



**Tulsa Community College  
Regular Meeting of the Board of Regents  
Thursday, June 18, 2020  
Southeast Campus  
VanTrease Performance Arts Center  
10300 East 81<sup>st</sup> Street, Tulsa, OK  
3:00 p.m.**

*Attendees to the board meetings should enter through the Studio Theatre doors. There will be staff/signage to point you in the right direction. To keep everyone safe, we ask that you wear a face mask when in the building. If you do not have a face mask, one will be provided to you. Some rows will not be available for seating to help adhere to social distancing guidelines, and audio amplification will be provided in the auditorium. We are also asking attendees to fill out a health screening questionnaire.*

**AGENDA**

**1. Call to Order**

**1.1 Open Meeting Compliance Statement**

“Statement of Compliance with the Oklahoma Open Meeting Act  
(Regular meeting scheduled June 18, 2020 at 3:00 p.m.)

**This regular meeting of the Tulsa Community College Board of Regents has been convened in accordance with the Oklahoma Open Meeting Act.**

This meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on August 2, 2019 noting campus location/address and on June 10, 2020 specifically noting room location at the VanTrease Performing Arts Center for Education.

Notice of this meeting was also given at least twenty-four (24) hours in advance of the meeting by posting notice of the date, time, place, and agenda of the meeting at the principal office of the Tulsa Community College Board of Regents, located at 6111 East Skelly Drive, Tulsa, Oklahoma.

**1.2 Roll Call**

## 2. Old Business

- 2.1 Recommendation for Approval of the Minutes for the Special Meeting of the Tulsa Community College Board of Regents held on Thursday, May 21, 2020

**Motion for Approval:** \_\_\_\_\_

**Second Motion for Approval:** \_\_\_\_\_

- 2.2 Carry Over Items

## 3. Nominating Committee Report and Possible Discussion and Action

*Presented by Regent Combs*

- 3.1 Election of Officers

The Committee will recommend the Chair, Vice Chair, and Secretary for Fiscal Year 2021.

**Motion from the Nominating Committee for Approval. No Second Needed.**

## 4. Academic Affairs and Student Success Committee Report and Possible Discussion

*Presented by Regent Mitchell*

- 4.1 Leadership Transitions in Student Affairs and Academic Affairs  
Farewell to Dr. Cindy Hess

Words shared by Regent Wes Mitchell, Provost Greg Stone, and President Leigh Goodson.

- 4.2 Overview of Committee Meeting Topics

- Fall Academic Service Fees Discussion
- Fall Enrollment Discussion
- Response to National Racial Tensions Discussion

## 5. Personnel Report and Possible Discussion and Action

*Presented by President Goodson*

- 5.1 Consent Agenda ([Attachment 5.1](#))

- Appointments of full-time faculty and full-time professional staff at a pay grade 18 and above made since the last meeting of the Board of Regents of Tulsa Community College.
- Resignations of full-time faculty and professional employees submitted since the last meeting of the Board of Regents of Tulsa Community College.
- Retirements of full-time faculty and professional employees submitted since the last meeting of the Board of Regents of Tulsa Community College.

**Motion for Approval:** \_\_\_\_\_

**Second Motion for Approval:** \_\_\_\_\_

**6. Facilities and Safety Committee Report and Possible Discussion**

*Presented by Regent McKamey*

6.1 Overview of Committee Meeting Topics

- Return to Campus Progress Update
- Facilities Year-End Review Discussion
- Major Projects and Facilities Dashboard Update

**7. Community Relations Committee Report and Possible Discussion**

*Presented by Regent Lawhorn*

7.1 Overview of Committee Meeting Topics

- Legislative Update
- Foundation Update

**8. Finance, Risk and Audit Committee Report and Possible Discussion and Action**

*Presented by Regent Cornell*

8.1 Purchase Item Agreement Over \$50,000

8.1.1 Academic Affairs

8.1.1-a Airplane & Aviation Fuel

Authorization is requested to renew an agreement with Christiansen Aviation, Inc. (Tulsa, OK) in the amount of \$525,000 to lease airplanes and purchase aviation fuel for the aviation program, as a sole source purchase. The amount request is an increase of \$100,000 from the

previous year. The purchase will be funded from general budget.

8.1.1-b Software Services

Authorization is requested to renew an agreement with Digital Architecture (Lakeland, FL) in the amount of \$72,000 to provide curriculum management software services. The amount requested is a decrease of \$1,112 from the previous year. The purchase will be funded from general budget.

8.1.1-c Software Services

Authorization is requested to renew an agreement with ProQuest, LLC (Ann Arbor, MI ) in the amount of \$65,000 to provide library research software services. The amount requested is an increase of \$10,000 from the previous year. The purchase will be funded from general budget.

8.1.1-d Software Services

Authorization is requested to renew an agreement with OCLC (Dublin, OH) in the amount of \$60,000 to provide library research software services. The amount requested is unchanged from the previous year. The purchase will be funded from general budget.

**Motion for Approval from the Finance, Risk and Audit Committee.  
No Second Needed.**

8.1.2 Administration

8.1.2-a Custodial Services

Authorization is requested to renew an agreement with ABM Industry Groups, LLC (Tulsa, OK) in the amount of \$2,379,788 to provide custodial services for all campuses under RFP-16003-TL. The amount requested represents an increase of \$321,788 from the previous year. The purchase will be funded from general budget.

8.1.2-b Software Maintenance

Authorization is requested to renew an agreement with Ellucian Company, LP (Chicago, IL) in the amount of \$463,958 to provide data processing software maintenance for the College ERP system. The amount requested is an increase of \$21,958 from the previous year. The purchase will be funded from general budget.

8.1.2-c Liability Management Services

Authorization is requested to renew an agreement with College Association of Liability Management (CALM) (Oklahoma City, OK) in the amount of \$350,000 to provide liability management services for the College. The amount requested is unchanged from the previous year. The purchase is in participation with the Board of Regents of Oklahoma Colleges. The purchase will be funded from general budget.

8.1.2-d Software Maintenance

Authorization is requested to renew an agreement with Oracle America, Inc. (Redwood Shores, CA) in the amount of \$347,998 to provide data processing software maintenance related to the College's ERP system. The amount requested is an increase of \$7,998 from the previous year. The purchase will be funded from general budget.

8.1.2-e Print Management Services

Authorization is requested to renew an agreement with ImageNet Consulting, LLC (Tulsa, OK) in the amount of \$320,000 to provide print management services for all campuses under Oklahoma State University contract. The amount requested is an increase of \$5,000 from the previous year. The purchase will be funded from general budget.

8.1.2-f Property Insurance

Authorization is requested to renew an agreement with the State of Oklahoma Office of Management & Enterprise Services (OMES) (Oklahoma City, OK) in the

amount of \$309,752 to provide property insurance coverage. The amount requested is an increase of \$122,573 from the previous year. The purchase will be funded from general budget.

8.1.2-g Data Processing Network & Phone Service

Authorization is requested to renew an agreement with Cox Business Services, LLC (Oklahoma City, OK) in the amount of \$305,000 to purchase data processing network and phone services for all campuses. The amount requested is a decrease of \$30,000 from the previous year. The purchase will be funded from general budget.

8.1.2-h Software Maintenance

Authorization is requested to renew an agreement with Blackboard, Inc. (Washington, D.C.) in the amount of \$284,649 to provide data processing software maintenance. The amount requested is an increase of \$4,649 from the previous year. The purchase will be funded from general budget.

8.1.2-i Data Processing Software

Authorization is requested to renew an agreement with Connection, Inc. (Schaumburg, IL) in the amount of \$221,934 to provide Microsoft product licensing for the College. The amount requested is an increase of \$1,934 from the previous year. The purchase will be funded from general budget.

8.1.2-j Enterprise System Services

Authorization is requested to enter into a five (5) year agreement with GI Group, LLC/OculusIT (Summit, NJ) in the amount of \$220,965 to provide enterprise system authentication and directory services. The purchase will be funded from general budget.

8.1.2-k Computer Equipment

Authorization is requested to enter an agreement with Connection Inc (Pittsburgh, PA) in amount of \$197,666 to provide Hewlett Packard laptop computers (350 ea.)

under National Cooperative Purchasing Alliance contract 01-44. This purchase will be funded from general budget.

8.1.2-1 Furniture

Authorization is requested to enter into agreements with the following vendors to provide furniture for use in the Hardesty Student Success Center at the West Campus under RFP-20009:

Admiral Express LLC (Broken Arrow, OK) \$10,350  
L&M Office Furniture LLC (Tulsa, OK) \$27,000  
Sundance Office Supply Inc (Broken Arrow, OK) \$6,643  
Workspace Resource Inc (Tulsa, OK) \$1,804  
Workspace Solutions LLC  
    DBA Scott Rice (Oklahoma City, OK) \$129,441  
**Total \$175,238**

These purchases will be funded from capital budget.

8.1.2-m Temporary Labor

Authorization is requested to renew an agreement the Center for Employment Opportunities (Tulsa, OK) in the amount of \$131,250 to provide temporary labor services for all campuses. The amount requested is an increase of \$6,250 from the previous year. The purchase will be funded from general budget.

8.1.2-n Grounds Maintenance

Authorization is requested to renew an agreement with Landmark Service Group (Broken Arrow, OK) in the amount of \$124,000 to provide grounds maintenance services for all campuses under RFP-18007-KS. The amount requested is an increase of \$16,000 from the previous year. The purchase will be funded from general budget.

8.1.2-o Computer Equipment

Authorization is requested to enter an agreement with Pinnacle Business Systems (Edmond, OK) in the amount of \$110,139 to provide Dell PowerEdge servers (2 ea.)

and associated network components under State of Oklahoma contract SW1020D. This purchase will be funded from general budget.

8.1.3-p Employee Assistance Services

Authorization is requested to renew an agreement with Janus Behavioral Health Services (Chicago, IL) in the amount of \$100,000 to provide employee assistance services to College students and employees. The amount requested is unchanged from the previous year. The purchase will be funded from student activity and general budgets.

8.1.2-q Elevator Maintenance

Authorization is requested to renew an agreement with ThyssenKrupp Elevator (Atlanta, GA) in the amount of \$85,911 to provide elevator maintenance services under RFP-16005-TL. The amount requested in an increase of \$911 from the previous year. The purchase will be funded from general budget.

8.1.2-r Fire Protection Services

Authorization is requested to renew an agreement with DG Investment Intermediate Holdings 2, Inc, dba Convergint Technologies (Bixby, OK) in the amount of \$85,000 to provide fire protection management services under TFP-17005-KS. The amount requested is unchanged from the previous year. The purchase will be funded from capital budget.

8.1.2-s Software Licensing

Authorization is requested to renew an agreement with Sirius Computer Solutions, Inc. (San Antonio, TX) in the amount of \$85,000 to provide VMware and Cognos software licenses. The amount requested in unchanged from the previous year. The purchase will be funded from general budget.



8.1.2-t Waste Management Services

Authorization is requested to renew an agreement with Republic Services, Inc. (Tulsa, OK) in the amount of \$80,325 to provide waste management services under RFP-17007-KS. The amount requested is an increase of \$3,325 from the previous year. The purchase will be funded from general budget.

8.1.2-u Network Services

Authorization is requested to enter an agreement with ISG Technology, LLC (Salina, KS) in the amount of \$79,944 to provide network security services related to Fortinet software. The purchase will be funded from general budget.

8.1.2-v Fertilization of Weed Control

Authorization is requested to renew an agreement with Lawn America (Tulsa, OK) in the amount of \$78,750 to provide fertilization and weed control services under RFP-13005-BC. The amount requested is an increase of \$3,750 from the previous year. The purchase will be funded from general budget.

8.1.2-w Personnel Management Services

Authorization is requested to renew an agreement with PeopleAdmin Inc. (Austin, TX) in the amount of \$78,560 to provide personnel management services. The amount requested is an increase of \$8,560 from the previous year. The purchase will be funded from general budget.

8.1.2-x Enterprise System Consulting Services

Authorization is requested to renew an agreement with GI Group, LLC/OculusIT (Summit, NJ) in the amount of \$69,000 to provide enterprise software system consulting services. The amount requested is a decrease of \$1,000 from the previous year. The purchase will be funded from general budget.

8.1.2-y Software Licensing

Authorization is requested to renew an agreement with Workterra (Pleasanton, CA) in the amount of \$60,000 to provide human resource benefit software services. The amount requested is an unchanged from the previous year. The purchase will be funded from general budget.

8.1.2-z Software Licensing

Authorization is requested to renew an agreement with TMA Systems, LLC (Tulsa, OK) in the amount of \$56,700 to provide maintenance management software. The amount requested is an increase of \$2,700 from the previous year. The purchase will be funded from general budget.

8.1.2-aa Software Licensing

Authorization is requested to renew an agreement with Ellucian Company LP (Fairfax, VA) in the amount of \$56,250 to provide continuing education CRM software services. The amount requested is a decrease of \$78,170 from the previous year. The purchase will be funded from auxiliary budget.

**Motion for Approval from the Finance, Risk and Audit Committee.  
No Second Needed.**

8.1.3 External Affairs

8.1.3-a Advertising Services

Authorization is requested to enter an agreement with Synergy Marketing Solutions, LLC (Tulsa, OK) in the amount of \$325,000 to provide advertising services. The amount requested is an increase of \$50,000 from the previous year. The purchase will be funded from general budget.

8.1.3-b Website Security and Support

Authorization is requested to renew an agreement with OHO Corporation (Somerville, MA) in the amount of \$130,000 to provide website security and support

relations services. The amount requested is unchanged from the previous year. The purchase will be funded from general budget.

8.1.3-c Advertising Services

Authorization is requested to renew an agreement with the Tulsa World (Tulsa, OK) in the amount of \$75,000 to provide advertising services. The amount requested is a decrease of \$125,000 from the previous year. The purchase will be funded from general budget.

8.1.3-d Advertising Services

Authorization is requested to renew an agreement with Lamar Outdoor Advertising (Tulsa, OK) in the amount of \$75,000 to provide advertising services. The amount requested is a decrease of \$25,000 from the previous year. The purchase will be funded from general budget.

**Motion for Approval from the Finance, Risk and Audit Committee.  
No Second Needed.**

8.1.4 Finance

8.1.4-a Software Licensing

Authorization is requested to renew and extend an agreement with Jaggaer, Inc. (Morrisville, NC) in the amount of \$480,865 to provide procurement, payables, and contract management software for the College. The first year amount of \$117,571 is unchanged from the previous year. Annual charges of \$121,098 for each of the three subsequent years will be an increase of \$3,527 per year. The extended agreement will provide additional functionality related to contract management. The purchase will be funded from general budget.

8.1.4-b Credit Card Processing Services

Authorization is requested to renew an agreement with Bank of America Merchant Services (Atlanta, GA) in the amount of \$210,000 to provide credit card transaction processing services for the College. The amount

requested is unchanged from the previous year. The purchase will be funded from general budget.

8.1.4-c Auditing Services

Authorization is requested to renew an agreement with Stinnett & Associates, LLC (Tulsa, OK) in the amount of \$175,000 to provide internal auditing services for the College under RFP-15011-BC. The amount request is an increase of \$25,000 from the previous year. The purchase will be funded from general budget.

8.1.4-d Online Billing and Payment Management

Authorization is requested to renew an agreement with the Higher One, Inc. (New Haven, CT) in the amount of \$165,000 to provide online billing and payment management services for the College. The amount requested is an increase of \$20,000 from the previous year. The purchase will be funded from general budget.

8.1.4-e Auditing Services

Authorization is requested to renew an agreement originally with Grant Thornton, LLP (Tulsa, OK) in the amount of \$70,000 to provide external auditing services for the College. Grant Thornton is transferring the agreement to BKD, LLP (Springfield, MO). The amount requested is unchanged from the previous year. The purchase will be funded from general budget.

8.1.4-f State of Oklahoma Financial System

Authorization is requested to renew an agreement with the State of Oklahoma Office of Management & Enterprise Systems (OMES) (Oklahoma City, OK) in the amount of \$67,320 to provide access to the State of Oklahoma CORE Financial System. The amount requested is unchanged from the previous year. The purchase will be funded from general budget.

#### 8.1.4-g Transit Services

Authorization is requested to renew an agreement with the Metropolitan Tulsa Transit Authority (Tulsa, OK) in the amount of \$65,000 to provide transit services for College students. The amount request is unchanged from the previous year. The purchase will be funded from auxiliary budget.

**Motion for Approval from the Finance, Risk and Audit Committee.  
No Second Needed.**

#### 8.1.5 General Counsel

##### 8.1.5-a Legal Services

Authorization is requested to renew agreements with Jones Gotcher Bogan, PC (Tulsa, OK) and McAfee & Taft (Oklahoma City, OK) in the amount of \$90,000 to provide legal services for the College. The amount requested is an increase of \$5,000 from the previous year. The purchase will be funded from general budget.

**Motion for Approval from the Finance, Risk and Audit Committee.  
No Second Needed.**

#### 8.1.6 President's Office

##### 8.1.6-a Consulting Services

Authorization is requested to renew an agreement with Swim Digital Group (Tampa, FL) in the amount of \$90,000 to provide consulting services for the College. The amount requested is an increase of \$30,000 from the previous year. The purchase will be funded from general budget.

**Motion for Approval from the Finance, Risk and Audit Committee.  
No Second Needed.**

### 8.1.7 Student Affairs

#### 8.1.7-a Software Licensing

Authorization is requested to renew an agreement with Hobson's Inc. (Cincinnati, OH) in the amount of \$130,000 to provide Starfish retention and advisement software. The amount requested is an increase of \$9,320. The purchase will be funded from general budget.

**Motion for Approval from the Finance, Risk and Audit Committee. No Second Needed.**

### 8.2 Recommendation for Approval of the Operating Budget for Fiscal Year Beginning July 1, 2020 through June 30, 2021

The Finance, Risk & Audit Committee recommends approval of the Tulsa Community College Educational and General Budget, and the Restricted, Auxiliary and Section 13 Offset budgets. The Committee requests approval of the attached schedules and authorization to submit them to the Oklahoma State Regents for Higher Education.

**Motion from the Finance, Risk and Audit Committee for Approval. No Second Needed.**

[\(Attachment 8.2\)](#)

### 8.3 Recommendation for Approval of Early Notice Incentive Program

#### 8.3.1 Full-Time Faculty

The administration recommends approval of an Early Notice Incentive Program for full-time faculty. The Early Notice Incentive Program will allow the College to effectively recruit, hire and prepare for the next academic year. The incentive would offer a one-time payment of \$5,000 to a full-time faculty member who submits an irrevocable letter of retirement by September 18, 2020, and retires June 1, 2021, July 1, 2021 or August 1, 2021 depending on their faculty appointment period.

**Motion from the Finance, Risk and Audit Committee for Approval. No Second Needed.**

[\(Attachment 8.3.1\)](#)

### 8.3.2 Full-Time Staff

The administration recommends approval of an Early Notice Incentive Program for full-time staff. The Early Notice Incentive Program will allow the College to effectively evaluate staffing and recruit as appropriate for calendar year 2021. The incentive would offer a one-time payment of \$5,000 to a full-time staff member who submits an irrevocable letter of retirement giving three months' notice before their eligible retirement date.

**Motion from the Finance, Risk and Audit Committee for Approval.  
No Second Needed.**

[\(Attachment 8.3.2\)](#)

### 8.4 Monthly Financial Report

#### 8.4.1 Financial Statements for May 2020

The Finance, Risk & Audit Committee recommends approval of the monthly financial report for May 2020 be approved as presented in the attachment.

**Motion from the Finance, Risk and Audit Committee for Approval.  
No Second Needed.**

[\(Attachment 8.4.1\)](#)

### 9. **New Business**

[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(9), "...any matter not known about or which could not have been reasonably foreseen prior to the time of posting." 24 hours prior to meeting]

### 10. **Persons Who Desire to Come Before the Board**

[Any person who desires to come before the Board shall notify the board chair or his or her designee in writing or electronically at least twelve (12) hours before the meeting begins. The notification must advise the chair of the nature and subject matter of their remarks and may be delivered to the president's office. All persons shall be limited to a presentation of not more than two minutes.

**11. President’s Report and Possible Discussion**

*Presented by President Goodson and Nicole Burgin, Media Relations Manager*

**11.1 Farewell to Regent Robin Ballenger**

Words of gratitude presented by Regent Sam Combs and Provost Eunice Tarver.

**11.2 Introduction of James Beavers**

Mr. Beavers will serve on the TCC Board of Regents upon Regent Robin Ballenger’s departure. He begins his term on July 1, 2020.

**11.3 Overview of President’s Highlights**

- A Redemption Story: Man, Once Arrested with Alligator, Graduates from TCC
- TCC Virtual Forum Discusses the Problem of Black Men and Policing
- Higher Education Leaders Ask Congress to Protect them from COVID Lawsuits
- TCC Enters First Phase of Return to Campus Plan
- TCC Employee Part of Effort to Support Immigrant Communities During Pandemic
- “I Can’t” Returns for the Summer in Virtual Format
- TCC Employee Joins Virtual Community Conversation: What’s It Like to be Black in America?
- Look for the Helpers: Cellist Brings Joy of Music, One Video at a Time
- TCC Employee Has Become a Familiar Face and Pleads for Continued Access After the Pandemic
- TCC 50 Notable Alumni

**12. Executive Session**

[Proposed vote to go into executive session Pursuant to Title 25 Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.]

**Motion for Approval to Recess:** \_\_\_\_\_

**Second Motion for Approval:** \_\_\_\_\_

**12.1 Confidential Report by College Legal Counsel Concerning Pending Litigation, Investigations and Claims. No action is anticipated.**

**Motion for Approval to Reconvene:** \_\_\_\_\_

**Second Motion for Approval:** \_\_\_\_\_



### **13. Adjournment**

#### 13.1 Next Meeting Date:

The next meeting of the Tulsa Community College Board of Regents will be held on Thursday, August 13, 2020, with a 2:00 p.m. working meeting and a 3:00 regular meeting, and will be held at the Southeast Campus VanTrease Performing Arts Center for Education, 10300 E 81<sup>st</sup> Street, Tulsa, OK.

Note that any change in meeting location and format if necessary will be made within 10 business days of the meeting date.

**ADDENDUM FOR PERSONNEL CONSENT ITEMS:**

*Items listed under Personnel Consent Items will be approved by one motion without discussion. If discussion on an item is desired, the item will be removed from the "Consent Agenda" and considered separately at the request of a Board member.*

**APPOINTMENTS:**

Kari Shults, Vice President of Advancement and President of the TCC Foundation, Salary: \$ 138,000  
External Affairs  
Conference Center  
July 1, 2020

Kari earned her Bachelor of Arts degree in Journalism from The University of Oklahoma and has earned her Accreditation in Public Relations. Before coming to TCC, she had seven years of public relations agency experience. She's been employed with TCC for seven years and her first role with the College was Director of Marketing and Social Media, then transitioned to Sr. Director, Marketing & Communications and most recently served as the interim Vice President Advancement and President of the TCC Foundation.

Janet Attisha, Assistant Professor, Nursing Salary: \$ 59,140  
Nursing  
10 Month  
August 4, 2020

Janet earned her Master of Science in Nursing from University of Texas Health Science Center in Houston, Texas. She currently works as a Clinical Nursing Instructor for TCC. She has over twenty years of experience as a Nurse Practitioner, travel nurse, and a staff nurse.

Lawrence Brewer, Assistant Professor, EMT Paramedic Salary: \$ 55,000  
Engineering, Aviation, & Public Service  
9 Month  
August 12, 2020

Lawrence earned his Master of Public Health from University of Oklahoma Health Science Center in Oklahoma City, Oklahoma. He has over fifteen years of experience in Emergency Medical Services as an Assistant Professor and the Program Director for the Emergency Medical Services Program at Rogers State University.

Shelby Calkins, Assistant Professor, Biology Salary: \$ 56,750  
Science & Mathematics  
9 Month  
August 12, 2020

Shelby earned her PhD in Microbiology, Cell, and Molecular Biology from Oklahoma State University. She has two years of teaching experience as an Adjunct Instructor with TCC and Northeastern State University.

John Chancey, Assistant Professor, Psychology Salary: \$ 56,325  
Liberal Arts  
9 Month  
August 12, 2020

John earned his PhD in Educational Psychology from The University of Oklahoma in Norman, Oklahoma. He also earned his Bachelor of Arts in Psychology from The University of Oklahoma. He has over seven years of teaching experiences as a Graduate Assistant, Adjunct Instructor, and Professional Educator.

Sheri Core, Assistant Professor, Biology  
Science & Mathematics  
9 Month  
August 12, 2020

Salary: \$ 57,600

Sheri earned her PhD in Biomedical Sciences from Oklahoma State University Center for Health Sciences and her Bachelor of Science in Biological Sciences from Oklahoma State University. She has three years of teaching experience.

Daniel Fudge, Assistant Professor, Political Science  
Liberal Arts  
9 Month  
August 12, 2020

Salary: \$ 56,750

Daniel earned his PhD in Political Science at The University of Mississippi and his Bachelor of Arts in English at The University of Arkansas. He has over six years of teaching experience as a teaching assistant and Instructor.

Connie Hebert, Assistant Professor, Biology  
Science & Mathematics  
9 Month  
August 12, 2020

Salary: \$ 65,000

Connie earned her PhD in Biomedical Science from the Oklahoma State University Center for Health Sciences in Tulsa, Oklahoma. She is currently employed with TCC as the Associate Dean of Science and Mathematics at the Metro Campus and has been an Assistant Professor and Adjunct Instructor of Biology with TCC from 2001-2006. Connie has over twenty-four years of teaching experience.

Dacia Hinkle, Assistant Professor, English  
Communications  
9 Month  
August 12, 2020

Salary: \$ 58,000

Dacia earned her Master of Fine Arts in Creative Writing from Lindenwood University in St. Charles, Missouri. Dacia has been with TCC since August 2017 as an Adjunct Instructor and previous Assistant Professor in English.

Cynthia Holbrook, Assistant Professor, Radiography  
Allied Health  
10 Month  
August 3, 2020

Salary: \$ 55,000

Cynthia earned a Bachelor of Science in Organizational Leadership from Southwestern Oklahoma State University and an Associates of Applied Science in Radiologic Technology from Oklahoma State University. Cynthia has ten years of experience as a Radiographer and Mammographer.

Jennifer Ivie-Barth, Assistant Professor, Psychology  
Liberal Arts  
9 Month  
August 12, 2020

Salary: \$ 66,400

Jennifer earned a PhD in Psychology from the University of Kansas and has over 15 years of teaching experience. Jennifer is currently employed as the Director of Institutional Research & Assessment with TCC.

Patricia Johnson, Assistant Professor, Radiography  
Allied Health  
11 Month  
August 3, 2020

Salary: \$ 70,000

Patricia earned her Master of Business Administration from Cardinal Stritch University in Madison, Wisconsin and Radiology Certificate ARRT from Tulsa Technology School of Radiologic. Patricia has been an Adjunct instructor at Tulsa Community College since August 2018.

Ryan Johnson, Assistant Professor, Chemistry  
Science & Mathematics  
9 Month  
August 12, 2020

Salary: \$ 57,000

Ryan earned his PhD in Chemistry from Louisiana State University in Baton Rouge, Louisiana. Ryan has a teaching experience as an Assistant Professor of Chemistry at Southwestern Oklahoma State University since August 2019.

Brett Larson, Assistant Professor, Political Science  
Liberal Arts  
9 Month  
August 12, 2020

Salary: \$ 60,000

Brett earned his PhD in Politics from the Catholic University of America in Washington D.C. and has over five years of teaching experience.

Anne Paige, Assistant Professor, English  
Communications  
9 Month  
August 12, 2020

Salary: \$ 56,000

Anne earned a Master of Arts in English Language and Literature from The University of Tulsa and has six years of teaching experience. She is also currently a PhD candidate in English Language and Literature at The University of Tulsa.

Amy Pezzelle, Assistant Professor, English  
Communications  
9 Month  
August 12, 2020

Salary: \$ 56,000

Amy earned a Master of Arts in English Language and Literature from the University of Tulsa and has seven years of experience in teaching. She is also currently a PhD candidate in English at The University of Tulsa.

Angela Sivadon, Senior Vice President & Chief Academic Officer  
Academic Affairs  
Conference Center  
August 1, 2020

Salary: \$ 187,500

Angela earned a PhD in Nursing Research from The University of Missouri. She has ten years of higher education experience and twenty-nine years of nursing experience. Angela has been with TCC since August 2010 with positions as the Provost of Metro Campus, Program Director of Nursing, and Assistant Professor of Nursing.

Foua Vang, Assistant Professor, Nursing  
Nursing  
10 Month  
August 4, 2020

Salary: \$ 54,000

Foua earned a Master of Science in Nursing Education from Oklahoma Baptist University and has two years of teaching experience. She also has over five years of nursing experience.

Chiedozie Waturocha, Assistant Professor, Biology  
Science & Mathematics  
9 Month  
August 12, 2020

Salary: \$ 56,000

Chiedozie earned a PhD of Biomedical Sciences in Physiology and Pharmacology from the Oklahoma State University Center for Health Sciences. Chiedozie has one year of teaching experience and over ten years of experience in the medical industry.

### **RETIREMENT:**

Pamela Chew, Associate Professor, World Languages  
Communications  
Northeast Campus

August 1, 2020

### **RESIGNATION:**

Matt Wise, Director of Aviation Program  
Engineering, Aviation, & Public Service  
Northeast Campus

June 30, 2020

**Oklahoma State Regents for Higher Education**  
 655 Research Parkway, Suite 200  
 Oklahoma City, OK 73104

**EDUCATIONAL AND GENERAL BUDGET - FY2020-2021**  
**PART I - PRIMARY BUDGET**

Schedule A

Summary of Educational and General Expenditures by Function

Agency #	750	Date Submitted:	June 10, 2020
Institution Name:	Tulsa Community College		
President:	Dr. Leigh Goodson		

EXPENDITURES BY ACTIVITY/FUNCTION			
Activity Number	Activity/Function	FY2020-2021 Amount	Percent of Total
	<b>Educational &amp; General Budget - Part I:</b>		
11	Instruction	47,151,755	38.4%
12	Research	-	0.0%
13	Public Service	662,320	0.5%
14	Academic Support	18,253,728	14.9%
15	Student Services	12,106,048	9.9%
16	Institutional Support	12,839,085	10.5%
17	Operation and Maintenance of Plant	16,843,165	13.7%
18	Scholarships and Fellowships	14,781,410	12.1%
	<b>Total Expenditures by Activity/Function:</b>	<b>122,637,510</b>	<b>100.0%</b>

FUNDING			
Fund Number	Fund Name	FY2020-2021 Amount	Percent of Total
	<b>E&amp;G Operating Revolving Fund:</b>		
290	Revolving Funds	84,557,447	68.9%
290	State Appropriated Funds - Operations Budget	27,890,623	22.7%
290	State Appropriated Funds - Grants, Contracts and Reimbursements	1,817,884	1.5%
490	<b>Federal Stimulus Funds - CARES</b>	8,371,556	6.8%
	<b>Total Expenditures by Fund:</b>	<b>122,637,510</b>	<b>100.0%</b>

**EDUCATIONAL AND GENERAL BUDGET - FY2020-2021  
PART I - PRIMARY BUDGET**

Schedule A-1

Summary of Educational and General Expenditures by Function

<b>Institution Name:</b>	Tulsa Community College
--------------------------	-------------------------

<b>EXPENDITURES BY ACTIVITY/FUNCTION</b>			
<b>Activity Number</b>	<b>Activity/Function</b>	<b>FY2020-2021 Amount</b>	<b>Percent of Total</b>
<b>11</b>	<b>Educational &amp; General Budget - Part I:</b>		
	<b>Instruction</b>		
	General Academic Instruction	44,423,914	
	Vocational/Technical Instruction	-	
	Community Education	409,931	
	Preparatory/Remedial Instruction	303,991	
	Instructional Information Technology	2,013,918	
	<b>Total Instruction:</b>	<b>47,151,755</b>	<b>38.4%</b>
<b>12</b>	<b>Research</b>		
	Institutes and Research Centers	-	
	Individual and Project Research	-	
	Research Information Technology	-	
	<b>Total Research:</b>	<b>-</b>	<b>0.0%</b>
<b>13</b>	<b>Public Service</b>		
	Community Service	123,097	
	Cooperative Extension Service	136,439	
	Public Broadcasting Services	-	
	Public Service Information Technology	402,784	
	<b>Total Public Service:</b>	<b>662,320</b>	<b>0.5%</b>
<b>14</b>	<b>Academic Support</b>		
	Libraries	2,632,445	
	Museums and Galleries	-	
	Educational Media Services	1,539,508	
	Ancillary Support/Organized Activities	-	
	Academic Administration	11,917,731	
	Academic Personnel Development	150,125	
	Course and Curriculum Development	-	
	Academic Support Information Technology	2,013,918	
	<b>Total Academic Support:</b>	<b>18,253,728</b>	<b>14.9%</b>

**Schedule A-1 (continued) - Summary of Educational and General Expenditures by Function**

**Institution Name:** Tulsa Community College

<b>EXPENDITURES BY ACTIVITY/FUNCTION</b>			
<b>Activity Number</b>	<b>Activity/Function</b>	<b>FY2020-2021 Amount</b>	<b>Percent of Total</b>
<b>15</b>	<b>Student Services</b>		
	Student Services Administration	4,929,411	
	Social and Cultural Development	745,629	
	Counseling and Career Guidance	641,204	
	Financial Aid Administration	1,944,910	
	Student Admissions	1,014,062	
	Student Records	573,654	
	Student Health Services	243,259	
	Student Services Information Technology	2,013,918	
	<b>Total Student Services:</b>	<b>12,106,048</b>	<b>9.9%</b>
<b>16</b>	<b>Institutional Support</b>		
	Executive Management	3,066,644	
	Fiscal Operations	2,958,379	
	General Administration	2,905,812	
	Public Relations/Development	3,102,682	
	Administrative Information Technology	805,567	
	<b>Total Institutional Support:</b>	<b>12,839,085</b>	<b>10.5%</b>
<b>17</b>	<b>Operation and Maintenance of Plant</b>		
	Physical Plant Administration	2,781,536	
	Building Maintenance	4,683,515	
	Custodial Services	2,358,000	
	Utilities	1,700,000	
	Landscape and Grounds Maintenance	58,065	
	Major Repairs and Renovations	-	
	Safety & Security	4,300,637	
	Logistical Services	155,845	
Operation & Maintenance Information Technology	805,567		
	<b>Total Operation and Maintenance of Plant:</b>	<b>16,843,165</b>	<b>13.7%</b>
<b>18</b>	<b>Scholarships and Fellowships</b>		
	Scholarships	10,381,410	
	Fellowships	-	
	Resident Tuition Waivers	4,334,000	
	Nonresident Tuition Waivers	66,000	
	<b>Total Scholarships and Fellowships:</b>	<b>14,781,410</b>	<b>12.1%</b>
	<b>Total Expenditures by Activity/Function:</b>	<b>122,637,510</b>	<b>100.0%</b>



**Oklahoma State Regents for Higher Education**  
**EDUCATIONAL AND GENERAL BUDGET - FY2020-2021**  
**PART I - PRIMARY BUDGET**  
**Schedule B**  
**Summary of Educational and General Expenditures by Object**

<b>Institution:</b>	<b>Tulsa Community College</b>
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<b>EXPENDITURES BY OBJECT</b>			
<b>Object Number</b>	<b>Object of Expenditure</b>	<b>FY2020-2021 Amount</b>	<b>Percent of Total</b>
1	Personnel Services:		
1a	Teaching Salaries	29,372,076	24.0%
1b	Professional Salaries	12,533,836	10.2%
1c	Other Salaries and Wages	19,810,021	16.2%
1d	Fringe Benefits	24,187,667	19.7%
1e	Professional Services	2,474,350	2.0%
	<b>Total Personnel Service</b>	<b>88,377,950</b>	<b>72.1%</b>
2	Travel	567,950	0.5%
3	Utilities	1,700,000	1.4%
4	Supplies and Other Operating Expenses *	15,425,040	12.6%
5	Property, Furniture and Equipment	1,379,660	1.1%
6	Library Books and Periodicals	405,500	0.3%
7	Scholarships and Other Assistance	14,781,411	12.1%
8	Transfer and Other Disbursements **	-	0.0%
	<b>Total Expenditures by Object</b>	<b>122,637,510</b>	<b>100.0%</b>

**Oklahoma State Regents for Higher Education**  
**EDUCATIONAL AND GENERAL BUDGET - FY2020-2021**  
**PART I - PRIMARY BUDGET**

Schedule C  
**REPORT OF EDUCATIONAL AND GENERAL REVENUE, EXPENDITURES, AND UNOBLIGATED RESERVE**

<b>Institution Name:</b>	<b>Tulsa Community College</b>
--------------------------	--------------------------------

Revenue Description	FY2020-2021 Amount	Percent of Total
<b>1. Beginning Fund Balance July 1, 2020 (Cash Basis)</b>	<b>39,000,000</b>	
<b>2. Expenditures for Prior Year Obligations</b>	<b>5,369,854</b>	
<b>3. Unobligated Reserve Balance July 1, 2020 (line 1 - line 2)</b>	<b>33,630,146</b>	<a href="#">&lt;--Formula</a>
<b>4. Projected FY2021 Receipts:</b>		
State Appropriated Funds - For Operations	27,890,623	22.9%
State Appropriated Funds - For Grants, Contracts and Reimbursements	1,817,884	1.5%
Federal Appropriations	-	0.0%
Local Appropriations	44,000,000	36.2%
Resident Tuition (includes tuition waivers)	29,071,159	23.9%
Nonresident Tuition (includes tuition waivers)	2,182,170	1.8%
Student Fees - Mandatory and Academic Service Fees	5,645,108	4.6%
Gifts, Endowments and Bequests	602,285	0.5%
Other Grants, Contracts and Reimbursements	-	0.0%
Sales and Services of Educational Departments	-	0.0%
Organized Activities Related to Educational Departments	-	0.0%
Technical Education Funds	-	0.0%
Other Sources	2,073,365	1.7%
<b>Federal Stimulus Funds - CARES</b>	8,371,556	6.9%
<b>5. Total Projected FY2021 Receipts</b>	<b>121,654,150</b>	<b>100.0%</b>
<b>6. Total Available (line 3 + line 5)</b>	<b>155,284,296</b>	<a href="#">&lt;--Formula</a>
<b>7. Less Budgeted Expenditures for FY2021 Operations</b>	<b>122,637,510</b>	<a href="#">&lt;--Link to Sch A</a>
<b>8. Projected Unobligated Reserve Balance June 30, 2020 (line 6 - line 7)</b>	<b>32,646,786</b>	<a href="#">&lt;--Formula</a>

<b>Schedule C-1</b>	<b>Fund 290</b>	<b>Fund 700</b>	<b>Totals</b>
<b>Student Fees</b>			
Mandatory Fees	4,115,108	4,206,562	8,321,670
Academic Service Fees	1,530,000	103,104	1,633,104
<b>Total Student Fees</b>	<b>5,645,108</b>	<b>4,309,666</b>	<b>9,954,774</b>
<b>Difference Between Student Fees in cells B23 and C40</b>	<b>-</b>	<b>N/A</b>	<b>N/A</b>

**Oklahoma State Regents for Higher Education**  
**EDUCATIONAL AND GENERAL BUDGET - FY2020-2021**  
**PART II - SPONSORED BUDGET**

**Schedule A**  
**Summary of Educational and General Sponsored Expenditures by Function**

<b>Institution Name:</b>	Tulsa Community College
--------------------------	-------------------------

<b>EXPENDITURES BY ACTIVITY/FUNCTION</b>			
<b>Activity Number</b>	<b>Activity/Function</b>	<b>FY2020-2021 Amount</b>	<b>Percent of Total</b>
<b>21</b>	<b>Educational &amp; General Budget - Part II:</b>		
	Instruction	\$ 362,569	3.7%
	Research	274,233	2.8%
	Public Service	-	0.0%
	Academic Support	1,155,826	11.8%
	Student Services	2,092,137	21.3%
	Institutional Support	759,977	7.7%
	Operation and Maintenance of Plant	-	0.0%
	Scholarships and Fellowships	5,185,376	52.7%
	<b>Total E&amp;G Part II:</b>	<b>\$ 9,830,118</b>	<b>100.0%</b>

<b>FUNDING</b>			
<b>Fund Number</b>	<b>Fund Name</b>	<b>FY2020-2021 Amount</b>	<b>Percent of Total</b>
<b>430</b>	<b>Agency Relationship Fund</b>	\$ 9,830,118	100.0%
	<b>Total Expenditures by Fund:</b>	<b>\$ 9,830,118</b>	<b>100.0%</b>

**Oklahoma State Regents for Higher Education**  
**EDUCATIONAL AND GENERAL BUDGET - FY2020-2021**  
**PART II - SPONSORED BUDGET**

**Schedule B**  
**Summary of Educational and General Sponsored Expenditures by Object**

<b>Institution:</b>	<b>Tulsa Community College</b>
---------------------	--------------------------------

<b>EXPENDITURES BY OBJECT</b>			
<b>Object Number</b>	<b>Object of Expenditure</b>	<b>FY2020-2021 Amount</b>	<b>Percent of Total</b>
1	Personnel Services:		
1a	Teaching Salaries	\$ 47,319	0.5%
1b	Professional Salaries	182,872	1.9%
1c	Other Salaries and Wages	1,864,245	19.0%
1d	Fringe Benefits	865,611	8.8%
1e	Professional Services	767,205	7.8%
	<b>Total Personnel Services</b>	<b>\$ 3,727,252.00</b>	<b>37.9%</b>
2	Travel	210,163	2.1%
3	Utilities	-	0.0%
4	Supplies and Other Operating Expenses	321,409	3.3%
5	Property, Furniture and Equipment	277,709	2.8%
6	Library Books and Periodicals	-	0.0%
7	Scholarships and Other Assistance	5,185,376	52.7%
8	Transfer and Other Disbursements	108,209	1.1%
	<b>Total Expenditures by Object</b>	<b>\$ 9,830,118.00</b>	<b>100.0%</b>

**Oklahoma State Regents for Higher Education**

**EDUCATIONAL AND GENERAL BUDGET - FY2020-2021**

**PART II - BUDGET FOR SPONSORED RESEARCH AND OTHER SPONSORED PROGRAMS**

Schedule C

**REPORT OF EDUCATIONAL AND GENERAL INCOME, EXPENDITURES, AND UNOBLIGATED RESERVE**

<b>Institution:</b>		<b>Tulsa Community College</b>	
<b>Receipt Description</b>	<b>FY2020-2021 Amount</b>	<b>Percent of Total</b>	
<b>1. Beginning Fund Balance July 1, 2020 (Cash Basis)</b>	\$ -		
<b>2. Expenditures for Prior Year Obligations</b>	\$ -		
<b>3. Unobligated Reserve Balance July 1, 2020 (line 1 - line 2)</b>	\$ -		
<b>4. Projected Receipts FY2021:</b>			
Department of Agriculture	-	0.0%	
Department of Commerce	46,000	0.5%	
Department of Defense	-	0.0%	
Department of Education	890,691	9.1%	
Department of Energy	-	0.0%	
Department of Health and Human Services	275,960	2.8%	
Department of Homeland Security	-	0.0%	
Department of Justice	54,840	0.6%	
Department of Transportation	74,845	0.8%	
National Aeronautics and Space Administration	2,500	0.0%	
National Institutes of Health	80,189	0.8%	
National Science Foundation	119,199	1.2%	
Other Federal Agencies	191,582	1.9%	
City and County Government	-	0.0%	
Commercial and Commercial Related	-	0.0%	
Foundations	2,918,296	29.7%	
Other Non-Federal Sources	-	0.0%	
Other Universities and Colleges	-	0.0%	
State of Oklahoma	5,176,016	52.7%	
<b>5. Total Projected FY2021 Receipts</b>	\$ <b>9,830,118</b>	100.0%	
<b>6. Total Available (line 3 + line 5)</b>	\$ <b>9,830,118</b>		
<b>7. Less Budgeted Expenditures for FY2021 Operations</b>	\$ <b>9,830,118</b>		
<b>8. Projected Unobligated Reserve Balance June 30, 2021 (line 6 - line 7)</b>	\$ -		

Oklahoma State Regents for Higher Education  
655 Research Parkway, Suite 200  
Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET  
FISCAL YEAR FY2020-2021

Schedule F and G

STATEWIDE PROGRAM CODE: Higher Education (Input)

SUMMARY OF EXPENDITURES BY FUNCTION AND OBJECT

Agency #:	750	Date Submitted:	June 10, 2020
Institution Name:	Tulsa Community College	President's Name:	Dr. Leigh Goodson

  

Object Codes	10	20	31	30	40	42	50	60	TOTALS
Object	Personnel Services	Travel	Utilities	Supplies & Other Operating Expenses	Property, Furniture, & Equipment	Library Books and Periodicals	Scholarships & Other Assistance <b>Net of Waivers</b>	Transfers & Other Disbursements	
<b>Activity &amp; Sub-Activity/Function:</b>									
11 Instruction	42,190,180	157,438	-	2,662,163	226,540	-	-	-	45,236,321
12 Research	-	-	-	-	-	-	-	-	-
13 Public Service	462,896	1,608	-	154,520	16,391	-	-	-	635,415
14 Academic Support	15,383,074	163,838	-	1,403,820	155,980	405,500	-	-	17,512,211
15 Student Services	9,975,103	58,838	-	1,423,774	156,553	-	-	-	11,614,267
16 Institutional Support	8,762,558	146,215	-	3,067,878	340,875	-	-	-	12,317,527
17 Operation. & Maintenance of Plant	8,449,525	40,015	1,700,000	5,608,769	360,641	-	-	-	16,158,950
18 Scholarships <b>(Net of Tuition Waivers)</b>	-	-	-	-	-	-	6,391,263	-	6,391,263
<b>11 Total E&amp;G Part I - Fund 290</b>	<b>85,223,336</b>	<b>567,950</b>	<b>1,700,000</b>	<b>14,320,925</b>	<b>1,256,980</b>	<b>405,500</b>	<b>6,391,263</b>	<b>-</b>	<b>109,865,954</b>
<b>Hyperion Account Code</b>	<b>511130</b>	<b>521110</b>	<b>531160</b>	<b>541110</b>	<b>552110</b>	<b>562130</b>			
Entry into CORE E&G Part I - Fund 290	85,223,336	567,950		16,020,925		1,662,480	6,391,263	-	109,865,954
<b>49 Total E&amp;G Part I - Fund 490</b>	<b>3,154,615</b>	<b>-</b>	<b>-</b>	<b>1,104,115</b>	<b>122,680</b>	<b>-</b>	<b>3,990,147</b>	<b>-</b>	<b>8,371,556</b>
Entry into CORE E&G Part I - Fund 490	3,154,615	-	-	1,104,115	122,680	-	3,990,147	-	8,371,556
<b>21 Total E&amp;G Part II</b> <i>Cells linked to Sch. B-II----&gt;</i>	<b>3,727,252</b>	<b>210,163</b>	<b>-</b>	<b>321,409</b>	<b>277,709</b>	<b>-</b>	<b>5,185,376</b>	<b>108,209</b>	<b>9,830,118</b>
<b>Hyperion Account Code</b>	<b>511130</b>	<b>521110</b>	<b>531160</b>	<b>541110</b>	<b>552110</b>	<b>562130</b>			
Entry into CORE E&G Part II	3,727,252	210,163		321,409		277,709	5,185,376	108,209	9,830,118
<b>Total Allotment</b>	<b>92,105,202</b>	<b>778,113</b>	<b>1,700,000</b>	<b>15,746,449</b>	<b>1,657,369</b>	<b>405,500</b>	<b>15,566,786</b>	<b>108,209</b>	<b>128,067,628</b>

Schedule G

Hyperion Account Code	511130	521110	531160	541110	552110	562130	Total Budgeted Amount				
700 Fund No.	Activity No.	Sub-Activity No.	Personnel Services	Travel	Utilities	Supplies & Other Operating Expenses	Property, Furniture, & Equipment	Library Books and Periodicals	Scholarships & Other Assistance	Transfers & Other Disbursements	Total Budgeted Amount
Fund 7XX			2,900,000	40,000	650,000	5,500,000	1,920,000	-	-	-	11,010,000
Fund 789	89		95,005,202	-	-	-	-	-	-	-	95,005,202
Fund 790	85		-	-	-	-	-	-	-	-	-

11 Entry into CORE E&G Part I - Fund 290	109,865,954
49 Entry into CORE E&G Part I - Fund 490	8,371,556
21 Entry into CORE E&G Part II	9,830,118
G Entry into CORE Fund 700	11,010,000
G Entry into CORE Fund 789	95,005,202
G Entry into CORE Fund 790	-
<b>Total Allotment</b>	<b>234,082,830</b>

Oklahoma State Regents for Higher Education

**Consolidated Capital Budgets  
FISCAL YEAR 2020-2021**

**Schedule H  
Various Funds by Institution**

Institution Agency # and Name:	750		Tulsa Community College
Date Submitted:	June 10, 2020	President: ---->	Dr. Leigh Goodson

Fund No.	Activity No.	Sub-Activity No.	Total Budgeted Amount -- Account 5400000
295	90	00001	1,400,000
340	90	00001	\$
450	90	00001	\$
600	90	00001	\$
650	90	00001	\$
<b>Other Funds -- Please List:</b>			
483	90	00001	6,000,000
	90	00001	\$
	90	00001	\$
	90	00001	\$
	90	00001	\$
<b>TOTAL</b>			<b>\$ 7,400,000</b>



## Early Notice Incentive for Full-time Faculty – 2021

Tulsa Community College is offering an Early Notice Incentive to full-time faculty who are planning to retire from the College this academic year. This Incentive will allow the College to thoughtfully and effectively recruit, hire, and prepare for the next academic year.

The Early Notice Incentive will be \$5,000.00 for full-time faculty who meet the following criteria:

- Minimum of 10 consecutive years worked as a full-time TCC employee;
- Eligible to retire based on OTRS eligibility rules (previous OTRS retirees are not eligible);
- Submit an irrevocable signed letter of retirement with the completed Intent to Participate in the Early Notice Incentive form to the Chief Human Resources Officer no later than September 18, 2020 at 5:00 p.m.;
- Retirement date of June 1, 2021, July 1, 2021 (11-month or with Dean approval) or August 1, 2021 (if teaching summer session); and
- Attend three retirement planning appointments (initial, mid-point, final) with an HR Rep.

The Early Notice Incentive will be paid following the final regular pay check received and will be taxed as regular taxable income according to IRS regulations.





**Intent to Participate in the Early Notice Incentive Program – 2021**

**Full-time Faculty**

Name \_\_\_\_\_ CWID \_\_\_\_\_

Position Title \_\_\_\_\_

Department \_\_\_\_\_ Campus \_\_\_\_\_

I elect to participate in the Early Notice Incentive Program for full-time faculty offered by Tulsa Community College this academic year. I attest that I meet the following criteria to be eligible for this Incentive:

- Minimum of 10 consecutive years worked as a full-time TCC employee;
- Eligible to retire based on OTRS eligibility rules (previous OTRS retirees are not eligible);
- Submit an irrevocable signed letter of retirement with the completed Intent to Participate in the Early Notice Incentive form to the Chief Human Resources Officer no later than September 18, 2020 at 5:00 p.m.;
- Retirement date of June 1, 2021, July 1, 2021 (11-month or with Dean approval) or August 1, 2021 (if teaching summer session); and
- Attend three retirement planning appointments (initial, mid-point, final) with an HR Rep.

I understand the Early Notice Incentive of \$5,000 will be paid following my final regular pay check and will be taxed as regular taxable income according to IRS regulations.

Retirement Date \_\_\_\_\_

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

.....  
Received by Chief Human Resources Officer

\_\_\_\_\_ Date \_\_\_\_\_

Eligibility Confirmed and Processed \_\_\_\_\_



## Retirement Incentive for Full-time Staff Employees – 2020

We are pleased to announce a revised Retirement Incentive Program for TCC employees. A \$5,000 incentive will be paid to eligible employees who provide a 3 month notice before their eligible retirement date.

The Retirement Incentive will be \$5,000.00 for full-time employees who meet the following criteria:

- Minimum of 5 consecutive years worked as a full-time TCC employee;
- Previous OTRS retirees are eligible;
- Submit an e-mail with your irrevocable intent of retirement letter and form to the Chief Human Resources Officer, [sandy.cooper@tulsacc.edu](mailto:sandy.cooper@tulsacc.edu)
- Attend three virtual retirement planning appointments (initial, mid-point, final) with an HR Rep.

The Retirement Incentive will be paid following the final regular pay check received and will be taxed as regular taxable income according to IRS regulations.

For additional information concerning your retirement or to schedule a retirement planning appointment, you may contact Human Resources:

Nick Taylor, Benefit/Retirement Administrator at [nick.taylor@tulsacc.edu](mailto:nick.taylor@tulsacc.edu)  
Jeff Owens, Director Human Resources at [jeff.owens@tulsacc.edu](mailto:jeff.owens@tulsacc.edu)



# Intent to Participate in the Retirement Incentive for Full-time Staff Employees – 2020

NAME \_\_\_\_\_

CWID \_\_\_\_\_

POSITION TITLE \_\_\_\_\_

DEPARTMENT \_\_\_\_\_

CAMPUS \_\_\_\_\_

SUPERVISOR \_\_\_\_\_

I elect to participate in the Early Notice Incentive Program for full-time staff offered by Tulsa Community College at this time. I attest that I meet the following criteria to be eligible for this Retirement Incentive:

- Minimum of 5 consecutive years worked as a full-time TCC employee;
- Previous OTRS retirees are eligible;
- Submit an e-mail with your irrevocable intent of retirement letter and form to the Chief Human Resources Officer, [sandy.cooper@tulsaacc.edu](mailto:sandy.cooper@tulsaacc.edu)
- Attend three virtual retirement planning appointments (initial, mid-point, final) with an HR Rep.

The Retirement Incentive will be paid following the final regular pay check received and will be taxed as regular taxable income according to IRS regulations.

RETIREMENT DATE \_\_\_\_\_

EMPLOYEE SIGNATURE WITH DATE \_\_\_\_\_



Received by the Chief Human Resources Officer with date \_\_\_\_\_

Eligibility Confirmed & Processed by Benefit/Retire. Admin.with date. \_\_\_\_\_

Complete & sign & attach this form to your e-mail to Sandy Cooper stating your intent to participate. If you are unable to create an electronic signature on this document, then type your name & attach form to your e-mail stating your intent to participate & send it to Sandy from your TCC e-mail account.

TULSA COMMUNITY COLLEGE

FINANCIAL REPORT

MONTH ENDING MAY 2020

**TULSA COMMUNITY COLLEGE**  
**STATEMENT OF REVENUE AND EXPENDITURES COMPARISON**  
**FOR THE PERIOD ENDING MAY 31, 2020 AND MAY 31, 2019**

	MAY FY20			MAY FY19			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<b>Revenue</b>								
<b>Education &amp; General</b>								
State Appropriations	\$ 30,687,987	\$ 28,635,654	93.3%	\$ 28,472,980	\$ 27,151,415	95.4%	\$ 1,484,239	5.5%
Revolving Fund	2,443,055	3,452,471	141.3%	2,420,770	3,535,338	146.0%	(82,867)	-2.3%
Resident Tuition	31,303,381	32,866,368	105.0%	30,907,268	31,762,517	102.8%	1,103,852	3.5%
Non-Resident Tuition	2,389,331	2,558,421	107.1%	2,338,686	2,371,101	101.4%	187,321	7.9%
Student Fees	6,370,948	6,519,291	102.3%	6,492,984	6,688,791	103.0%	(169,500)	-2.5%
Local Appropriations	44,331,250	32,300,000	72.9%	42,330,000	30,250,000	71.5%	2,050,000	6.8%
<b>Total</b>	<u>\$ 117,525,952</u>	<u>\$ 106,332,205</u>	<u>90.5%</u>	<u>\$ 112,962,688</u>	<u>\$ 101,759,161</u>	<u>90.1%</u>	<u>\$ 4,573,044</u>	<u>4.5%</u>
<b>Auxiliary Enterprises</b>								
Campus Store	\$ 575,000	\$ 517,446	90.0%	\$ 600,000	\$ 1,440,224	240.0%	\$ (922,778)	-64.1%
Student Activities	2,433,000	2,168,560	89.1%	2,509,935	2,605,608	103.8%	(437,048)	-16.8%
Other Auxiliary Enterprises	5,650,750	4,328,503	76.6%	4,790,065	4,021,908	84.0%	306,596	7.6%
<b>Total</b>	<u>\$ 8,658,750</u>	<u>\$ 7,014,509</u>	<u>81.0%</u>	<u>\$ 7,900,000</u>	<u>\$ 8,067,740</u>	<u>102.1%</u>	<u>\$ (1,053,230)</u>	<u>-13.1%</u>
<b>Restricted</b>								
Institutional Grants	\$ 5,939,000	\$ 4,938,099	83.1%	\$ 5,978,380	\$ 5,805,547	97.1%	\$ (867,448)	-14.9%
State Student Grants	4,092,000	3,079,726	75.3%	3,241,460	3,399,425	104.9%	(319,699)	-9.4%
<b>Total</b>	<u>\$ 10,031,000</u>	<u>\$ 8,017,825</u>	<u>79.9%</u>	<u>\$ 9,219,840</u>	<u>\$ 9,204,972</u>	<u>99.8%</u>	<u>\$ (1,187,147)</u>	<u>-12.9%</u>
<b>Capital</b>								
Construction - State (295)	\$ 2,075,000	\$ 1,302,757	62.8%	\$ 1,325,000	\$ 877,079	66.2%	\$ 425,678	48.5%
Construction - Non State (483)	13,000,000	9,175,330	70.6%	10,000,000	3,430,804	34.3%	5,744,527	167.4%
<b>Total</b>	<u>\$ 15,075,000</u>	<u>\$ 10,478,087</u>	<u>69.5%</u>	<u>\$ 11,325,000</u>	<u>\$ 4,307,883</u>	<u>38.0%</u>	<u>\$ 6,170,205</u>	<u>143.2%</u>
<b>TOTAL REVENUE</b>	<u>\$ 151,290,702</u>	<u>\$ 131,842,627</u>	<u>87.1%</u>	<u>\$ 141,407,528</u>	<u>\$ 123,339,755</u>	<u>87.2%</u>	<u>\$ 8,502,872</u>	<u>6.9%</u>
<b>Expenditures</b>								
<b>Education &amp; General</b>								
Instruction	\$ 48,696,336	38,237,712	81.0%	\$ 50,540,904	\$ 37,287,726	73.8%	\$ 949,986	2.5%
Public Service	689,779	112,084	16.2%	646,147	116,898	18.1%	(4,814)	-4.1%
Academic Support	20,291,648	15,324,633	73.2%	19,834,795	13,937,405	70.3%	1,387,228	10.0%
Student Services	11,691,336	9,205,304	74.7%	9,726,738	8,083,960	83.1%	1,121,344	13.9%
Institutional Support	12,795,834	12,679,988	97.9%	12,237,837	13,397,509	109.5%	(717,521)	-5.4%
Operation/ Maintenance of Plant	15,760,627	16,788,843	105.8%	15,524,519	15,276,955	98.4%	1,511,887	9.9%
Tuition Waivers	4,400,000	4,361,514	99.1%	4,074,000	3,710,395	91.1%	651,119	17.5%
Scholarships	5,100,000	4,822,692	94.6%	4,795,000	4,435,901	92.5%	386,791	8.7%
<b>Total</b>	<u>\$ 119,425,560</u>	<u>\$ 101,532,769</u>	<u>85.0%</u>	<u>\$ 117,379,940</u>	<u>\$ 96,246,747</u>	<u>82.0%</u>	<u>\$ 5,286,022</u>	<u>5.5%</u>
<b>Auxiliary Enterprises</b>								
Campus Store	\$ 131,250	\$ 131,185	100.0%	\$ 131,350	\$ -	0.0%	\$ 131,185	-
Student Activities	4,513,000	2,390,387	53.0%	4,209,935	2,330,810	55.4%	59,577	2.6%
Other Auxiliary Enterprises	8,310,750	4,213,609	50.7%	4,658,715	4,158,756	89.3%	54,853	1.3%
<b>Total</b>	<u>\$ 12,955,000</u>	<u>\$ 6,735,181</u>	<u>52.0%</u>	<u>\$ 9,000,000</u>	<u>\$ 6,489,567</u>	<u>72.1%</u>	<u>\$ 245,614</u>	<u>3.8%</u>
<b>Restricted</b>								
Institutional Grants	\$ 5,939,000	\$ 4,913,018	82.7%	\$ 5,978,380	\$ 5,828,527	97.5%	\$ (915,509)	-15.7%
State Student Grants	4,092,000	3,134,583	76.6%	3,241,460	3,177,125	98.0%	(42,542)	-1.3%
<b>Total</b>	<u>\$ 10,031,000</u>	<u>\$ 8,047,601</u>	<u>80.2%</u>	<u>\$ 9,219,840</u>	<u>\$ 9,005,652</u>	<u>97.7%</u>	<u>\$ (958,051)</u>	<u>-10.6%</u>
<b>Capital</b>								
Construction - State (295)	\$ 2,075,000	\$ 1,294,677	62.4%	\$ 1,325,000	\$ 530,248	40.0%	\$ 764,429	144.2%
Construction - Non State (483)	13,000,000	10,578,668	81.4%	10,000,000	3,430,804	34.3%	7,147,864	208.3%
<b>Total</b>	<u>\$ 15,075,000</u>	<u>\$ 11,873,344</u>	<u>78.8%</u>	<u>\$ 11,325,000</u>	<u>\$ 3,961,052</u>	<u>35.0%</u>	<u>\$ 7,912,293</u>	<u>199.8%</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 157,486,560</u>	<u>\$ 128,188,895</u>	<u>81.4%</u>	<u>\$ 146,924,780</u>	<u>\$ 115,703,017</u>	<u>78.7%</u>	<u>\$ 12,485,878</u>	<u>10.8%</u>

**TULSA COMMUNITY COLLEGE**  
**EXPENDITURE SUMMARY BY CATEGORY**  
**FOR THE PERIOD ENDING MAY 31, 2020 AND MAY 31, 2019**

	MAY FY20			MAY FY19			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<b>EDUCATION AND GENERAL</b>								
Salaries & Wages								
Faculty	\$ 19,704,985	\$ 15,792,363	80.1%	\$ 18,078,150	\$ 14,215,999	78.6%	\$ 1,576,364	11.1%
Adjunct Faculty	10,100,000	8,564,310	84.8%	10,000,000	8,903,173	89.0%	(338,862)	-3.8%
Professional	11,847,285	10,866,921	91.7%	10,337,866	9,495,471	91.9%	1,371,450	14.4%
Classified Exempt	5,315,122	2,916,420	54.9%	4,955,733	3,079,073	62.1%	(162,653)	-5.3%
Classified Hourly	16,831,220	15,406,151	91.5%	15,693,153	14,750,326	94.0%	655,825	4.4%
TOTAL	\$ 63,798,612	\$ 53,546,166	83.9%	\$ 59,064,902	\$ 50,444,041	85.4%	\$ 3,102,125	6.1%
Staff Benefits	\$ 23,074,448	\$ 20,767,600	90.0%	\$ 21,492,788	\$ 18,830,137	87.6%	1,937,463	10.3%
Professional Services	2,783,700	2,181,286	78.4%	2,848,500	2,043,768	71.7%	137,518	6.7%
Operating Services	17,107,400	12,040,246	70.4%	16,666,550	13,023,314	78.1%	(983,068)	-7.5%
Travel	586,400	400,176	68.2%	683,700	419,955	61.4%	(19,779)	-4.7%
Utilities	1,700,000	1,247,751	73.4%	1,739,500	1,321,568	76.0%	(73,817)	-5.6%
Tuition Waivers	4,400,000	4,361,514	99.1%	4,074,000	3,710,395	91.1%	651,119	17.5%
Scholarships	5,100,000	4,822,692	94.6%	4,795,000	4,435,901	92.5%	386,791	8.7%
Furniture & Equipment	875,000	2,165,338	247.5%	6,015,000	2,017,668	33.5%	147,670	7.3%
TOTAL	\$ 119,425,560	\$ 101,532,769	85.0%	\$ 117,379,940	\$ 96,246,747	82.0%	\$ 5,286,022	5.5%
<b>CAMPUS STORE</b>								
Bond Principal and Expense	131,241	131,185	100.0%	-	-	0.0%	131,185	100.0%
TOTAL	\$ 131,241	\$ 131,185	100.0%	\$ -	\$ -	0.0%	\$ 131,185	100.0%
<b>STUDENT ACTIVITIES</b>								
Salaries & Wages								
Professional	\$ 241,000	\$ 242,195	100.5%	\$ 220,000	\$ 258,738	117.6%	\$ (16,542)	-6.4%
Classified Hourly	1,150,000	947,949	82.4%	1,100,000	878,710	79.9%	69,239	7.9%
Total Salaries & Wages	\$ 1,391,000	\$ 1,190,144	85.6%	\$ 1,320,000	\$ 1,137,448	86.2%	\$ 52,696	4.6%
Staff Benefits	\$ 592,000	\$ 461,832	78.0%	\$ 500,000	\$ 436,453	87.3%	\$ 25,379	5.8%
Professional Services	85,000	139,383	164.0%	90,000	49,497	55.0%	89,886	181.6%
Operating Services	545,000	461,565	84.7%	564,000	613,321	108.7%	(151,757)	-24.7%
Travel	70,000	33,759	48.2%	75,000	65,837	87.8%	(32,078)	-48.7%
Furniture & Equipment	1,780,000	103,704	5.8%	1,700,000	6,114	0.4%	97,590	1596.2%
Items for Resale	50,000	-	0.0%	51,000	22,140	43.4%	(22,140)	-100.0%
TOTAL	\$ 4,513,000	\$ 2,390,387	53.0%	\$ 4,300,000	\$ 2,330,810	54.2%	\$ 59,577	2.6%
<b>OTHER AUXILIARY ENTERPRISES</b>								
Salaries & Wages								
Professional	\$ 70,000	\$ 117,325	167.6%	\$ 60,000	\$ 57,035	95.1%	\$ 60,290	105.7%
Adjunct Faculty	200,000	277,496	138.7%	175,000	204,643	116.9%	72,853	35.6%
Classified Hourly	300,000	228,059	76.0%	300,000	302,826	100.9%	(74,766)	-24.7%
Total Salaries & Wages	\$ 570,000	\$ 622,880	109.3%	\$ 535,000	\$ 564,504	105.5%	\$ 58,377	10.3%
Staff Benefits	\$ 100,000	\$ 104,227	104.2%	\$ 90,000	\$ 79,997	88.9%	\$ 24,230	30.3%
Professional Services	500,000	496,494	99.3%	340,000	500,431	147.2%	(3,936)	-0.8%
Operating Services	2,500,000	1,703,331	68.1%	1,550,000	1,694,045	109.3%	9,286	0.5%
Travel	100,000	39,537	39.5%	50,000	24,188	48.4%	15,349	63.5%
Utilities	650,000	512,646	78.9%	650,000	528,437	81.3%	(15,791)	-3.0%
Scholarship & Refunds	10,000	32,293	322.9%	4,000	5,640	141.0%	26,653	472.6%
Bond Principal and Expense	1,115,000	547,736	49.1%	1,450,000	659,712	45.5%	(111,977)	-17.0%
Furniture & Equipment	2,764,750	154,465	5.6%	30,000	101,802	339.3%	52,663	51.7%
Items for Resale	1,000	-	0.0%	1,000	-	0.0%	-	0.0%
TOTAL	\$ 8,310,750	\$ 4,213,609	50.7%	\$ 4,700,000	\$ 4,158,756	88.5%	\$ 54,853	1.3%
<b>CAPITAL</b>								
Construction - State (295)	\$ 2,075,000	\$ 1,294,677	62.4%	\$ 1,325,000	\$ 530,248	40.0%	\$ 764,429	144.2%
Construction - Non State (483)	13,000,000	10,578,668	81.4%	10,000,000	3,430,804	34.3%	7,147,864	208.3%
TOTAL	\$ 15,075,000	\$ 11,873,344	78.8%	\$ 11,325,000	\$ 3,961,052	35.0%	\$ 7,912,293	199.8%