,172	23.5%	13,180,480	3,091,821	23.5%	332,351	10.7%
Classified Exempt	2,624,252	579,061	22.1%	1,978,693	510,367	25.8%	68,695	13.5%
Classified Hourly	19,104,680	3,815,526	20.0%	18,004,571	3,418,117	19.0%	397,409	11.6%
<b>TOTAL</b>	<b>\$ 70,798,750</b>	<b>\$ 14,086,074</b>	<b>19.9%</b>	<b>\$ 64,497,832</b>	<b>\$ 12,533,871</b>	<b>19.4%</b>	<b>\$ 1,552,203</b>	<b>12.4%</b>
<b>Staff Benefits</b>								
Professional Services	\$ 2,481,400	784,873	31.6%	2,634,000	597,034	22.7%	187,839	31.5%
Operating Services	17,172,743	5,192,617	30.2%	16,037,800	4,549,964	28.4%	642,654	14.1%
Travel	315,700	76,670	24.3%	310,200	56,342	18.2%	20,328	36.1%
Utilities	2,030,000	706,696	34.8%	1,650,000	551,488	33.4%	155,208	28.1%
Tuition Waivers	4,700,000	2,498,050	53.1%	4,300,000	2,188,076	50.9%	309,974	14.2%
Scholarships	4,900,000	343,529	7.0%	5,300,000	1,928,928	36.4%	(1,585,399)	-82.2%
Furniture & Equipment	1,482,800	543,559	36.7%	1,628,000	717,882	44.1%	(174,323)	-24.3%
<b>TOTAL</b>	<b>\$ 132,196,720</b>	<b>\$ 29,687,700</b>	<b>22.5%</b>	<b>\$ 123,086,842</b>	<b>\$ 28,423,757</b>	<b>23.1%</b>	<b>\$ 1,263,943</b>	<b>4.4%</b>
<b>HEERF</b>								
Federal Student Grants - HEERF II&III	\$ -	\$ -	0%	\$ 1,500,000	\$ -	0.0%	\$ -	0.0%
Federal Institutional Aid - HEERF II&III	-	-	0.0%	6,000,000	2,777,929	46.3%	(2,777,929)	-100.0%
Federal Institutional Aid - Lost Revenue	12,000,000	1,620,881	13.5%	22,500,000	2,013,829	9.0%	(392,948)	-19.5%
<b>TOTAL</b>	<b>\$ 12,000,000</b>	<b>\$ 1,620,881</b>	<b>13.5%</b>	<b>\$ 30,000,000</b>	<b>\$ 4,791,758</b>	<b>16.0%</b>	<b>\$ (3,170,877)</b>	<b>-66.2%</b>
<b>CAMPUS STORE</b>								
Bond Principal and Expense	\$ 132,000	\$ 43,486	32.9%	\$ 130,500	\$ 43,801	33.6%	(315)	-0.7%
<b>TOTAL</b>	<b>\$ 132,000</b>	<b>\$ 43,486</b>	<b>32.9%</b>	<b>\$ 130,500</b>	<b>\$ 43,801</b>	<b>33.6%</b>	<b>\$ (315)</b>	<b>-0.7%</b>
<b>STUDENT ACTIVITIES</b>								
<b>Salaries &amp; Wages</b>								
Professional	\$ 5,000	\$ 26,358	527.2%	\$ 135,000	\$ 82,327	61.0%	\$ (55,969)	-68.0%
Classified Hourly	400,000	121,058	30.3%	535,000	35,893	6.7%	85,165	237.3%
<b>Total Salaries &amp; Wages</b>	<b>\$ 405,000</b>	<b>\$ 147,416</b>	<b>36.4%</b>	<b>\$ 670,000</b>	<b>\$ 118,220</b>	<b>17.6%</b>	<b>\$ 29,197</b>	<b>24.7%</b>
<b>Staff Benefits</b>								
Professional Services	\$ 200,000	\$ 52,895	26.4%	\$ 300,000	\$ 150	0.1%	\$ 52,745	35163.0%
Operating Services	5,000	68,250	1365.0%	70,000	55,404	79.1%	12,846	23.2%
Travel	739,000	138,549	18.7%	260,000	3,560	1.4%	134,989	3792.0%
Furniture & Equipment	50,000	1,342	2.7%	20,000	-	0.0%	1,342	100.0%
Items for Resale	1,000,000	-	0.0%	580,000	-	0.0%	-	0.0%
<b>TOTAL</b>	<b>\$ 2,399,000</b>	<b>\$ 408,451</b>	<b>17.0%</b>	<b>\$ 1,900,000</b>	<b>\$ 177,334</b>	<b>9.3%</b>	<b>\$ 231,117</b>	<b>130.3%</b>
<b>OTHER AUXILIARY ENTERPRISES</b>								
<b>Salaries &amp; Wages</b>								
Professional	\$ 250,000	\$ 59,609	23.8%	\$ 135,000	\$ 46,608	34.5%	\$ 13,001	27.9%
Adjunct Faculty	300,000	54,559	18.2%	325,000	55,677	17.1%	(1,118)	-2.0%
Classified Hourly	200,000	12,197	6.1%	300,000	15,292	5.1%	(3,095)	-20.2%
<b>Total Salaries &amp; Wages</b>	<b>\$ 750,000</b>	<b>\$ 126,365</b>	<b>16.8%</b>	<b>\$ 760,000</b>	<b>\$ 117,577</b>	<b>15.5%</b>	<b>\$ 8,788</b>	<b>7.5%</b>
<b>Staff Benefits</b>								
Professional Services	\$ 150,000	\$ 32,849	21.9%	\$ 140,000	\$ 28,939	20.7%	\$ 3,910	13.5%
Operating Services	990,000	243,219	24.6%	600,000	356,000	59.3%	(112,781)	-31.7%
Travel	6,127,500	353,221	5.8%	2,495,000	293,064	11.7%	60,157	20.5%
Utilities	50,000	4,968	9.9%	65,000	5,172	8.0%	(204)	-3.9%
Scholarship & Refunds	800,000	235,565	29.4%	800,000	183,829	23.0%	51,736	28.1%
Bond Principal and Expense	2,500	565	22.6%	43,000	375	0.9%	190	50.7%
Furniture & Equipment	-	43,486	0.0%	1,120,500	43,801	3.9%	(315)	-0.7%
Items for Resale	-	-	0.0%	1,600,000	2,036	0.1%	(2,036)	-100.0%
<b>TOTAL</b>	<b>\$ 8,870,000</b>	<b>\$ 1,040,302</b>	<b>11.7%</b>	<b>\$ 7,623,500</b>	<b>\$ 1,030,793</b>	<b>13.5%</b>	<b>\$ 9,509</b>	<b>0.9%</b>
<b>CAPITAL</b>								
Construction - State (295)	\$ 2,600,000	\$ 306,234	11.8%	\$ 3,116,400	\$ 280,703	9.0%	\$ 25,530	9.1%
Construction - Non State (483)	2,000,000	30,863	1.5%	7,500,000	572,094	7.6%	(541,231)	-94.6%
<b>TOTAL</b>	<b>\$ 4,600,000</b>	<b>\$ 337,096</b>	<b>7.3%</b>	<b>\$ 10,616,400</b>	<b>\$ 852,798</b>	<b>8.0%</b>	<b>\$ (515,701)</b>	<b>-60.5%</b>



# Facilities and Safety Committee Projects Dashboard

OCTOBER 2023

DEFERRED MAINTENANCE

## NE Electrical Upgrade

Estimated Completion: June 2025  
Budget: \$3,200,000



## SE Plant 2 Chillers

Estimated Completion: March 2024  
Budget: \$920,000



## MC Philips Building Elevator Replacement

Estimated Completion: Oct 2023  
Budget: \$500,000



## WC Breezeway HVAC Replacement

Estimated Completion: March 2024  
Budget: \$450,000



## WC Sidewalks Student Success Center to Student Union

Estimated Completion: Oct 2023  
Budget: \$100,000



## MC VFD's (5)

Estimated Completion: Oct 2023  
Budget: \$50,000



SAFETY

## MC, NE and SE Doors and Access Controls

Estimated Completion: Dec 2023  
Budget: \$3,600,000



## MC/NE Cameras and NVR's SE Data Closet

Estimated Completion: Dec 2023  
Budget: \$1,800,000



## Fire Panels

Estimated Completion: March 2024  
Budget: \$520,000



## Building Alert Communications

Estimated Completion: TBD  
Budget: \$300,000



## Emergency Management Software

Estimated Completion: TBD  
Budget: \$95,000



CAMPUS GROWTH

## NE Academic Building Entrance

Estimated Completion: Dec 2023  
Budget: \$900,000



## MC Relocate Nursing Phase I

Estimated Completion: TBD  
Budget: TBD



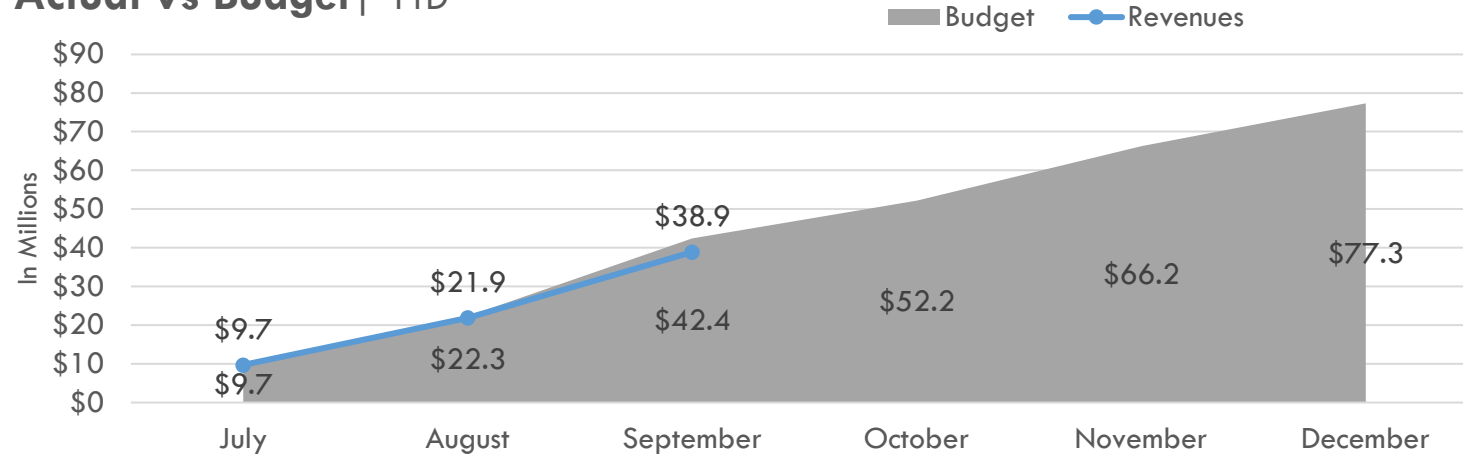
## SE Cyber Security-Academic B&IT

Estimated Completion: Dec 2023  
Budget: \$700,000



# REVENUE DASHBOARD SEPTEMBER 2023

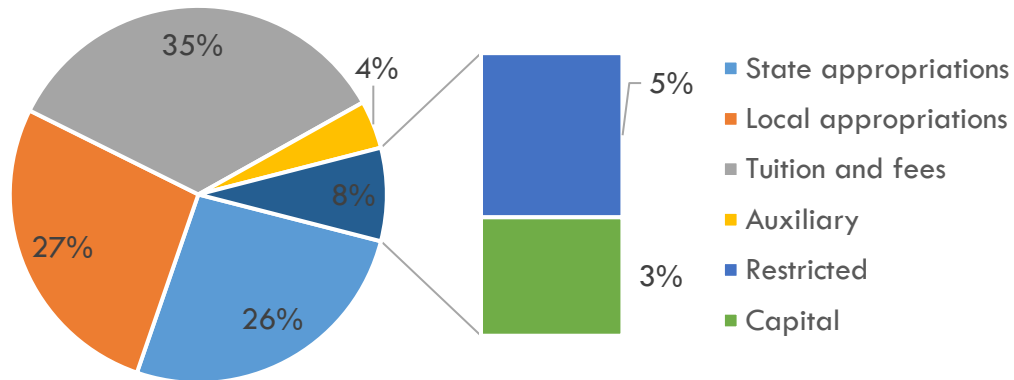
## Actual vs Budget | YTD



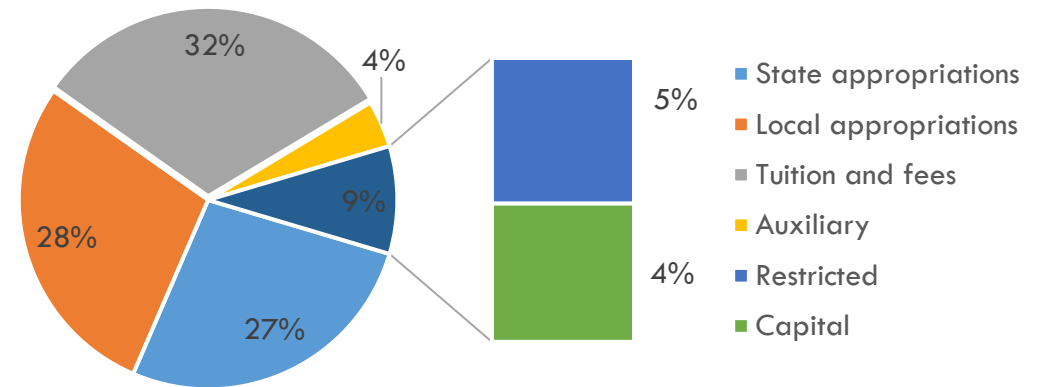
## Revenues | Monthly Activity

Revenues	Actual	Budget	Variance
E&G	\$14.5	\$17.3	\$ (2.8)
Auxiliary	0.9	1.2	(0.3)
Restricted	1.4	1.6	(0.2)
Capital	0.1	0.1	-
<b>Total</b>	<b>\$16.9</b>	<b>\$20.2</b>	<b>\$ (3.3)</b>

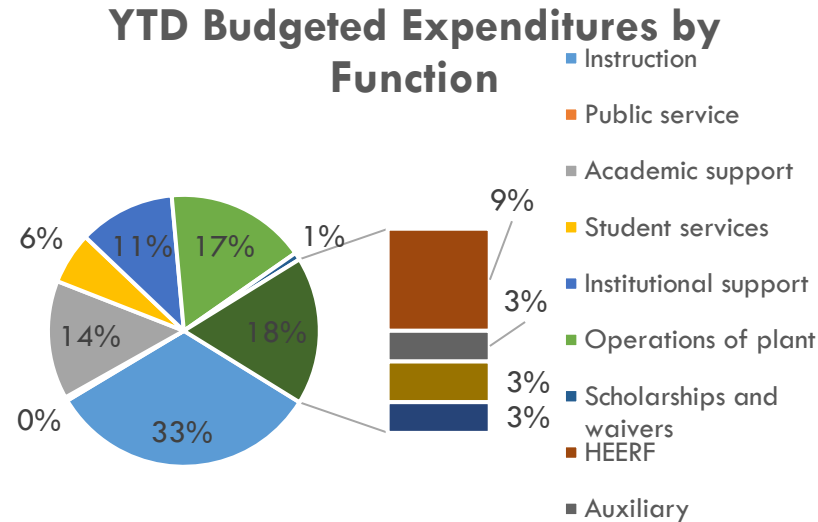
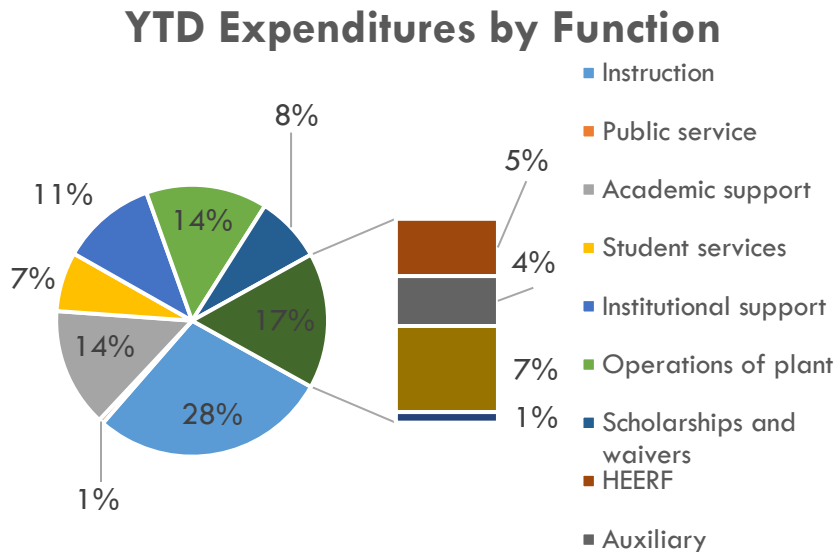
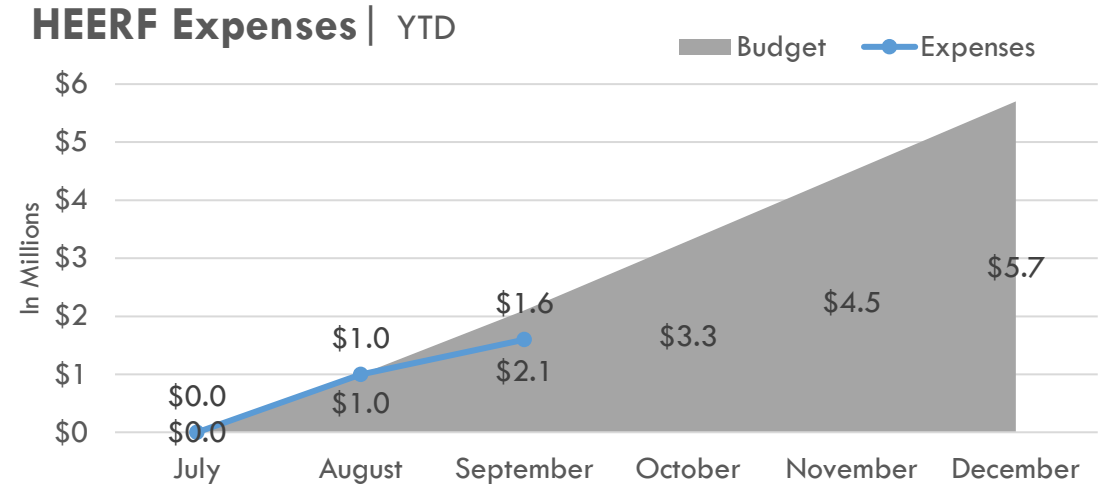
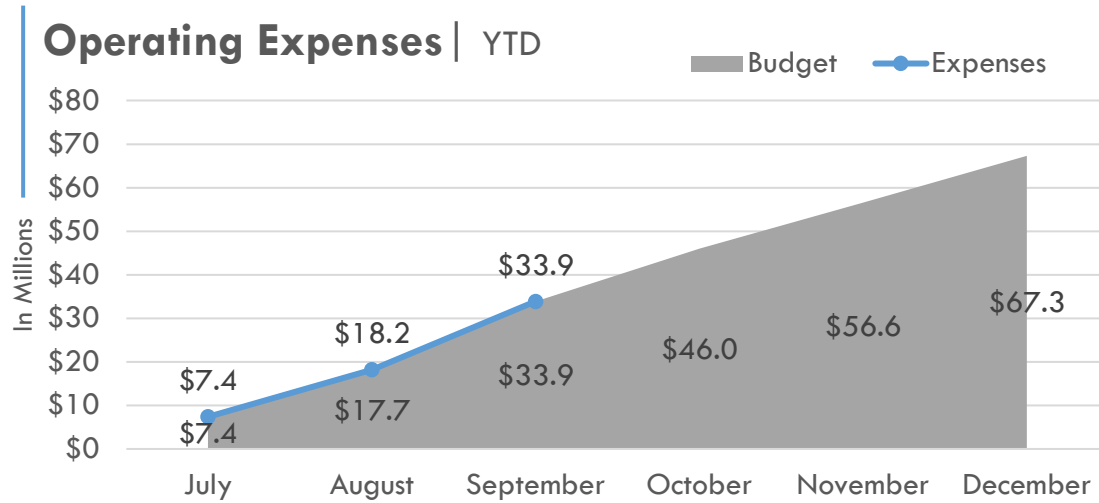
## YTD Revenues by Type



## YTD Budgeted Revenues by Type



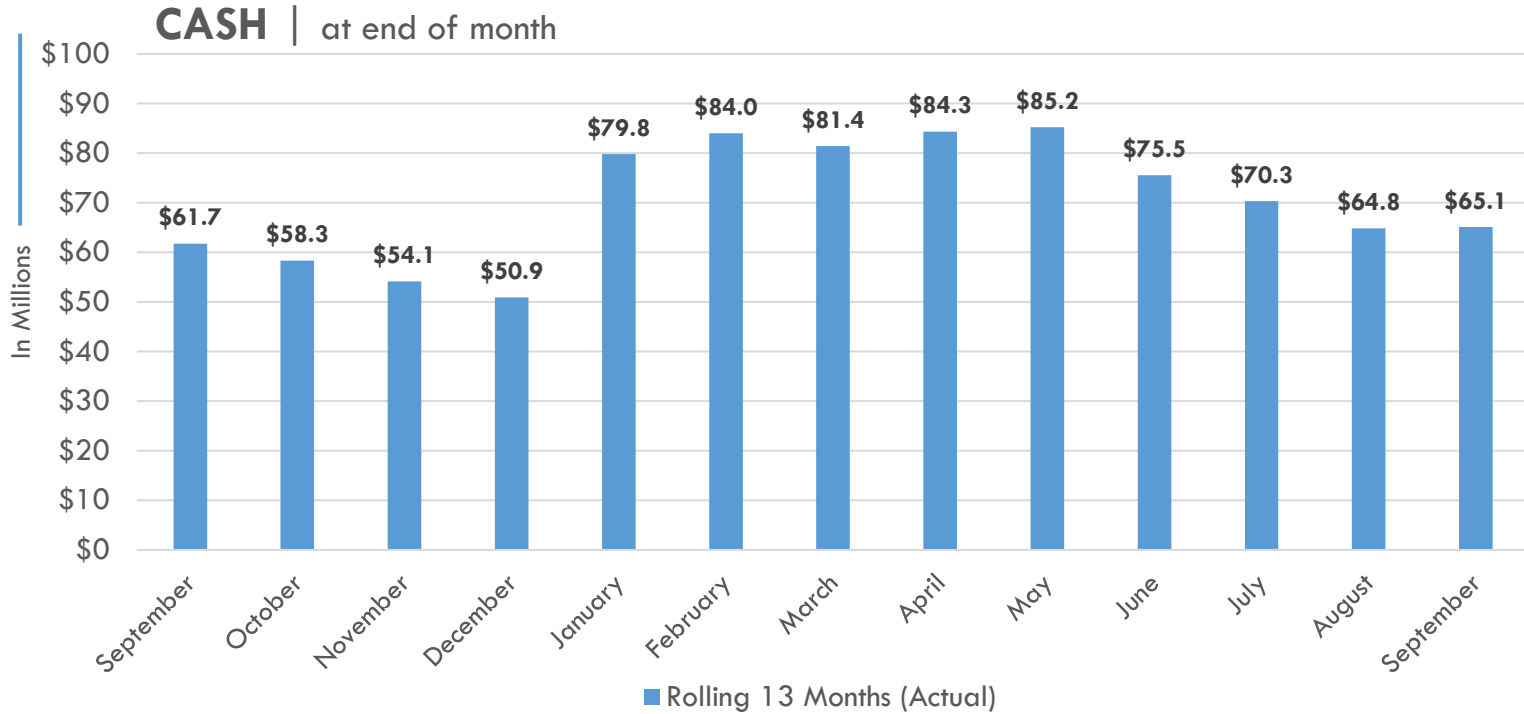
# EXPENSE DASHBOARD SEPTEMBER 2023



### Expenditures | Monthly Activity

Expenditures	Actual	Budget	Variance
E&G	\$ 13.3	\$ 13.7	\$ 0.4
HEERF	0.6	1.1	0.5
Auxiliary	0.5	0.4	(0.1)
Restricted	1.7	1.8	0.1
Capital	0.1	0.3	0.2
<b>Total</b>	<b>\$ 16.2</b>	<b>\$ 17.3</b>	<b>\$ 1.1</b>

# CASH MANAGEMENT & AR DASHBOARD SEPTEMBER 2023



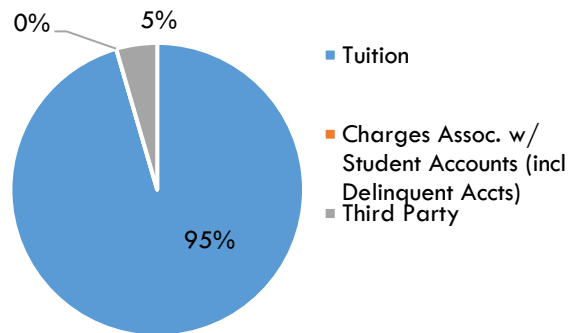
## CASH BALANCE

E&G (290)	\$ 1,110,235
Construction (295)	\$ 2,926,925
Restricted (430)	\$ 1,574,574
Construction (483 & 475)	\$ 1,504,701
COVID Funds (490)	\$ 8,068,811
ARPA Grant (497)	\$ 1,131,669
Auxiliary (706)	\$ 5,222,042
Temporary Holding (750)	\$ 2,583,200
Local	\$ 39,863,676
Payroll (789)	\$ 2,606,342
<b>Total</b>	<b>\$ 65,087,474</b>

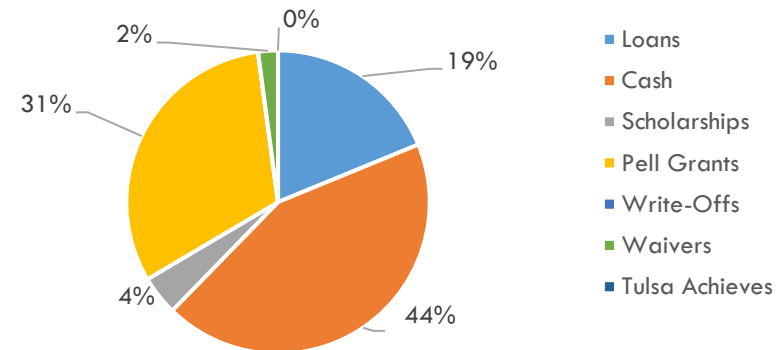
**Cash Forecast 12/31/2023** **\$50,500,000**

**Local Forecast 12/31/2023** **\$32,000,000**

## Fall 2023 Student Charges by Type



## Fall 2023 Payments by Type

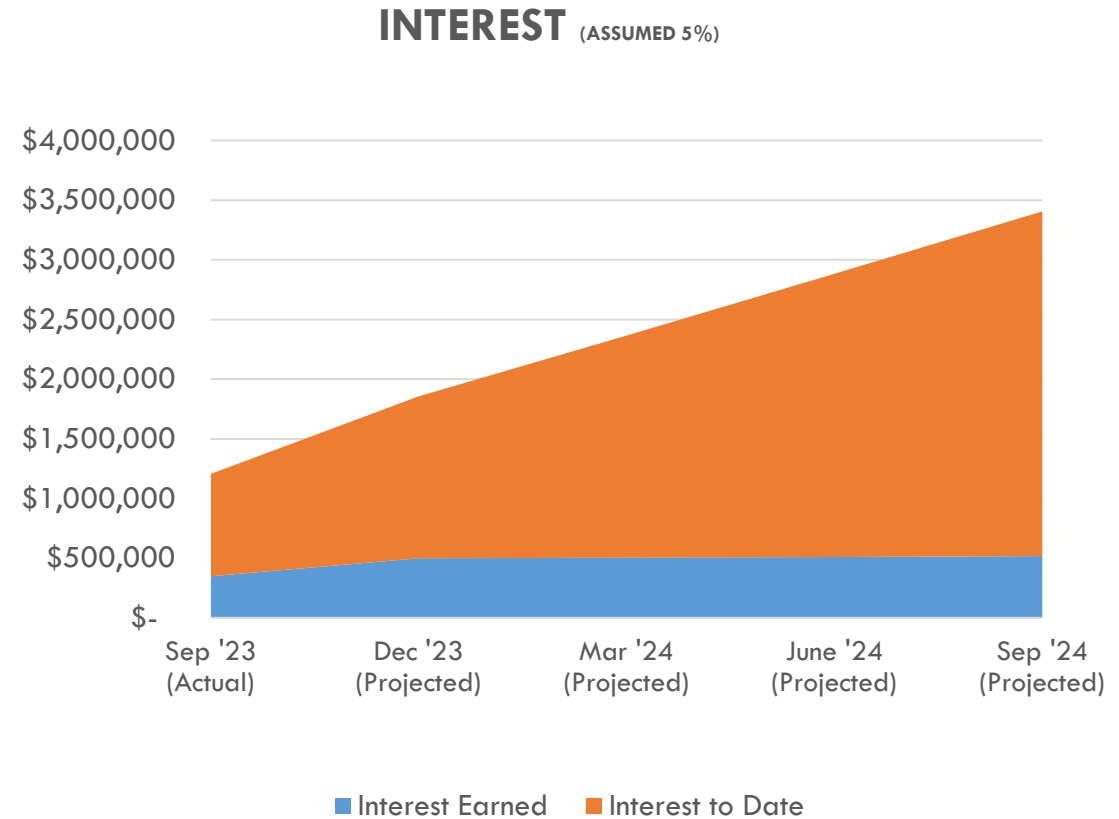
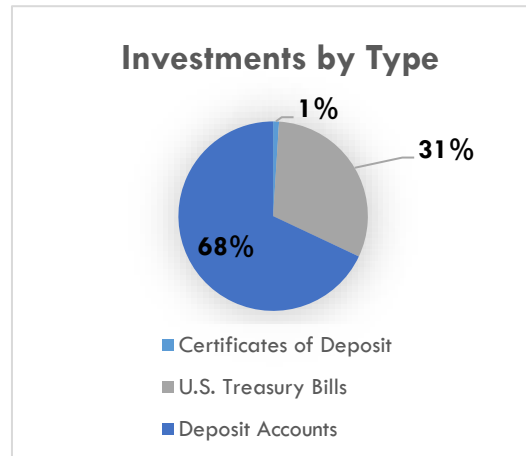




# INVESTMENT STRATEGY SEPTEMBER 2023

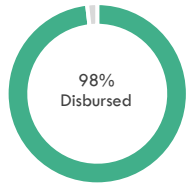
Financial Institution	Trade Date	Settled Date	Maturity Date	Amount	Interest at Maturity
<b>Certificates of Deposit:</b>					
Regent Bank	05/2021	05/2021	11/2023	\$22,695	\$390
Iowa State Bank	11/2018	11/2018	05/2025	\$245,000	\$19,698
<b>U.S. Treasury Bills:</b>					
BOKF	09/2023	09/2023	12/2023	\$12,883,613	\$166,388

Financial Institution	Ending Monthly Balance	Interest Rate	Estimated Quarterly Interest
<b>Deposit Accounts:</b>			
Regent Bank	\$9,023,040	5.05%	\$113,584
Regent ICS	\$17,647,721	5.05%	\$243,989



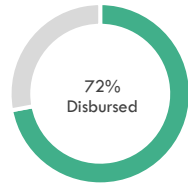
# HIGHER EDUCATION EMERGENCY RELIEF FUND – LOST REVENUE SPENDING

## Campus Wide Air Handlers



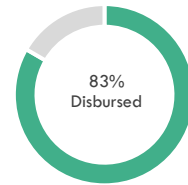
Budget: \$7,000,000  
Disbursed: \$6,873,623

## Campus Wide Door Controls



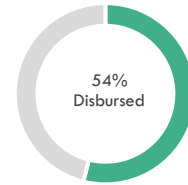
Budget: \$4,700,000  
Disbursed: \$3,387,128

## Campus Wide Cameras



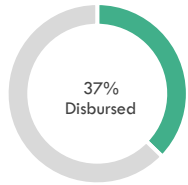
Budget: \$1,800,000  
Disbursed: \$1,500,723

## Risk Management Initiatives



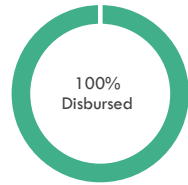
Budget: \$430,000  
Disbursed: \$231,823

## NEC SSC Entry



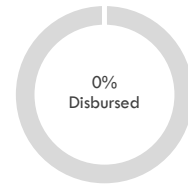
Budget: \$900,000  
Disbursed: \$335,054

## NEC Fab Lab



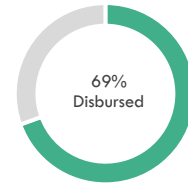
Budget: \$212,699  
Disbursed: \$212,699

## SEC Plant Chillers



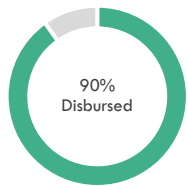
Budget: \$920,000  
Disbursed: \$0

## Fire Panels



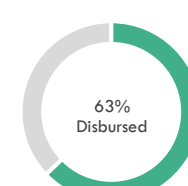
Budget: \$520,000  
Disbursed: \$361,222

## MC Philips Elevator



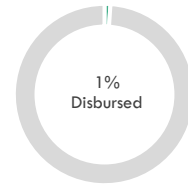
Budget: \$473,819  
Disbursed: \$427,254

## WC SSC Sidewalks



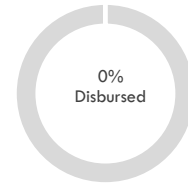
Budget: \$107,500  
Disbursed: \$67,545

## WC Breezeway HVAC



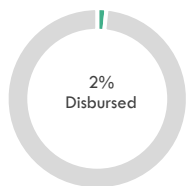
Budget: \$450,000  
Disbursed: \$4,770

## Metro Heat Exchangers



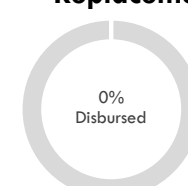
Budget: \$50,000  
Disbursed: \$0

## NEC Electrical Upgrade



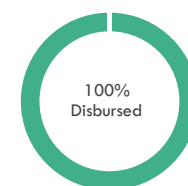
Budget: \$3,200,000  
Disbursed: \$52,513

## Campus Wide Window Replacement



Budget: \$200,000  
Disbursed: \$0

## Other Classroom Upgrades



Budget: \$233,034  
Disbursed: \$233,034



## TCC Hosts 2023 OACC Annual Conference

The TCC Southeast Campus was home to the Oklahoma Association of Community Colleges 56<sup>th</sup> Annual and Support Staff Conference. Typically held in Oklahoma City, the last time TCC hosted the conference was in 1997. Assistant Professor of Communication John Mikolajcik was named TCC's Outstanding Faculty Award winner; Payroll Supervisor Jordyn Neighbors was named TCC's Outstanding Professional Employee Award winner; and Administrative Assistant II Kelly Nixon was named TCC's Outstanding Support Staff Award winner.

## Students Succeed at Debate and Forensics Competition

Several TCC students placed in the University of Central Missouri forensics competition that included 23 colleges from around the country. Alex Bradford received first place in the open persuasive category; Makayla Crownover earned sixth place in the junior varsity division of Lincoln-Douglas debate; Teagan Rice won third in the novice division of Lincoln-Douglas debate, placed third in the activity, and placed ninth in the novice division of international public debate; and Caitlin Sutton got fifth in the open poetry category.



## TCC Joins Nationwide Initiative to Address Manufacturing Workforce Shortage Featured by *Digital Engineering*

TCC is among 25 community and technical colleges collaborating with the Society of Manufacturing Engineers to fill a staggering number of manufacturing jobs in the nation. The Manufacturing Imperative–Workforce Pipeline Challenge (MI-WPC) initiative aims to address the industry's workforce crisis and skills gap shortage through a multi-pronged approach.



## TCC Surpasses United Way Campaign Goal

TCC raised \$46,221.33 for the Tulsa Area United Way Campaign, exceeding its goal of \$45,000. On the United Way Day of Caring, 121 employees and students volunteered across five sites: Employees did garden work for Up With Trees, cleaned up a park, organized a toy closet for an early childhood classroom, and assisted teachers in a classroom, while students cleaned around the Southeast Campus pond.



## CPT Program Expands to More Schools

TCC's Certified Production Technician (CPT) program has expanded to include three more Tulsa high schools this semester: East Central, Rogers, and Hale. The program allows students to earn portable industry certificates to gain employment in the advanced manufacturing industry and offered at no cost to students, thanks to AEP Credits Count grant funding.

## Mentorship Program Provides First-Gen Students with Resources to Succeed

The First to Finish Mentor Program, sponsored by Career Services, held its inaugural celebration in September. The program provides first-generation college students at TCC with resources to support their educational and career goals, events designed specifically for them, connections with other first-gen students, and mentorship from faculty and staff.



## President's Leadership Institute Sixth Cohort Begins

The President's Leadership Institute class of 2023-24 began sessions in September, with 21 faculty and staff members forming the sixth cohort. The nine-month professional development series is designed for TCC employees who show leadership qualities and aims to provide them with opportunities to build camaraderie and strengthen ties across departments.

## Leadership Tulsa Welcomes Three TCC Employees

TCC Foundation Development Officer Nicole Burgin, Director of Legal Operations Susan Dittrich, and Chief Human Resources Officer Evan Jewsbury were accepted into Leadership Tulsa 360's Class 69 in September. LT360 is a community service education program for individuals interested in learning more about Tulsa and ways to make a difference in our community.

## Op-ed: Programs Like Cyber Skills Center Essential for Local Tech Sector Growth Featured by *Tulsa World*

Jeremy Wade, director of TCC's Cyber Skills Center, writes about the future of the technology sector in Tulsa, emphasizing the importance of investing in the local tech force. Wade talks about the impact TCC's Cyber Skills Center will have on bridging the tech skills gap with specialized training models for Tulsans.



## **Signature Symphony Opens 2023-24 Season with Nationally Renowned Violinist**

**Featured by KWGS and *City Sentinel***

The Signature Symphony at TCC kicked off its 2023-24 season, called "Horizons", with GRAMMY-nominated violinist Tessa Lark. Nearly 1,000 were in attendance at the VanTrease PACE to see the first concert of the season, "Bluegrass to Bohemia".

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## **Professor & Alum Featured in Local Magazine**

**Featured by *She is Tulsa***

TCC's Assistant Professor of Psychology Dr. Laura Garrett was featured in a two-page magazine spread about her community involvement, where she said TCC's values align with her goals as an educator, mentioning the college's mission statement. TCC graduate Dr. Angie Miller was also featured in the magazine for her exemplary work in the medical field.

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## **TCC Sees Increase of Students at Campus Pantries**

**Featured by KJRH**

Student demand has increased at TCC's Fuel Pantry, which has locations at each campus and sees several hundred students every month. KJRH also spoke to students at Food on the Move's monthly festival on the Northeast Campus who said they've been to the food giveaway several times to help with food insecurity.

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## **Professor Emphasizes Bridging the Gap in Academic Article**

**Featured by "The James G. Martin Center for Academic Renewal"**

Assistant Professor of Political Science Dr. Knox Brown writes about the importance of teaching students at all academic levels in his article, "The College Classroom Can Be a Judgement-Free Zone". Brown says teachers must balance stimulating intellectually gifted students with raising the knowledge and understanding of struggling students.

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## **TCC Students Register Peers to Vote**

**Featured by KOTV**

TCC students registered to vote on National Voter Registration Day throughout the College's four campuses, with help from student volunteers and the League of Women Voters. News on



6 visited the Southeast Campus, where political science students encouraged their peers to register to vote. More than 70 students were registered that day on the campus.

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## **TCC Students & Alumni in the News:**

### **Graduate Thankful for Time at TCC as Student Loan Payments Resume**

**Featured by KOKI and KRMG**

TCC graduate Zahra Cummings told FOX23 she's grateful for the money she saved by attending TCC as the student loan payment pause is lifted. She said her parents encouraged her to start at TCC, where her tuition was covered by TrueBlue LEAD. After earning her associate degree, she transferred to UCO and graduated in May.

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### **Student Volunteers at Food Bank After Relying on Food Assistance**

**Featured by KOTV**

Danyshia Sears was one of many TCC student volunteers at the Food Bank of Eastern Oklahoma packaging food in September. Sears was featured by News on 6 and said she sought food assistance herself at the height of the pandemic and appreciated the opportunity to give back to those in similar situations.

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### **SHEEO Names TCC Graduate Senior Policy Analyst**

TCC alum Sean Baser was welcomed as the new senior policy analyst for the State Higher Education Executive Officers Association (SHEEO). Baser earned an associate degree in business administration from TCC in 2014 before earning dual bachelor's degrees at OSU and a master's from the University of Houston. He is currently a Ph.D. student at the University of Georgia.

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### **Alum Featured for Work with YMCA**

**Featured by *Perry Daily Journal***

TCC graduate Caity King, Director of Strategic Advancement for Noble County Family YMCAs, was profiled as part of a series in *Perry Daily Journal* highlighting local people making a difference in the careers they've chosen. Last year, King earned national recognition by YMCA of the USA as a 30 Under 30 Award recipient from the Emerging Leaders Resource Network.