



**Tulsa Community College  
Regular Meeting of the Board of Regents**

**MINUTES**

The regular meeting of the Board of Regents of Tulsa Community College was held on **September 19, 2024 at 2:30 p.m. at Northeast Campus.**

Board Members Present: Samuel Combs, Wesley Mitchell, Jennifer Jezek, James Beavers, and Kevin Gross

Board Members Absent: Caron Lawhorn and Peter Regan

Others Present: President Goodson  
Executive Assistant for the Board  
College Administrators  
College Legal Counsel  
Faculty and Staff

**CALL TO ORDER**

Chair Combs called the meeting to order at 2:30 p.m.

President Goodson confirmed compliance with the Open Meeting Act.

**ROLL CALL**

The assistant called the roll and the meeting proceeded with a quorum.

**APPROVAL OF THE MINUTES**

A **motion** was made by Regent Beavers and seconded by Regent Jezek to approve the minutes for the regular meeting of the Tulsa Community College Board of Regents held on Thursday, August 15, 2024, as presented. The Chair called for a vote. Votes were recorded as follows:

Combs – yes	Regan – absent
Beavers – yes	Lawhorn - absent
Gross – yes	Mitchell – yes
Jezek - yes	

**The motion carried.**

A **motion** was made by Regent Mitchell and seconded by Regent Beavers to approve the minutes for the special meeting of the Tulsa Community College Board of Regents held on Wednesday, August 21, 2024, as presented. The Chair called for a vote. Votes were recorded as follows:

Combs – yes	Regan – absent
Beavers – yes	Lawhorn - absent
Gross – yes	Mitchell – yes
Jezek - yes	

**The motion carried.**

**ACADEMIC AFFAIRS AND STUDENT SUCCESS COMMITTEE REPORT**  
*Presented by Dr. Angela Sivadon, Senior Vice President and Chief Academic Officer*

**1. Recommendation for Approval of Changes in Academic Programs**

The Committee recommended approval of the following curriculum changes:

- Business Certificate – Modify Program
- Human Services AAS – Suspend Program

A **motion** was made by the Academic Affairs and Student Success Committee for approval curriculum changes. No second was needed. The Chair called for a vote. Votes were recorded as follows:

Combs – yes	Regan – absent
Beavers – yes	Lawhorn - absent
Gross – yes	Mitchell – yes
Jezek – yes	

**The motion carried.**

[\(Attachment: Curriculum Changes\)](#)

**2. Overview of Committee Meeting Topics**

Dr. Sivadon apprised the board of meeting topics discussed at the September committee meeting.

- Academic Affairs Projects Update

Currently working on program reviews, AI taskforce, annual schedules, and the HLC Quality Initiative. Annual schedules would allow students to enroll in

more than one semester, which is a retention effort. The HLC Quality Initiative focuses on gaps in online learning.

- **Fall Enrollment Update**

Associate Vice President of Enrollment and Retention, Eileen Kenney, gave the Board an update.

Fall enrollment headcount and full-time equivalency increased in most categories of students, especially in returning students and concurrent students. Returning students are those who left TCC and returned by reapplying. TCC targets these students with the “finish what you started” campaign. Increases were made in the male student population and the Hispanic student population.

### **3. Student Success Update**

*Introduction by Dr. Sheila Youngblood, Dean of Mathematics and Engineering, and Presented by student Leahla Chism*

Leahla Chism was President of the Engineering Club at TCC; a counselor at the summer STEM Academy; and worked in the FabLab. Ms. Chism shared her experience as a TCC engineering program student.

## **PERSONNEL REPORT**

*Presented by President Goodson*

### **1. Introduction of New Staff**

Matt Olsen, Chief Human Resources Officer

### **2. Consent Agenda**

The personnel consent agenda was submitted for approval.

- Appointments of full-time faculty and full-time professional staff at a pay grade 18 and above made since the last meeting of the Board of Regents of Tulsa Community College.
- Retirements of full-time faculty and full-time professional staff submitted since the last meeting of the Board of Regents of Tulsa Community College.
- Separations including resignations, terminations, deaths, and transition to disability status of full-time faculty and professional employees submitted since the last meeting of the Board of Regents of Tulsa Community College.

A **motion** was made by Regent Jezek and seconded by Regent Mitchell to approve the personnel consent agenda. The Chair called for a vote. Votes were recorded as follows:

Combs – yes	Regan – absent
Beavers – yes	Lawhorn - absent
Gross – yes	Mitchell – yes
Jezek - yes	

**The motion carried.**

[\(Attachment: Consent Agenda\)](#)

## **FACILITIES & SAFETY COMMITTEE REPORT**

*Presented by Regent Beavers and Michael Siftar, Associate Vice President of Administration and Chief Technology Officer*

### **1. Overview of Committee Meeting Topics**

Regent Beavers asked Mr. Siftar to apprise the board of meeting topics discussed at the September committee meeting.

- Long-term Facilities Planning Update

The Committee is awaiting the commencement of the TCC Foundation's capital campaign. This project is still in a planning phase with more updates forthcoming once a total budget is confirmed. Pending budget approval, a decision to initiate the selection of construction partners is expected by the end of this calendar year.

- Major Projects Update

Construction has completed in the new West Campus Surgical Tech space with final walkthroughs and occupancy expected by the end of September. Metro Campus construction for Nursing & Health Sciences is currently underway on six floors across three different buildings. Most of this work is expected to complete in time for the start of the Spring semester. The Northeast Campus Chemistry Lab remodel is continuing well with major building infrastructure components now in place. Construction is expected to complete in a few weeks.

- Dashboard Update

- The Northeast Campus electrical upgrades are in progress.
- A temporary solution for the water line breaks is underway.

- The Southeast Campus Building 2 roof is going to bid soon.
- The Northeast Campus Engineering Technology building fire suppression project is a code requirement.
- The Northeast Campus STEM remodel is a grant-funded project.

(Handout: Facilities Dashboard)

## **COMMUNITY RELATIONS COMMITTEE REPORT**

*Presented by Regent Mitchell*

### **1. Overview of Committee Meeting Topics**

Regent Mitchell apprised the board of meeting topics discussed at the September committee meeting.

- Legislative Updates
  - **Federal**
    - House and Senate are in session to address the remaining appropriations bills before the new fiscal year begins on October 1.
    - AACC addressed proposed attendance-tracking regulations on distance learning. TCC already takes attendance.
    - FAFSA forms delayed until December 1.
  - **State**
    - TCC hosted a campus tour for Congressman Kevin Hern.
- TCC Foundation Updates

Vision Dinner was successful. Donations will help fund student scholarships.

## **FINANCE, RISK AND AUDIT COMMITTEE REPORT**

*Presented by Regent Combs and Mark McMullen, Vice President of Business Affairs and Chief Financial Officer*

### **1. Purchase Item Agreements over \$50,000**

#### **1.1 Data Processing Equipment**

Authorization was requested for an agreement with GovConnection, Inc. (Rockville, MD) in the amount of **\$378,085** to purchase desktop computers

and related components under the terms of the E&I Cooperative Services contract CNR-01483. The purchase will be funded from general budget.

### 1.2 Communications Equipment

Authorization was requested for an agreement with CSS Mindshare, LLC (Lincoln, NE) in the amount of **\$85,503** to purchase communications equipment under the terms of Houston-Galveston Area Council contract EC07-23. The purchase will be funded from general budget.

### 1.3 Safety Equipment

Authorization was requested to enter an agreement with SafetyMed, LLC (Houston, TX) in the amount of **\$77,999** to purchase safety equipment. The purchase is under the terms of BuyBoard contract 704-23 and will be funded from grant budget.

A **motion** was made by the Finance, Risk and Audit Committee for approval of purchases over \$50,000. No second was needed. The Chair called for a single vote for all three purchases. Votes were recorded as follows:

Combs – yes	Regan – absent
Beavers – yes	Lawhorn - absent
Gross – yes	Mitchell – yes
Jezek - yes	

**The motion carried.**

## **2. Recommendation for Approval of an Early Notice Incentive Program for Full-time Faculty**

The administration recommended approval of an Early Notice Incentive Program for full-time faculty. The Early Notice Incentive Program will allow the College to recruit, hire, and prepare for the next academic year thoughtfully and effectively. The incentive would offer a one-time payment of \$5,000 to a full-time faculty member who meets the criteria in “Attachment – Early Notice Incentive for Full-time Faculty – 2025.”

A **motion** was made by the Finance, Risk and Audit Committee for approval of the early incentive notice. No second was needed. The Chair called for a vote. Votes were recorded as follows:

Combs – yes	Regan – absent
Beavers – yes	Lawhorn - absent

Gross – yes  
Jezek - yes

Mitchell – yes

**The motion carried.**

[\(Attachment - Early Notice Incentive for Full-time Faculty – 2025\)](#)

**3. Monthly Financial Report**

Mark McMullen, Vice President of Business Affairs and CFO, gave the Board an overview of the August 2024 financial dashboard.

- Revenues are up due to increase in enrollment and earlier receipt of state appropriations.
- Expenses for the past two fall semester trending up due to departments front-loading purchases, which is not an issue. Will continue to monitor.
- Scholarships and waivers are institutionally funded.
- Cash remains strong.
- Investment interest will be used for special projects.
- Remaining HEERF projects are in progress.

The Finance, Risk and Audit Committee recommended approval of the monthly financials for August 2024.

A **motion** was made by the Finance, Risk & Audit Committee to approve the financial report for August 2024. No second was needed. The Chair called for a vote. Votes were recorded as follows:

Combs – yes	Regan – absent
Beavers – yes	Lawhorn - absent
Gross – yes	Mitchell – yes
Jezek - yes	

**The motion carried.**

[\(Attachment: Financials for August 2024\)](#)

[\(Handout: Financial Dashboard for August 2024\)](#)

**NEW BUSINESS**

[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(10), "...any matter not known about or which could not have been reasonably foreseen prior to the time of posting." 24 hours prior to meeting]

There was none.

## **PERSONS WHO DESIRE TO COME BEFORE THE BOARD**

Any person who desires to come before the Board shall notify the Tulsa Community College President's Office or designee in writing or electronically at least twenty-four (24) hours before the meeting begins. The notification must explain the nature and subject matter of their remarks and the corresponding agenda item. All persons shall be limited to a presentation of not more than two minutes.

There were none.

## **PRESIDENT'S REPORT**

*Presented by Presented by President Goodson and Kelsey Kane, Media Relations Manager*

### **1. Overview of President's Highlights**

Ms. Kane highlighted the following taken from the President's Highlights.

- Congressman Hern Visits Southeast Campus
- Combat Robotics Team Makes Debut at Maker Fair

### **2. President Goodson commented on the following highlights.**

- Vision Dinner Raises More Than \$472K for Student Success
- Lindsay White Announced as Associate VP of Institutional Effectiveness
- Matthew Olsen Named Chief Human Resources Officer
- TCC Volunteers for United Way's Day of Caring

[\(Handout: President's Highlights\)](#)

## **EXECUTIVE SESSION**

Proposed vote to go into executive session for the following purpose(s):

- a. Confidential communications between a public body and its attorneys concerning pending litigation, investigations, claims or actions. 25 O.S. § 307(B)(4).
- b. Discuss the employment and evaluation of the President. 25 O.S. § 307(B)(1). No action is anticipated.
- c. Discuss employment of personnel listed in Attachment 4.2 - Personnel Consent Agenda. 25 O.S. § 307(B)(1).



A **motion** was made by Regent Mitchell and seconded by Regent Beavers to convene executive session. The Chair called for a vote. Votes were recorded as follows:

Combs – yes	Regan – absent
Beavers – yes	Lawhorn - absent
Gross – yes	Mitchell – yes
Jezek - yes	

**The motion carried.**

The Board entered executive session at 3:26 p.m.

The Board returned to open session at 3:47 p.m.

## **ADJOURNMENT**

The next meeting of the Tulsa Community College Board of Regents will be held on Thursday, October 17, 2024 at 2:30 p.m. at West Campus, 7505 West 41<sup>st</sup> Street South, Tulsa, OK, Hardesty Student Success Center at Information Commons, Building 1, Room WC I-213.

The Board adjourned the full meeting at 3:47 p.m.

Respectfully submitted,



Leigh B. Goodson  
President & CEO



Samuel Combs, Chair  
Board of Regents

ATTEST:



Jennifer Jezek, Secretary  
Board of Regents

**September 2024 Curriculum Change Proposals**

Business Certificate	Modify Program	MKTG 2343 Customer Service added to list of controlled electives. Certificate remains at 24 hours.
AAS Human Services	Suspend Program	Program suspended because of low performing effective immediately.

**ADDENDUM FOR PERSONNEL CONSENT ITEMS:**

*Items listed under Personnel Consent Items will be approved by one motion without discussion. If discussion on an item is desired, the item will be removed from the “Consent Agenda” and considered separately at the request of a Board member.*

**APPOINTMENTS:**

Matthew Olsen, Chief Human Resources Officer Salary: \$170,000  
Human Resources  
Bank of America  
September 1<sup>st</sup>, 2024

Matt earned his Doctor of Education in Higher Education Administration, Master of Education in Teaching English in the Global Classroom, and Bachelor of Arts in Social Work from Oral Roberts University. Matt has been the Assistant Chief Human Resources Officer at TCC since July 2022.

John Price, Vice President of Legal Affairs & General Counsel Salary: \$219,000  
President & CEO  
Metro Campus  
Oct 14<sup>th</sup>, 2024

John has a Bachelor of Arts in History from Oklahoma State University and a Juris Doctorate from the University of Tulsa. John has over 20 years of experience in higher education and non-profit administration.

**SEPARATIONS:**

Ravin Crawford September 3, 2024  
Civil Rights Compliance  
Metro Campus



## Early Notice Incentive for Full-time Faculty – 2025

Tulsa Community College is offering an Early Notice Incentive to full-time faculty who are planning to retire from the College this academic year. This incentive will allow the College to thoughtfully and effectively recruit, hire, and prepare for the next academic year.

The Early Notice Incentive will be \$5,000.00 for full-time faculty who meet the following criteria:

- Minimum of 5 consecutive years worked as a full-time TCC employee (to receive the insurance subsidy from OTRS, you must have 10 full years of OTRS service);
- Eligible to retire based on OTRS eligibility rules (previous OTRS retirees are eligible);
- Submit an irrevocable signed letter of retirement with the completed Intent to Participate in the Early Notice Incentive form to the Chief Human Resources Officer no later than November 1, 2024 at 5:00 p.m.;
- Retirement date of June 1, 2025, July 1, 2025 (11-month or with Dean approval) or August 1, 2025 (if teaching summer session); and
- Attend three retirement planning appointments (initial, mid-point, final) with the HR Rep.

The Early Notice Incentive will be paid following the final regular pay check received and **will** be taxed as regular taxable income according to IRS regulations.

For additional information concerning your retirement or to schedule a retirement planning appointment, you may contact your Human Resources benefits team:

Melyssa Hendrickson	Benefits Administrator	x7856
Nick Taylor	Total Rewards and Wellness Manager	x7901
Christa Harris	Director of Total Rewards and Compensation	x7990

Email: [benefits@tulsacc.edu](mailto:benefits@tulsacc.edu)



**Intent to Participate in the Early Notice Incentive Program – 2025**

**Full-time Faculty**

Name \_\_\_\_\_ CWID \_\_\_\_\_

Position Title \_\_\_\_\_

Department \_\_\_\_\_ Campus \_\_\_\_\_

I elect to participate in the Early Notice Incentive Program for full-time faculty offered by Tulsa Community College this academic year. I attest that I meet the following criteria to be eligible for this incentive:

- Minimum of 5 consecutive years worked as a full-time TCC employee (to receive the insurance subsidy from OTRS, you must have 10 full years of OTRS service);
- Eligible to retire based on OTRS eligibility rules (previous OTRS retirees are eligible);
- Submit an irrevocable signed letter of retirement with the completed Intent to Participate in the Early Notice Incentive form to the Chief Human Resources Officer no later than November 1, 2024 at 5:00 p.m.;
- Retirement date of June 1, 2025, July 1, 2025 (11-month or with Dean approval) or August 1, 2025 (if teaching summer session); and
- Attend three retirement planning appointments (initial, mid-point, final) with an HR Rep.

I understand the Early Notice Incentive of \$5,000 will be paid following my final regular pay check and will be taxed as regular taxable income according to IRS regulations.

Retirement Date \_\_\_\_\_

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

---

Received by Chief Human Resources Officer

\_\_\_\_\_ Date \_\_\_\_\_

Eligibility Confirmed and Processed \_\_\_\_\_

TULSA COMMUNITY COLLEGE

FINANCIAL REPORT

MONTH ENDING AUGUST 31, 2024

**TULSA COMMUNITY COLLEGE**  
**STATEMENT OF REVENUE AND EXPENDITURES COMPARISON**  
**FOR THE PERIOD ENDING AUGUST 31, 2024 AND AUGUST 31, 2023**

	AUGUST FY25			AUGUST FY24			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<b>Revenue</b>								
<b>Education &amp; General</b>								
State Appropriations	\$ 41,727,626	\$ 7,847,306	18.8%	\$ 40,775,213	\$ 6,422,154	15.8%	\$ 1,425,152	22.2%
Revolving Fund	1,281,000	154,929	12.1%	1,500,000	154,734	10.3%	195	0.1%
Tuition & Fees	27,049,998	3,050,220	11.3%	27,521,669	2,052,283	7.5%	997,937	48.6%
Local Appropriations	55,500,000	10,500,000	18.9%	51,500,000	10,500,000	20.4%	-	0.0%
<b>Total</b>	<b>\$ 125,558,624</b>	<b>\$ 21,552,455</b>	<b>17.2%</b>	<b>\$ 121,296,882</b>	<b>\$ 19,129,171</b>	<b>15.8%</b>	<b>\$ 2,423,284</b>	<b>12.7%</b>
<b>Auxiliary Enterprises</b>								
Campus Store	\$ 300,000	\$ 184	0.1%	\$ 300,000	\$ -	0.0%	\$ 184	0%
Student Activities	2,130,000	335,454	15.7%	1,900,000	334,407	17.6%	1,047	0.3%
Other Auxiliary Enterprises	3,810,000	349,884	9.2%	3,500,000	506,726	14.5%	(156,842)	-31.0%
<b>Total</b>	<b>\$ 6,240,000</b>	<b>\$ 685,522</b>	<b>11.0%</b>	<b>\$ 5,700,000</b>	<b>\$ 841,133</b>	<b>14.8%</b>	<b>\$ (155,611)</b>	<b>-18.5%</b>
<b>Restricted</b>								
Federal Grants	\$ 5,940,839	\$ 480,917	8.1%	\$ 3,767,861	\$ 228,040	6.1%	\$ 252,877	110.9%
State Grants	319,217	52,088	16.3%	3,180,622	67,459	2.1%	(15,371)	-22.8%
Private Grants	3,048,001	494,333	16.2%	3,814,596	38,255	1.0%	456,077	1192.2%
ARPA Grants	6,108,923	108,997	1.8%	5,400,265	-	0.0%	108,997	0.0%
<b>Total</b>	<b>\$ 15,416,980</b>	<b>\$ 1,136,334</b>	<b>7.4%</b>	<b>\$ 16,163,344</b>	<b>\$ 333,754</b>	<b>2.1%</b>	<b>\$ 802,580</b>	<b>240.5%</b>
<b>Capital</b>								
Construction - State	\$ 2,200,000	\$ 514,920	23.4%	\$ 2,600,000	\$ 1,200,000	46.2%	\$ (685,080)	-57.1%
Construction - Deferred Maintenance	9,200,000	1,205,357	13.1%	2,000,000	-	0.0%	1,205,357	0.0%
<b>Total</b>	<b>\$ 11,400,000</b>	<b>\$ 1,720,277</b>	<b>15.1%</b>	<b>\$ 4,600,000</b>	<b>\$ 1,200,000</b>	<b>26.1%</b>	<b>\$ 520,277</b>	<b>43.4%</b>
<b>TOTAL REVENUE</b>	<b>\$ 158,615,604</b>	<b>\$ 25,094,588</b>	<b>15.8%</b>	<b>\$ 147,760,226</b>	<b>\$ 21,504,058</b>	<b>14.6%</b>	<b>\$ 3,590,529</b>	<b>16.7%</b>
<b>Expenditures</b>								
<b>Education &amp; General</b>								
Instruction	\$ 53,107,895	\$ 6,175,377	11.6%	\$ 56,539,244	\$ 5,707,225	10.1%	\$ 468,152	8.2%
Public Service	1,055,160	178,845	16.9%	1,029,695	116,738	11.3%	62,107	53.2%
Academic Support	23,971,675	4,162,352	17.4%	20,124,086	3,117,205	15.5%	1,045,146	33.5%
Student Services	11,424,498	1,817,378	15.9%	10,735,736	1,496,923	13.9%	320,455	21.4%
Institutional Support	17,810,118	2,626,581	14.7%	16,078,205	2,387,010	14.8%	239,571	10.0%
Operation/ Maintenance of Plant	19,251,978	3,343,418	17.4%	18,089,754	3,104,284	17.2%	239,134	7.7%
<b>Total</b>	<b>\$ 126,621,324</b>	<b>\$ 18,303,950</b>	<b>14.5%</b>	<b>\$ 122,596,720</b>	<b>\$ 15,929,385</b>	<b>13.0%</b>	<b>\$ 2,374,565</b>	<b>14.9%</b>
<b>HEERF</b>								
Federal Institutional Aid - Lost Revenue	3,600,000	91,866	2.6%	12,000,000	1,021,583	8.5%	(929,717)	-91.0%
<b>Total</b>	<b>\$ 3,600,000</b>	<b>\$ 91,866</b>	<b>2.6%</b>	<b>\$ 12,000,000</b>	<b>\$ 1,021,583</b>	<b>8.5%</b>	<b>\$ (929,717)</b>	<b>-91.0%</b>
<b>Auxiliary Enterprises</b>								
Campus Store	\$ 132,000	\$ -	0.0%	\$ 132,000	\$ 32,615	24.7%	\$ (32,615)	-100.0%
Student Activities	3,177,000	234,677	7.4%	2,399,000	216,223	9.0%	18,454	8.5%
Other Auxiliary Enterprises	8,144,000	743,074	9.1%	8,870,000	723,318	8.2%	19,756	2.7%
<b>Total</b>	<b>\$ 11,453,000</b>	<b>\$ 977,752</b>	<b>8.5%</b>	<b>\$ 11,401,000</b>	<b>\$ 972,156</b>	<b>8.5%</b>	<b>\$ 5,595</b>	<b>0.6%</b>
<b>Restricted</b>								
Federal Grants	\$ 5,940,839	\$ 585,300	9.9%	\$ 3,767,861	\$ 170,836	4.5%	\$ 414,464	242.6%
State Grants	319,217	54,501	17.1%	3,180,622	98,710	3.1%	(44,209)	-44.8%
Private Grants	3,048,001	334,075	2.9%	3,814,596	344,141	1.0%	127,284	247.1%
ARPA Grants	6,108,923	178,804	2.9%	5,400,265	51,520	1.0%	127,284	247.1%
<b>Total</b>	<b>\$ 15,416,980</b>	<b>\$ 1,152,680</b>	<b>7.5%</b>	<b>\$ 16,163,344</b>	<b>\$ 665,207</b>	<b>4.1%</b>	<b>\$ 487,473</b>	<b>73.3%</b>
<b>Capital</b>								
Construction - State	\$ 2,200,000	\$ 189,479	8.6%	\$ 2,600,000	\$ 219,761	8.5%	\$ (30,283)	-13.8%
Construction - Deferred Maintenance	10,600,000	-	0.0%	2,000,000	1,530	0.1%	(1,530.00)	-100.0%
<b>Total</b>	<b>\$ 12,800,000</b>	<b>\$ 189,479</b>	<b>1.5%</b>	<b>\$ 4,600,000</b>	<b>\$ 221,291</b>	<b>4.8%</b>	<b>\$ (31,813)</b>	<b>-14.4%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 169,891,304</b>	<b>\$ 20,715,726</b>	<b>12.2%</b>	<b>\$ 166,761,064</b>	<b>\$ 18,809,622</b>	<b>11.3%</b>	<b>\$ 1,906,104</b>	<b>10.1%</b>

**TULSA COMMUNITY COLLEGE  
EXPENDITURE SUMMARY BY CATEGORY  
FOR THE PERIOD ENDING AUGUST 31, 2024 AND AUGUST 31, 2023**

	AUGUST FY23			AUGUST FY24				
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget	\$ Change	Percent Change
<b>EDUCATION AND GENERAL</b>								
Salaries & Wages								
Faculty	\$ 23,528,400	\$ 3,315,665	14.1%	\$ 23,972,867	\$ 2,031,549	8.5%	\$ 1,284,116	63.2%
Adjunct Faculty	11,000,000	1,668,819	15.2%	10,500,000	1,388,037	13.2%	280,782	20.2%
Professional	16,929,700	1,428,742	8.4%	14,596,950	2,265,199	15.5%	(836,457)	-36.9%
Classified	21,045,800	2,777,381	13.2%	21,728,933	2,055,196	9.5%	722,185	35.1%
<b>TOTAL</b>	<b>\$ 72,503,900</b>	<b>\$ 9,190,606</b>	<b>12.7%</b>	<b>\$ 70,798,750</b>	<b>\$ 7,739,980</b>	<b>10.9%</b>	<b>\$ 1,450,626</b>	<b>18.7%</b>
Staff Benefits	\$ 29,519,024	\$ 3,452,910	11.7%	\$ 28,315,327	\$ 3,083,069	10.9%	\$ 369,841	12.0%
Professional Services	2,816,200	456,113	16.2%	2,481,400	432,840	17.4%	23,273	5.4%
Operating Services	17,794,300	4,686,599	26.3%	17,172,743	3,741,423	21.8%	945,176	25.3%
Travel	391,400	55,941	14.3%	315,700	49,005	15.5%	6,936	14.2%
Utilities	2,300,000	426,675	18.6%	2,030,000	492,043	24.2%	(65,368)	-13.3%
Furniture & Equipment	1,296,500	35,107	2.7%	1,482,800	391,025	26.4%	(355,919)	-91.0%
<b>TOTAL</b>	<b>\$ 126,621,324</b>	<b>\$ 18,303,951</b>	<b>14.5%</b>	<b>\$ 122,596,720</b>	<b>\$ 15,929,386</b>	<b>13.0%</b>	<b>\$ 2,374,565</b>	<b>14.9%</b>
<b>HEERF</b>								
Federal Institutional Aid - Lost Revenue	3,600,000	91,866	2.6%	12,000,000	1,021,583	8.5%	(929,717)	-91.0%
<b>TOTAL</b>	<b>\$ 3,600,000</b>	<b>\$ 91,866</b>	<b>2.6%</b>	<b>\$ 12,000,000</b>	<b>\$ 1,021,583</b>	<b>8.5%</b>	<b>\$ (929,717)</b>	<b>-91.0%</b>
<b>CAMPUS STORE</b>								
Bond Principal and Expense	\$ 132,000	\$ -	0.0%	\$ 132,000	\$ 32,615	24.7%	(32,615)	-100.0%
<b>TOTAL</b>	<b>\$ 132,000</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ 132,000</b>	<b>\$ 32,615</b>	<b>24.7%</b>	<b>\$ (32,615)</b>	<b>-100.0%</b>
<b>STUDENT ACTIVITIES</b>								
Salaries & Wages								
Professional	\$ 108,000	\$ 18,794	17.4%	\$ 5,000	\$ 17,188	343.8%	\$ 1,606	9.3%
Classified Hourly	480,000	103,617	21.6%	400,000	52,094	13.0%	51,523	98.9%
<b>Total Salaries &amp; Wages</b>	<b>\$ 588,000</b>	<b>\$ 122,411</b>	<b>20.8%</b>	<b>\$ 405,000</b>	<b>\$ 69,283</b>	<b>17.1%</b>	<b>\$ 53,129</b>	<b>76.7%</b>
Staff Benefits	\$ 270,000	\$ 32,403	12.0%	\$ 200,000	\$ 27,620	13.8%	\$ 4,783	17.3%
Professional Services	100,000	-	0.0%	5,000	-	0.0%	-	0.0%
Operating Services	1,000,000	79,863	8.0%	739,000	117,628	15.9%	(37,765)	-32.1%
Travel	100,000	-	0.0%	50,000	1,693	3.4%	(1,693)	-100.0%
Furniture & Equipment	1,119,000	-	0.0%	1,000,000	-	0.0%	-	0.0%
<b>TOTAL</b>	<b>\$ 3,177,000</b>	<b>\$ 234,677</b>	<b>7.4%</b>	<b>\$ 2,399,000</b>	<b>\$ 216,223</b>	<b>9.0%</b>	<b>\$ 18,454</b>	<b>8.5%</b>
<b>OTHER AUXILIARY ENTERPRISES</b>								
Salaries & Wages								
Professional	\$ 250,000	\$ 41,441	16.6%	\$ 250,000	\$ 39,644	15.9%	\$ 1,796	4.5%
Adjunct Faculty	300,000	33,953	11.3%	300,000	20,545	6.8%	13,408	65.3%
Classified Hourly	200,000	11,962	6.0%	200,000	12,112	6.1%	(150)	-1.2%
<b>Total Salaries &amp; Wages</b>	<b>\$ 750,000</b>	<b>\$ 87,356</b>	<b>11.6%</b>	<b>\$ 750,000</b>	<b>\$ 72,301</b>	<b>9.6%</b>	<b>\$ 15,055</b>	<b>20.8%</b>
Staff Benefits	\$ 200,000	\$ 23,051	11.5%	\$ 150,000	\$ 20,037	13.4%	\$ 3,015	15.0%
Professional Services	1,200,000	296,538	24.7%	990,000	218,982	22.1%	77,556	35.4%
Operating Services	4,994,000	183,990	3.7%	6,127,500	213,540	3.5%	(29,550)	-13.8%
Travel	50,000	9,109	18.2%	50,000	1,251	2.5%	7,858	628.0%
Utilities	800,000	142,225	17.8%	800,000	164,014	20.5%	(21,789)	-13.3%
Scholarship & Refunds	5,000	805	16.1%	2,500	515	20.6%	290	56.3%
Bond Principal and Expense	140,000	-	0.0%	-	32,615	0.0%	(32,615)	-100.0%
Furniture & Equipment	5,000	-	0.0%	-	-	0.0%	-	0.0%
Items for Resale	-	-	0.0%	-	64	0.0%	(64)	-100.0%
<b>TOTAL</b>	<b>\$ 8,144,000</b>	<b>\$ 743,074</b>	<b>9.1%</b>	<b>\$ 8,870,000</b>	<b>\$ 723,318</b>	<b>8.2%</b>	<b>\$ 19,756</b>	<b>2.7%</b>
<b>CAPITAL</b>								
Construction - State (295)	\$ -	\$ 189,479	0.0%	\$ 2,600,000	\$ 219,761	8.5%	\$ (30,283)	-13.8%
Construction - Non State (483)	-	-	0.0%	2,000,000	1,530	0.1%	(1,530)	-100.0%
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 189,479</b>	<b>#DIV/0!</b>	<b>\$ 4,600,000</b>	<b>\$ 221,291</b>	<b>4.8%</b>	<b>\$ (31,813)</b>	<b>-14.4%</b>



**TULSA COMMUNITY COLLEGE  
BUDGET OF REVENUE AND EXPENDITURES COMPARISON (SCHOLARSHIPS/WAIVERS)  
FOR THE PERIOD ENDING AUGUST 31, 2024 AND AUGUST 31, 2023**

	AUGUST FY25			AUGUST FY24			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
Revenue								
Education & General								
Tuition & Fees (Scholarships/Waivers)	\$ 10,000,000	\$ 458,011	4.6%	\$ 9,600,000	\$ 445,230	4.6%	\$ 12,781	2.9%
Expenditures								
Education & General								
Scholarships								
Tulsa Achieves	5,000,000	356,458	7.1%	4,900,000	344,244	7.0%	\$ 12,214	3.5%
Waivers								
Concurrent Waiver (High School)	3,900,000	33,435	0.9%	3,700,000	(25,149)	-0.7%	\$ 58,584	-232.9%
Resident Waiver (need based)	900,000	5,566	0.6%	800,000	16,464	2.1%	\$ (10,898)	-66.2%
Non Resident Waiver (need based)	50,000	0	0.0%	50,000	19,800	39.6%	\$ (19,800)	-100.0%
Other Waivers	150,000	62,553	41.7%	150,000	89,872	59.9%	\$ (27,319)	-30.4%
	<u>10,000,000</u>	<u>458,011</u>	<u>4.6%</u>	<u>9,600,000</u>	<u>445,230</u>	<u>4.6%</u>	\$ 12,780	2.9%



# Facilities and Safety Committee Projects Dashboard

September 2024

DEFERRED MAINTENANCE

**NE Electrical Upgrade**

Estimated Completion: Sep 2025  
Budget: \$3,200,000

**NE Underground Piping**

Estimated Completion: March 2025  
Budget: \$2,300,000

**C4C Dedicated Chiller**

Estimated Completion: Apr 2025  
Budget: \$300,000

**SE Building 2 Roof**

Estimated Completion: Nov 2024  
Budget: \$110,564

SAFETY

**Building Alert Communications**

Estimated Completion: Sep 2024  
Budget: \$300,000

**NE ET Building Fire Suppression**

Estimated Completion: TBD  
Budget: \$650,000

CAMPUS GROWTH

**MC and WC Health Sciences Remodel**

Estimated Completion: April 2025  
Budget: \$4,500,000

**NE Chemistry Lab Remodel**

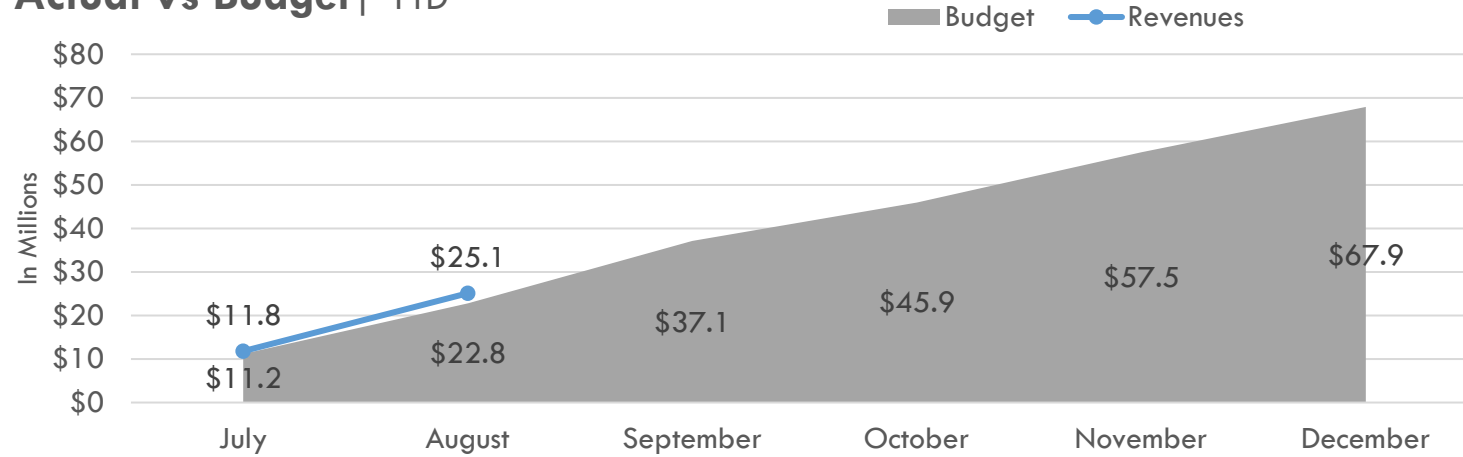
Estimated Completion: Sep 2024  
Budget: \$950,000

**NE ET STEM Remodel**

Estimated Completion: July 2025  
Budget: \$755,453

# REVENUE DASHBOARD AUGUST 2024

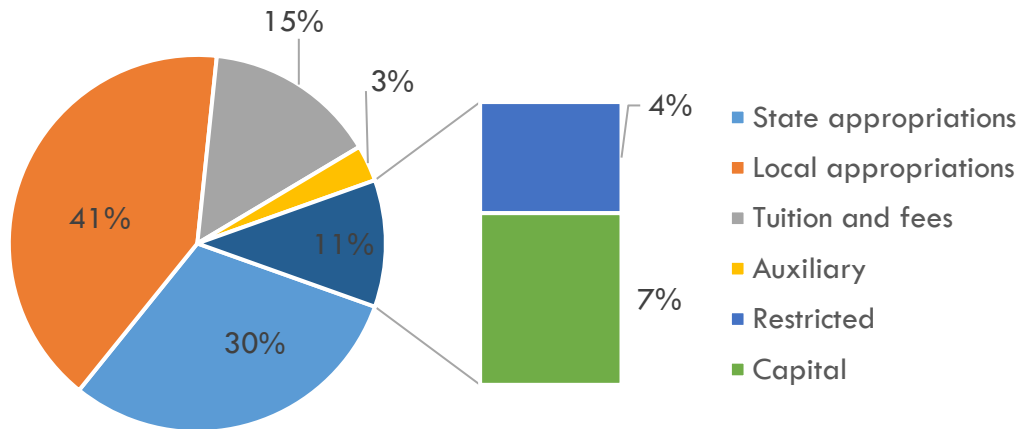
## Actual vs Budget | YTD



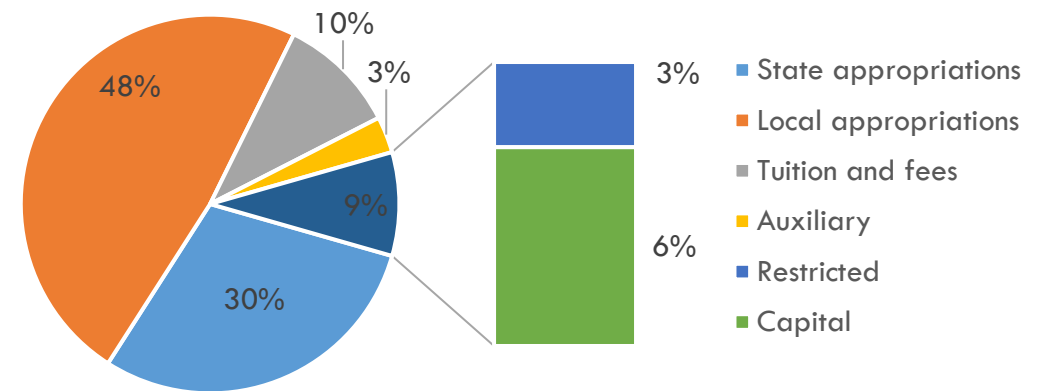
## Revenues | Monthly Activity

Revenues	Actual	Budget	Variance
E&G	\$ 11.8	\$ 10.6	\$ 1.2
Auxiliary	0.4	0.5	(0.1)
Restricted	0.6	0.3	0.3
Capital	0.5	0.2	0.3
<b>Total</b>	<b>\$ 13.3</b>	<b>\$ 11.6</b>	<b>\$ 1.7</b>

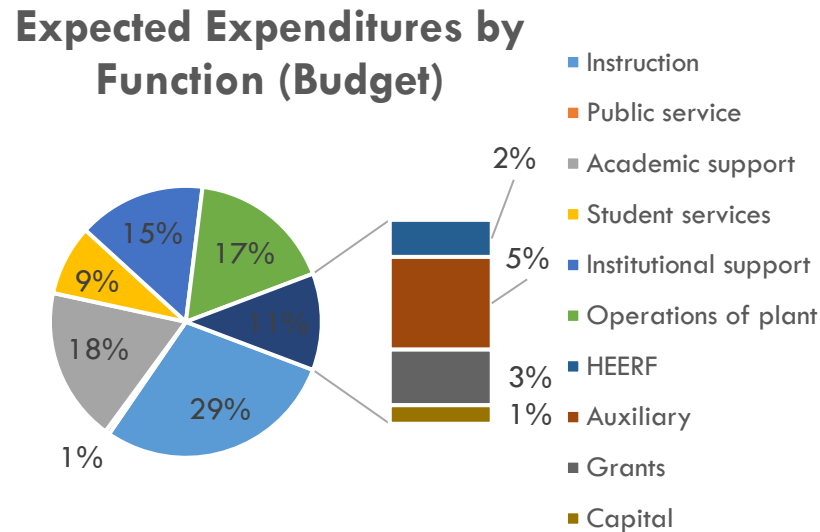
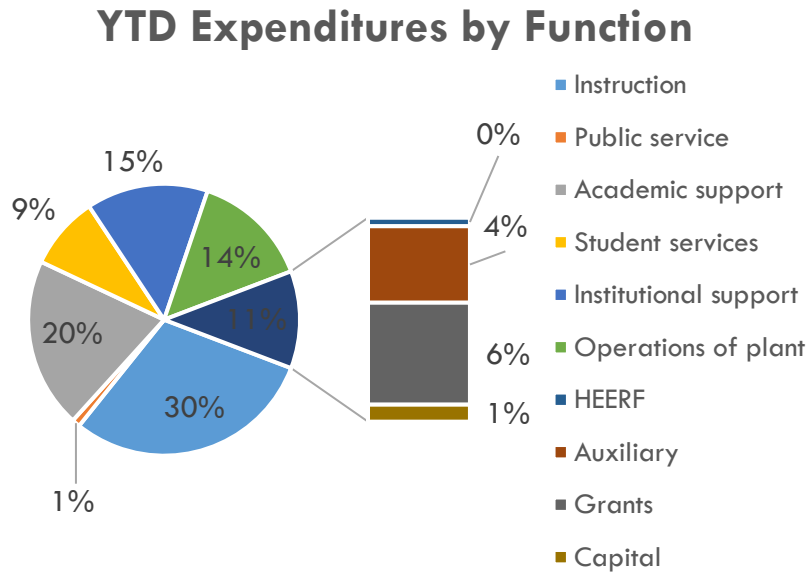
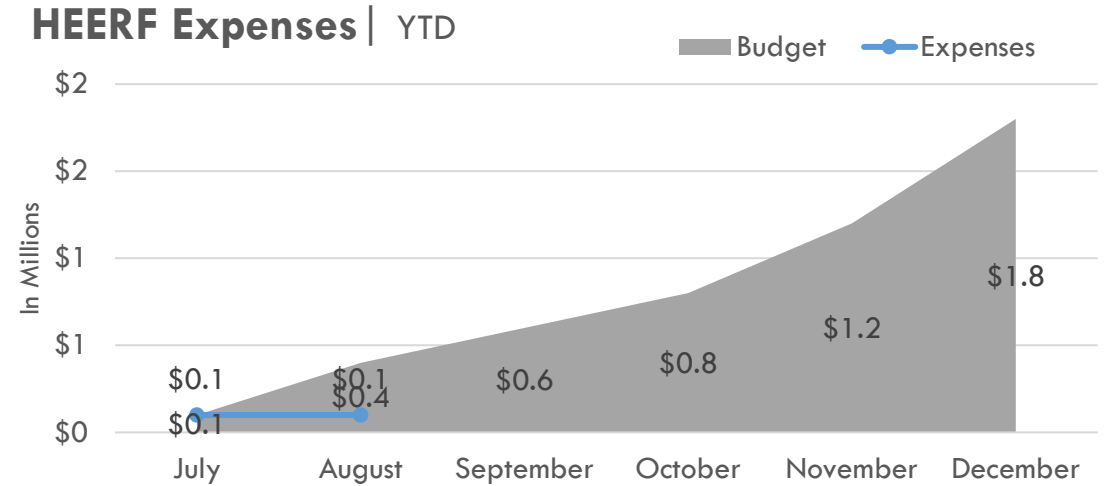
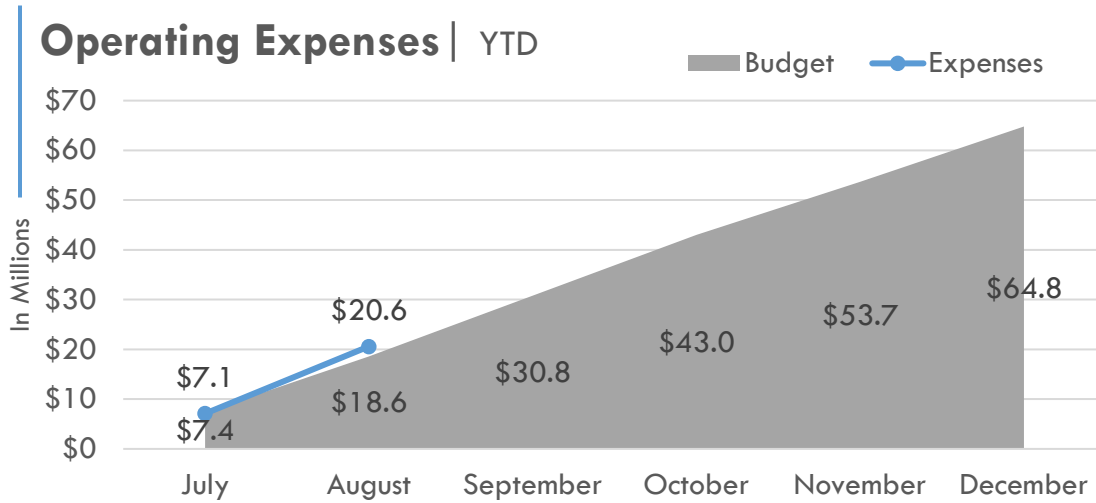
## YTD Revenues by Type



## Expected Revenues by Type (Budget)



# EXPENSE DASHBOARD AUGUST 2024



### Expenditures | Monthly Activity

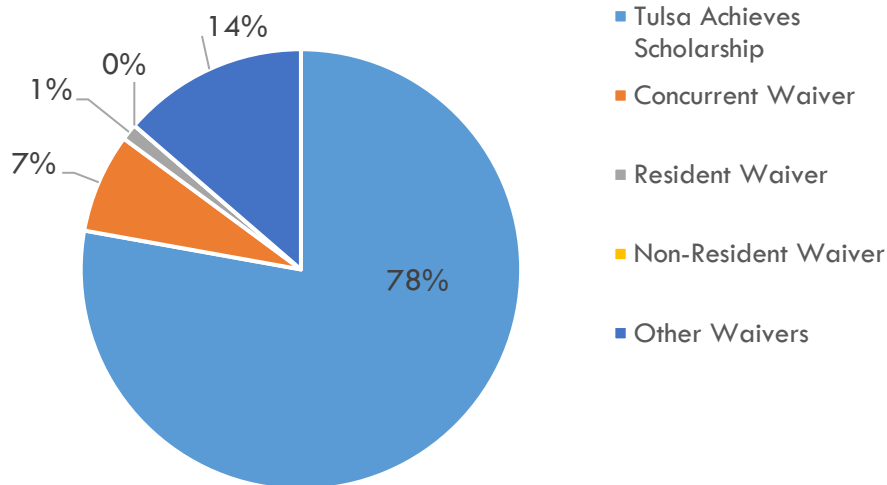
Expenditures	Actual	Budget	Variance
E&G	\$12.0	\$ 10.3	\$ (1.7)
HEERF	-	0.3	0.3
Auxiliary	0.6	0.6	-
Restricted	0.8	0.3	(0.5)
Capital	0.1	0.1	-
<b>Total</b>	<b>\$ 13.5</b>	<b>\$ 11.6</b>	<b>\$ (1.9)</b>

# SCHOLARSHIPS & WAIVERS DASHBOARD AUGUST 2024

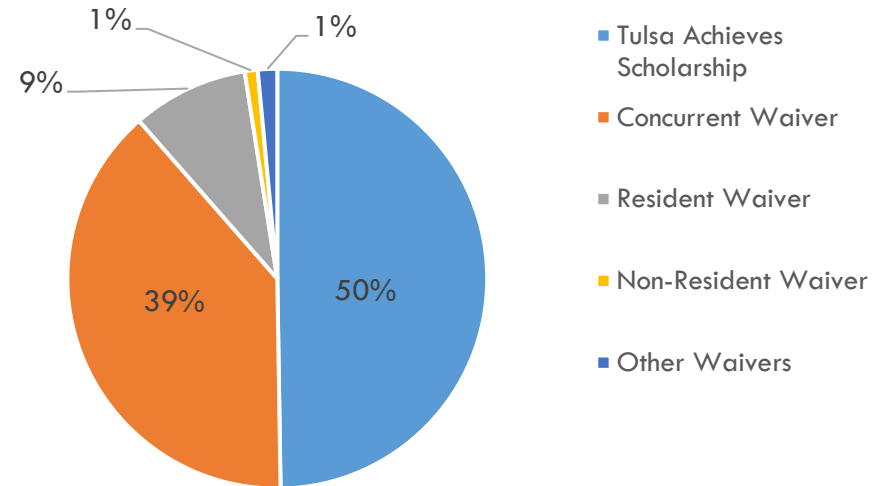
## Scholarships & Waivers | YTD Activity

Expenditures	FY25		FY24		\$ Change
	Budget	YTD	Budget	YTD	
Tulsa Achieves	\$ 5,000,000	\$ 356,458	\$ 4,900,000	\$ 344,244	\$ 12,214
Concurrent	3,900,000	33,435	3,700,000	-	58,584
Resident	\$900,000	5,566	800,000	16,464	(10,898)
Non-Resident	\$50,000	-	50,000	19,800	(19,800)
Other	\$150,000	62,553	150,000	89,872	(27,319)
	<b>\$10,000,000</b>	<b>\$ 458,011</b>	<b>\$ 9,600,000</b>	<b>\$ 470,379</b>	<b>\$ 12,780</b>

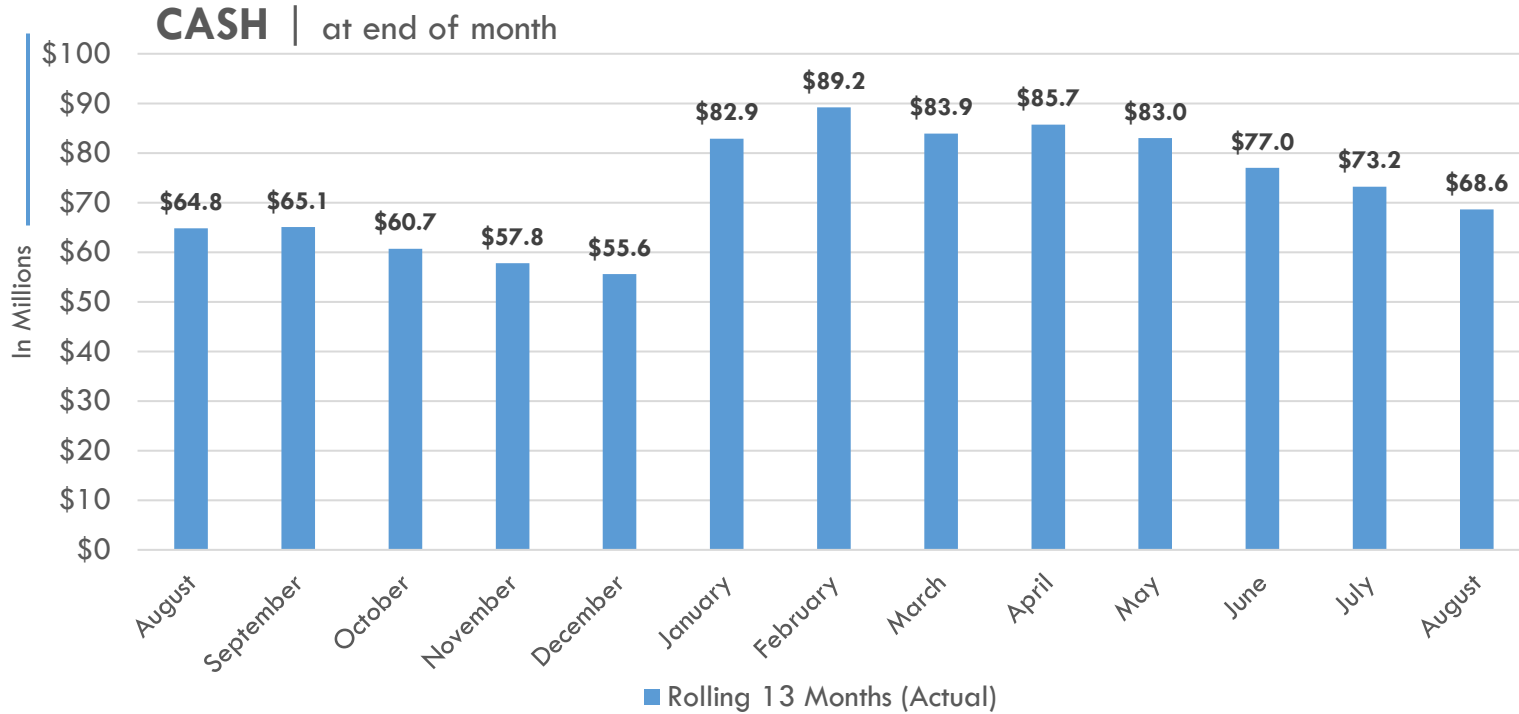
### YTD Assistance by Type



### FY25 Budgeted Assistance



# CASH MANAGEMENT & AR DASHBOARD AUGUST 2024



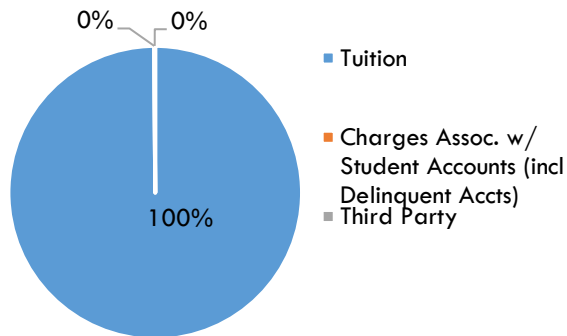
## CASH BALANCE

E&G (290)	\$ 1,710,574
Construction (295)	\$ 1,015,024
Restricted (430)	\$ 554,422
Construction (483 & 475)	\$ 2,523,219
COVID Funds (490)	\$ 3,320,562
ARPA Grant (497)	\$ 1,133,445
Auxiliary (706)	\$ 4,809,814
Temporary Holding (750)	\$ 3,388,090
Local	\$ 47,507,711
Payroll (789)	\$ 2,634,160
<b>Total</b>	<b>\$ 68,597,021</b>

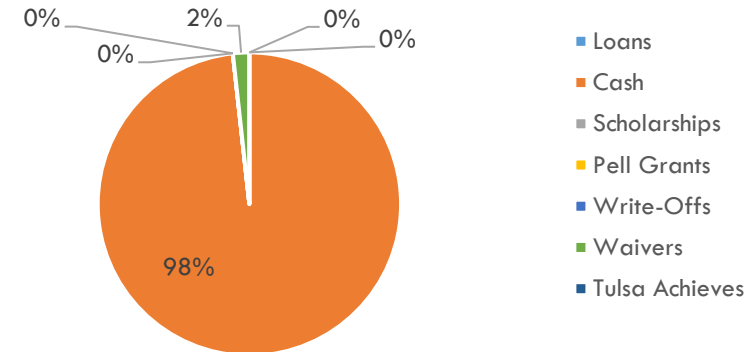
**Cash Forecast 12/31/2024** **\$56,500,000**

**Local Forecast 12/31/2024** **\$40,500,000**

## Fall 2024 Student Charges by Type



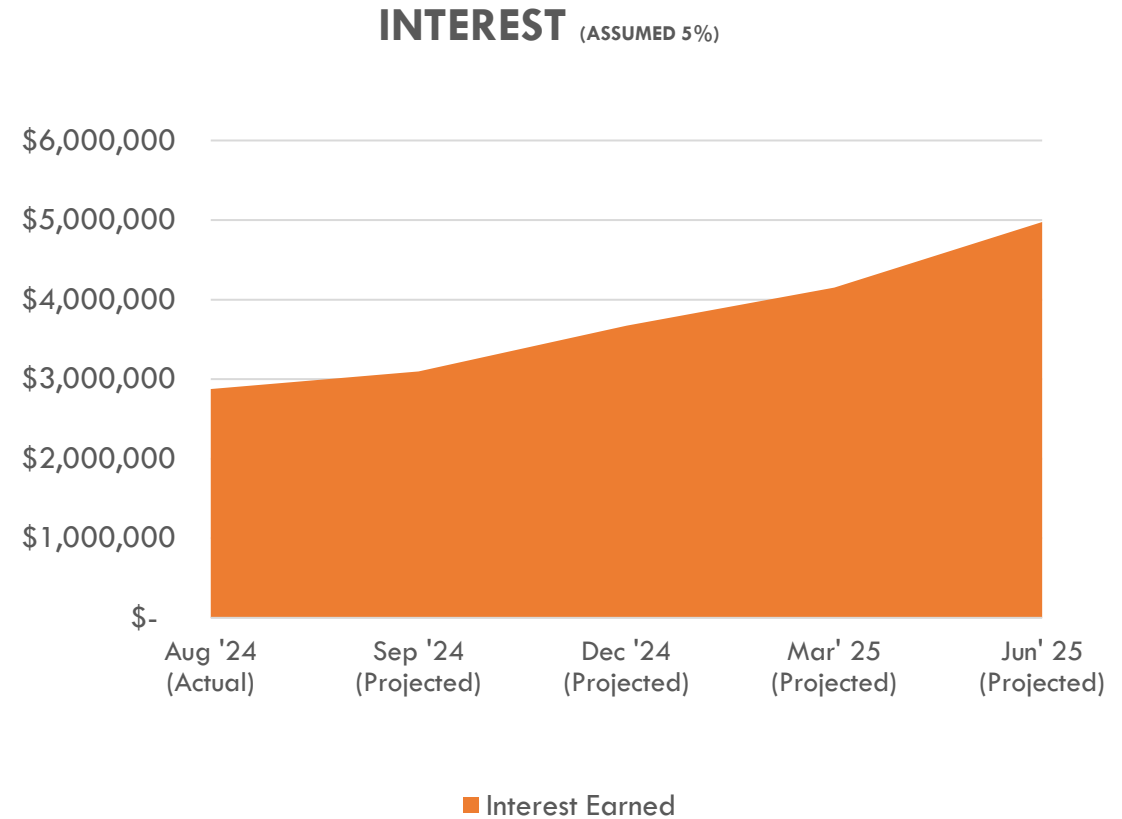
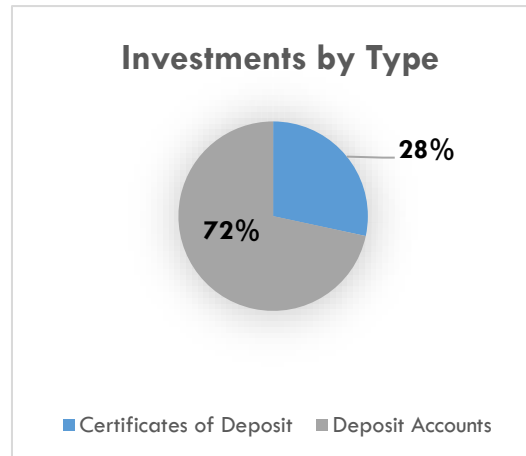
## Fall 2024 Payments by Type



# INVESTMENT STRATEGY AUGUST 2024

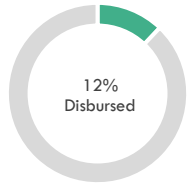
Financial Institution	Trade Date	Settled Date	Maturity Date	Amount	Interest at Maturity
<b>Certificates of Deposit:</b>					
Iowa State Bank	11/2018	11/2018	05/2025	\$245,000	\$19,698
Regent Bank	3/2024	3/2024	03/2025	\$13,225,000	\$674,475

Financial Institution	Ending Monthly Balance	Interest Rate	Estimated Quarterly Interest
<b>Deposit Accounts:</b>			
Regent Bank	\$251,017	5.05%	\$3,165
Regent ICS	\$33,767,580	5.05%	\$413,691



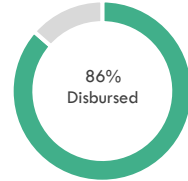
# HIGHER EDUCATION EMERGENCY RELIEF FUND – LOST REVENUE SPENDING

## NEC Electrical Upgrade



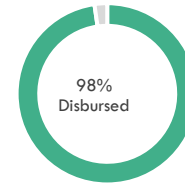
Budget: \$3,200,000  
Disbursed: \$386,301

## Health Sciences Buildout Architect Fees



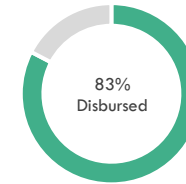
Budget: \$261,450  
Disbursed: \$225,566

## Fire Panels



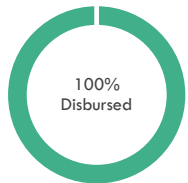
Budget: \$503,000  
Disbursed: \$491,617

## Risk Management Initiatives



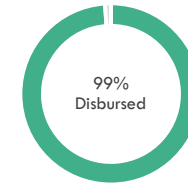
Budget: \$430,000  
Disbursed: \$355,381

## Campus Wide Door Controls



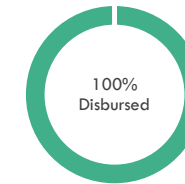
Budget: \$4,590,632  
Disbursed: \$4,590,632

## SEC Plant Chillers



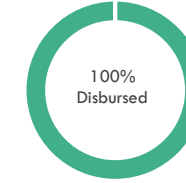
Budget: \$940,000  
Disbursed: \$928,958

## WC Breezeway HVAC



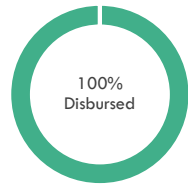
Budget: \$314,013  
Disbursed: \$314,013

## Campus Wide Window Replacement



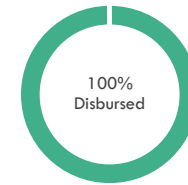
Budget: \$104,841  
Disbursed: \$104,841

## Campus Wide Cameras



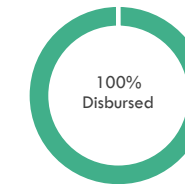
Budget: \$1,781,798  
Disbursed: \$1,781,798

## Campus Wide Air Handlers



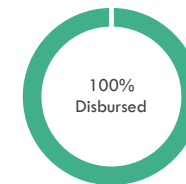
Budget: \$7,268,554  
Disbursed: \$7,268,554

## NEC SSC Entry



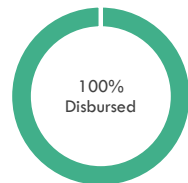
Budget: \$914,000  
Disbursed: \$914,000

## Metro Heat Exchangers



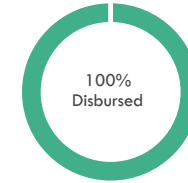
Budget: \$16,500  
Disbursed: \$16,500

## MC Philips Elevator



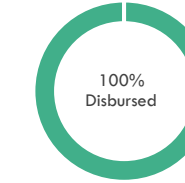
Budget: \$485,308  
Disbursed: \$485,308

## Other Classroom Upgrades



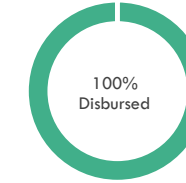
Budget: \$278,034  
Disbursed: \$278,034

## NEC Fab Lab



Budget: \$212,699  
Disbursed: \$212,699

## WC SSC Sidewalks



Budget: \$118,460  
Disbursed: \$118,460





### TCC reports noteworthy enrollment growth for Fall 2024

Tulsa Community College saw an impressive 7.9% increase in overall enrollment for Fall 2024, marking a difference of 1,131 students and 10,800 additional credit hours compared to Fall 2023. This growth highlights the increasing demand for accessible and affordable higher education in the region.



### Vision Dinner raises more than \$472K for student success

**Featured by *Journal Record***

The TCC Foundation celebrated Vision Dinner on Sept. 5, raising more than \$472,000 to support student scholarships, internships, and other critical programs. This year's event honored Tulsa Mayor G.T. Bynum, Oklahoma Senator Kevin Matthews, and Mike Neal and the Tulsa Regional Chamber. Suzanne Reese served as the 2024 Vision Dinner Chair.

### Congressman Hern visits Southeast Campus

Congressman Kevin Hern visited TCC's Southeast Campus, where he toured the Cybersecurity Center and learned about its role in strengthening Tulsa's workforce. He also spoke with the newest class of the President's Leadership Institute about the importance of reaching across the aisle.



### Nursing and Allied Health facilities upgrades continue

**Featured by *Journal Record*, *News on 6***

Construction is underway at the Metro Campus, and nearly complete at West Campus, for upgrades to the Nursing and Allied Health facilities. Once completed, Nursing programs will be housed solely at the Metro Campus. These projects are designed and overseen by GH2 Architects.



## Lindsay White announced as Associate VP of Institutional Effectiveness

Dr. Lindsay White will move into the role of Associate Vice President of Institutional Effectiveness. This transition will allow for closer collaboration between Dr. White and departments across the College as she leads the development of the next strategic plan. She will continue to lead Unlocking Opportunity work while overseeing Institutional Research Reporting & Analytics and assessment practices.

## Matthew Olsen named Chief Human Resources Officer

After an extensive search, Dr. Matthew Olsen was appointed as TCC's Chief Human Resources Officer. He has been the Acting Chief since April and previously served as Assistant Chief HR Officer for two years. Dr. Olsen has played a key role in critical projects such as the compensation study, health insurance negotiations, and broker selections.



## TCC volunteers for United Way's Day of Caring

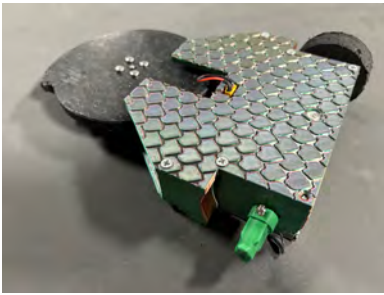
TCC participated in the Tulsa Area United Way Day of Caring, while celebrating the organization's 100-year anniversary. About 100 employees and 50 students volunteered on community projects at CAP Tulsa, The Parent Child Center of Tulsa, Educare and at TCC's Southeast Campus.

## TCC receives aerospace grant to enhance educational programs

**Featured by *Tulsa World***

TCC is among the grant recipients selected by the Oklahoma Department of Aerospace and Aeronautics, which announced nearly \$2 million in funding to support aerospace programs across the state. TCC received \$2,500 from this grant, aimed at advancing educational and organizational efforts in the aerospace sector.





### Combat robotics team makes debut at Maker Fair

**Featured by News Channel 8**

The newly established Tulsa Community Combat Robotics team made its debut at the Maker Faire in August, showcasing their self-built robots in battle competition. The Combat Robotics of Oklahoma donated a combat robotics arena to TCC, providing students with a dedicated space for their battles.

### Employees recharge at Convocation

Convocation 2024 brought together learning, wellness, and connection. Several employees were recognized with Service Awards, and attendees enjoyed shuffleboard, therapy dogs, chair massages, and photobooth fun. Learning sessions covered everything from professional development to personal wellness, while food trucks kept everyone fueled.



### 'I Can't' Workshops celebrates 10-year anniversary

**Featured by News Channel 8**

TCC's Center for Creativity marks 10 years of "I Can't Workshops" this Fall. These free, hands-on classes offer Tulsans a chance to explore new creative skills like acting, painting, and dancing. The Fall series runs through Oct. 12.

### Center for Creativity hosts 'Please Touch the Art' exhibit

**Featured by 2 News Oklahoma**

The Center for Creativity hosted "Please Touch the Art", a sensory-rich exhibition designed for visitors and artists who are blind or visually impaired. Attendees met the artists and explored the artwork through touch, smell, sound, and taste.

